



**Government of Pakistan
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY**

TO

Dear Sirs,

Reference: TENDER ENQUIRY NO 4145-EM-23(05)-LP-PUR-HOSP DATE 10.05.2024.

You are requested to submit quotations for the item(s) noted in the Schedule to the Tender. Offer should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

1. SUBMISSION OF TENDER

- 1.1 TENDERS WILL BE OPENED AT 1200 HOURS ON 30-May 2024 IN BID CENTER ADJACENT TO RABITA HALL POF WAH CANTT AND MUST REACH BID CENTER ON OR BEFORE 11.30 HOURS ON DUE DATE. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.
- 1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: **4145-EM-23(05)-LP-PUR-HOSP**

Tender to be opened on: **30-May 2024 AT 1200 Hrs**

The Bids received **By Post** will endorsed following address:

**I/C C.R. Section C-04,
POF WAH CANTT**

In addition to it, the bids "By Hand" will also be received in the **Bid Center till 30 mints before the time of Bid opening. No. Bid will be received in POF Hospital.**

**Tender in favour of: DY.COMMADANT-POF-HOSPITAL
POF WAH CANTT. (PAKISTAN)**

- 1.3 If envelope does not indicate reference of T.E or received late the same may be returned un-opened.

2. GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS

- 2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule, which shall form the Quotation. You may use a separate sheet if necessary.

- 2.2 For Plant and Machinery, you are required to quote in two parts:-

Part I **"Technical Offer"**: It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Part II **"Commercial Offer"** It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply. Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without price" and Part II "Commercial Quotation with Price."

- 2.3 The quotation must remain valid for, at least 90 days from the date of opening of tenders.
- 2.4 The quotation should hold good for any reduced or enhanced quantities without notice.
- 2.5 In the event of non-acceptance of offer, intimation may be given to the Tenderers on their request.
- 2.6 Conditional offers or alternative offers are likely to be ignored.
- 2.7 Quotations should be based on:-`

F.O.R. station of Dispatch basis, i.e. delivered free on rail, inclusive of packing and forwarding charges. The stores will be booked under Military Credit Note, to be provided by the purchaser.
and/or

Free delivery at POF's stores at _____.
In this case Octori duty will be payable by the supplier.

- 2.8 Taxes and Duties etc. where applicable, must be shown separately, quoting reference to Registration No. in cases of Sales Tax and relevant authority in the case of others. Offer without these clarifications and inclusive of Taxes and Duties may be ignored.
- 2.9 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates.
- 2.10 "Suppliers will furnish a certificate, issued by Excise & Taxation Deptt, that he has cleared all Professional Tax payable by him" offers received without this certificate will be rejected.
- 2.11 Suppliers will render necessary information regarding hazardous effects on environment, of the materials/products supplied by them, in their quotations and shipping/dispatch documents.
- 2.12 If the requisite information is not furnished on the T.E forms or offer received is not conformity with the requirement of the T.E such offer shall be ignored

3. INSPECTION

- 3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.
- 3.2 Where considered necessary by the Purchaser, stores may be obtained on Warranty/Guarantee, subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.

4. TENDER FEE

The tender must be accompanied by a non-refundable fee by means of a crossed postal order/pay order for Rs 500/- in favour of Director Admin POFs Wah Cantt. **Tenders received without tender FEE will be rejected in tender opening.**

4.1 TENDER SAMPLE

Where required, offer must a company tender sample, strictly according to the description and specification given in Tender Enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample thereof against previous T.E.

