



Government of Pakistan

PAKISTAN ORDNANCE FACTORIES

Wah Cantt

Pre-Qualification of Production Houses/ Firms for POF Documentary

POF intends to produce a documentary, aiming to project and promote POF Products at national & international level.

2. Applications are invited for pre-qualification of Production Houses/Firms for production of a documentary on POF.
3. Interested Production Houses/Firms, registered with SECP (Security and Exchange Commission of Pakistan) Islamabad, may apply for pre-qualification along with financial bids. The following information and documentary proof will be required:-
 - Detailed profile of production house including name, registered address, telephone/fax number(s), email address and year of establishment, etc.
 - Particulars of permanent/technical staff, their qualification, experience and the available facilities including the detail of equipments.
 - Copy of CNIC of the Directors of the firm.
 - Income Tax/GST payment certificates.
 - Bank certificate of financial viability.
 - List of clients and detail of services offered to them.
 - Specimen of any material produced for clients.
 - Specimen of two best documentaries produced earlier for clients.
4. Local Firms/Production Houses having no affiliation with foreign countries/companies can only participate in the pre-qualification process.
5. Affidavit attested by the Oath Commissioner to the effect that the firm has not been blacklisted by any government organization and is not/has not been disqualified due to litigations with any Government organization due to its failure in meeting contractual obligations.
6. Financial bids of only those firms will be considered which will meet our requirement as per the above mentioned terms & conditions.
7. The offer in sealed cover should reach the undersigned on or before **01-03-2021 at 1200 hours** which will be opened on the same day at **1230 hours**.
8. The Department reserves the right to outsource entire or any part of the production stage like script writing, recording, direction, graphic animation, editing etc of documentary.
9. POF will pre-qualify only those firms which meet the standard criteria.
10. POF reserves the right to accept or reject the offer on valid reasons.

Secretary POF Board

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