5. BID MONEY

- 5.1 Bid Money at the rate of 2% of quoted value subject to max ceiling of Rs. 0.50 Million (for registered/indexed firm including foreign firms).
- 5.2 3% of quoted value subject to max ceiling of rs.0.75 Million for registered/ un-indexed including foreign firms).
- 5.3 5% of quoted value subject to max ceiling of Rs.1.00 Million for unregistered firms including foreign firms).
- 5.4 Bid Money of the unsuccessful bidders (less first three lowest quote firms) will be returned on opening of commercial offers.
- 5.5 Earnest/ bid money will be returned to successful bidders on submission of Unconditional BG.
- 5.6 Provisional acceptance of bids if bid money deposited by the firms is lesser than the given amount with the intimation to the bidding firms to deposit addl amount within 10 days of opening of bids. However procurement process will continue.
- 5.7 Govt. organizations/ production units/ State owned enterprises welfare projects of Svcs HQ - RS.0.50 Million.
- 5.8. Bid money should accompany the tender in the shape of Deposit At Call Receipt/Pay Order/Banker's cheque, from a scheduled Bank drawn in favour of **Dy. Commandant-POF Hospital**.
Offer without Bid Money will be rejected.

6. ACCEPTANCE OF OFFERS

- 6.1.1 The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.

6.1.2 Procuring agency shall incur no liability, solely by virtue of its invoking sub-rule (1.1) towards suppliers or contractors who have submitted bids or proposals.

6.1.3 Notice of the rejection of all bids or proposals shall be given promptly to all suppliers or contractors that submitted bids or proposals

6.2 PERFORMANCE BOND

(a) The successful bidders shall provide Performance bond at the rate, prescribed by POF Board according to the value of contract which shall not exceed 10% of contract value, in the form of a Deposit At Call Receipt from a scheduled Bank; or, an un-conditional Bank Guarantee valid for 12 months (extendable upto 05 years) after receipt of store in POFs on a prescribed format. The Performance Bond will be in favour of C.M.A. POF Wah Cantt. It will be returned on satisfactory completion of the contract.

(b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the Supplier.

6.3 Performance Bond from State owned organizations may be waived off at the discretion of the Purchaser.

6.4 FAILURE TO SUPPLY THE STORES

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the Purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or, claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of the particular stores which remained unsupplied either in part or in full: or, to purchase, from elsewhere, the unsupplied stores at the risk and cost of the Supplier.

6.5 PAYMENT

a. 100% Payment will be made by the C.M.A (POF) through crossed cheque on receipt/acceptance of stores on our prescribed bill form supported by receipt voucher on full supply basis after issue of FAT (Final Acceptance Trial certificate)

b. Payment of duties /Taxes including professional tax (where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt:

7. SECURITY OF INFORMATION

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, along with the specifications drawings etc. if any, enclosed herewith - even if you are unable to quote.

WARNING In case the firm abstain from making offers or fail to return/acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would be liable to remove from the approved list.

Yours faithfully,

Lt. Col
(Salman Hyat Khan)
Dy Commandant POF Hospital
for PAKISTAN ORDNANCE FACTORIE

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER ENQUIRY NO. 4145-EM-23 (05) -LP-PUR-HOSP

DATE 10.05.2024.

(1) **FOR MATERIALS**

Item No	Description with Spec etc.	Unit	Quantity	Price Figure	Price in Words	Delivery Date
01	<u>Detail of Machinery:-</u> Vital Sign Monitor (VSM) <u>SPECIFICATIONS:</u> Attached as Annexure-"A'	No.	02			Immediate

(2) For Plant & Machinery:-

(3) **Special Conditions.**

- 1 OFFER WITHOUT BID MONEY AND TENDER FEE WILL NOT BE CONSIDERED.
- 2 DATE AND STAMP OF THE POSTAL ORDER MUST BE VISIBLE.

(ATTACHED AS ANNEXURE-B)

(4) **Undertaking**

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of Conditions of Contract embodied in Form POF 1280, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place _____ Signature of the Tenderer _____
Date _____ Name _____
_____ Position _____
_____ Address _____
_____ Income Tax G.I.R No. _____

Technical Specifications:

Item Vital Sign Monitor (VSM) (Qty: 02 Nos.)

7 Technical Specification:

1. Should measure SPO₂, NIBP and temperature.
2. Suitable for Adult with all standard accessories.
3. Should provides a visual and audible indication if systolic or diastolic pressures, mean arterial pressure (MAP), or pulse rate fall outside of operator programmable high/low limits and of abnormal system conditions or hardware failure.
4. Should have large, easy-to-read digital colour displays provide continuous readout of the most recent patient parameter values.
5. The monitor should be operated from a fully charged internal lithium ion battery for a minimum of 6 hours and from AC power using AC line power cord.
6. Original roll stand with breaks & accessories basket from manufacturer should be provided.

Standard accessories

7. 01 x NIBP cuff with tubing.
8. 01 x SPO₂ probe
9. 01 x Temperature probe

Extra accessories

10. 04 x NIBP cuffs with tubing
11. 04 x SPO₂ probes

Note: All allied accessories should be original and same manufacturer.

Payment term & condition:

100 % Payment will be made by the C.M.A (POF) through crossed cheque on receipt / acceptance & successful installation / commissioning of stores, our prescribed bill form supported by receipt voucher on part / full supply basis after issuance of Final Acceptance Trial (FAT) Certificate.

• **Installation / Commissioning:**

Contract awarded firm will install, test, commission and hand over the equipment in perfect working condition (free of cost). The warranty will start from the date of signing of installation / commissioning certificate.

- **Warranty / Guarantee:** The vendor will be responsible for maintenance of the each quoted equipment including parts and service for the period of 05 years. Firm engineer will visit quarterly regularly.

Standard Terms & Conditions:

1. Copy of sole distribution / authorization certificate from OEM / principal must be attached with technical bid. Moreover, original certificate (embassy attested) will also be shown at the time of technical scrutiny.
2. POF Hospital reserves all right to reject / ignore the bid of firm which has poor backup services & technical support or unsatisfactory performance during warranty period (excessive downtime) in the past
3. In case of breakdown / failure of quoted equipment, Downtime would be added in warranty period.

4. Warranty shall cover all issues related to the supplied equipment either hardware / software. Authorized distributor is bound to maintain 90% uptime of the supplied equipment.
5. Firm to provide the preventive maintenance schedule during warranty period and is responsible to carryout the PPM of each equipment on quarterly basis. Service report against each PPM will be submitted to Electromedical Department.
6. List of equipment for providing calibration and routine maintenance support as per manufacturer documentation in service/technical manual will be provided.
7. A comprehensive list of above said units installed in reputable hospitals along with after sale service infrastructure in Rawalpindi / Islamabad will be provided.(list must be attached with technical bid)
8. Original manufacturer's service manuals, operational manual (in English), schematic diagrams of major electronic boards and brochure of quoted model with detailed specifications (both in hard & soft copy) must be provided in duplicate by the firm.
9. Firm is responsible to provide backup of the software in USB/DVD with all mandatory passwords (if required). In case of software malfunction during or after warranty period, firm will resolve such type of issues on FOC basis. Moreover, software upgrades and new releases (if any) during warranty period shall be incorporated in system by the authorized firm on FOC basis.
10. Firm to guarantee the supply of spare parts up to 10 years on as and when required basis.
11. Firms which are manufacturing subject equipment in other countries and are working under license of original manufacturer based in origin mentioned above are also allowed to participate.
12. Firm will mention the details of focal person (Name, Email, Contact No. etc) on behalf of foreign principal / OEM and local distributor in Pakistan. Both would be responsible for any future correspondence regarding maintenance issues during warranty period.
13. Item wise price against each quoted equipment/ item/accessories/ spares is to provided by the firm in commercial offer.
14. Principal /OEM must provide list of all spare parts (consumables + other essential parts) along with their useful life and item wise cost.
15. The quoted firm / manufacturer/ principal is bound / responsible to replace each consumable parts within warranty period at least one time.
16. Provide viz-a-viz comparison list of tender items.
17. Firm should have certified company trained engineers who must be trained on quoted system.(certificates must be attached with technical bid)
18. The firm should have more than 05 years experience in concern line of business.
19. Firm will arrange demo unit of quoted model if required at the time of technical evaluation
20. Standardization: FDA or CE approved.
21. Country of Origin: Europe/USA/Japan

ANNEX "C"

SPECIAL CONDITIONS

1. STANDARD ACCESSORIES THE COST OF WHICH IS COVERED IN BASIC UNIT SHOULD BE CLEARLY INDICATED AND LISTED AS A PART OF BASIC EQUIPMENT.
2. OPTIONAL ACCESSORIES, IF AT ADDITIONAL COST, SHOULD BE SHOWN SEPARATELY.
3. THE LIST AND PRICE OF RECOMMENDED SPARE PARTS REQUIRED FOR THREE YEARS TROUBLE FREE OPERATION SHOULD BE QUOTED.
4. EQUIPMENT WILL BE INSTALLED AND COMMISSIONED AT POF HOSPITAL WAH CANTT FREE OF CHARGE.
5. THE FIRM WILL PROVIDE **05 YEARS** WARRAANTY/GUARANTEE OF THE ENTIRE SYSTEM FROM THE DATE OF SUCCESSFUL COMMISSIONING. DURING THIS PERIOD REPLACEMENT OF ANY COMPONENT/PART IF NECESSARY WILL BE MADE BY THE FIRM FREE OF CHARGE IN ADDITION TO FREE SERVICE.. TWO SETS MANUALS IN ENGLISH WILL BE PROVIDED FREE OF COST INSTALLATION MANUAL AND OPERATIONAL MANUAL.
6. THE FIRM WILL ENCLOSE AN UNDERTAKING TO GUARANTEE FOR SUPPLY OF SPARE PARTS UP TO 10 YEARS AS AND WHEN REQUIRED.
7. CONSUMABLE BEING OFFERED FREE OF CHARGE WILL BE IDENTIFIED SEPARATELY.
8. THE FIRM SHOULD MENTION PRODUCT YEAR OF MAUNFACTURING AND REFERENCES WHERE THE QUOTED MODEL IS AVAILABLE/INSTALLED IN PAKISTAN.
9. QUOTATION MUST BE PREPARED AS PER CONDITION NO.2.2 OF T.E PART-1 "TECHNICAL OFFER" IT SHOULD EXCLUSIVELY GIVE TECHNICAL DETAILS AND LITERATURE/BROACHERS OF THE OFFERED PLANT, MACHINERY AND EQUIPMENT. VALIDITY DATE, DELIVERY SCHEDULE AND SIGN UNDER TAKING GIVEN ON THE SCHEDULE TO THIS STANDSRD INQUIRY. IT MUST NOT INDICATE PRICE, COST ETC.PART-II COMMERCIAL TERMS E..G.PRICE, TERMS OF PAYMENT MODE OF PAYMENT, MODE OF SUPPLY. EACH PART SHOULD BE PLACED IN A SEPARETAE SEALED ENVELOP. THE ENVELOPES SHOULD BE INSCRIBED WITH PART-I "TECHNICAL QUOTATION WITH OUT PRICE" AND PART-II "COMMERCIAL QUOTATION WITH PRICE."
10. TENDER FEE AND EARNEST MONEY MAY BE PLACED IN SEALED SEPARATE ENVELOPS.

WARRANTY/ GUARANTEE CERTIFICATE

Firm's Name _____

Contract No. _____

1. We hereby guaranty that the goods supplied against the above contract are in all respect in accordance with the relevant specifications and terms of the contract and that the material used, whether or not of our manufacture, are in accordance with the latest approved standard specifications complete, are of good workshop/quality throughout, and that we shall replace free of cost, every article or part thereof which before use or in use, shall be found defective, or not within the limits and tolerance of specification requirements, or in any way not in accordance with the terms of the contract.
2. In case of our failure to replace the defective stores free of cost within the period specified by the purchaser, we will refund the relevant cost.
3. The Warranty/ Guaranty will remain valid for 05 years after the receipt of stores by the consignee/installation of the equipment.

Signature _____

Name _____

Status in firm _____

Date _____