

Government of Pakistan PAKISTAN ORDNANCE FACTORIES TENDER ENOUIRY

| Го | M/s | TEN | IDER ENQU | IRY | | |
|-------------|-------------------------------|---|--|--|---|-------------------------------|
| | | | | | | |
| Dear | Sirs, | | | | | |
| | | rence: TENDER ENQUIRY NO. <u>013</u> You are requested to submit Tender. Please note the follo | quotations for | the item(s) r | | dule to |
| 1. <u>s</u> | UBMISS: | ION OF TENDER | | | | |
| 1.1 | Hall <u>www.e</u> minut | ebidding.pof.gov.pk as well as tes of opening time. The ten ess the opening of the tender : | ation must s in hard form der received I if you so desi | be submitte (duly sealed Late will not | ed electronical in envelope) be be entertained. sentative is depo | lly on efore 30 You may |
| | | Tender Enquiry No: Tender to be opened on: Address as follows:- | 0134/LP/WPN/54 02-MAY-25 | | | |
| | | (www.ebidding.pof.gov.pk) BID | CENTER | | | |
| | | ADJACENT TO RABITA HALL | | | | |
| | | POFs, WAH CANTT. | | | | |
| 2. <u>G</u> | ENERAL | INSTRUCTIONS REGARDING PREPARA | TION OF QUOTAT | IONS | | |
| 2. | 1 For 1 | Materials, the prices should be | e filled in col | umn 5 and deli | very date in col | umn 7 of |

- 2.1 For Materials, the prices should be filled in column 5 and delivery date in column 7 of the schedule to this Tender Enquiry. As per PPRA Rule 36(b), Single Stage two envelope method will be utilized for "Open competitive bidding." Moreover, technical & commercial evaluation of Bids will be carried out strictly as per PPRA rules and contract(s) will be awarded to the most advantageous bidder(s).
- 2.2 For Plant and Machinery, you are required to quote in two parts:Part I "Technical Offer": It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

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Part II "Commercial Offer": It should indicate the commercial terms e.g.price, terms of payment, mode of payment, mode of supply.

- 2.3 The quotation must remain valid for, at least 90 days from the date of opening of commercial tenders, extendable if so desired.
- 2.4 The quotation should hold good for any reduced or enhanced quantities without notice.
- 2.5 In the event of non-acceptance of offer, intimation may be given to the Tenderers on their request.
- 2.6 Conditional offers or alternative offers are likely to be ignored.
- 2.7 Ouotations should be based on:-
 - F.O.R. station of dispatch basis, i.e. delivered free on rail, inclusive of packing and forwarding charges. The stores will be booked under Military Credit Note, to be provided by the purchaser.

and/or

Free delivery at POF's stores at **WAH CANTT**In this case Octroi duty, will be payable by the supplier.

- 2.8 Taxes and Duties etc. where applicable, must be shown separately, quoting refrences to Registration No. in cases of Sales Tax and relevent authority in the case of others. Offers without these clarifications and inclusive of Taxes and Duties may be ignored.
- 2.9 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates.
- 2.10 "Suppliers will furnish a certificate, issued by Excise & Taxation deptt:, that he has cleared all Proffessional Tax payable by him" offers recieved without this certificate will be rejected.
- 2.11 Suppliers will render necessary information regarding hazardous effects on environment, of the material/products supplied by them, in their quotations and shipping/dispatch documents.
- 2.12 If the requisite information is not furnished on the T.E forms or offer received is not conformity with the requirement of the T.E such offer shall be ignored.

3. INSPECTION

- 3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.
- 3.2 Where considered necessary by the Purchaser, stores may be obtained on Warranty/Guarantee subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.

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4. TENDER FEE

The tender must be accompanied by a copy of non-refundable fee by means of a crossed postal order/pay order for Rs. 500/- in favour of: **Director-Admin-POFs, Wah Cantt.** The tender fee instrument in original must be provided on day/date of tender opening in the Bid Center.

4.1 TENDER SAMPLE

Where required, offer must accompany tender sample., strictly according to the description and specification given in Tender Enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample thereof against previous T.E.

5. BID Security

5.1 A copy of Bid Security should accompany the tender in shape of deposit at call receipt/Pay Order/Banker Cheque from scheduled bank drawn in favour of :-

GM-PPC-WPNS

- 5.2 Bid security instrument in original must be provided on the day/date of tender opening in the Bid Center as under:
 - a. Registered/indexed firms including foreign firms 2% of quoted value subject to the maximum ceiling of Rs. 0.5 Mn.
 - b. Registered/un-indexed firms including foreign firms 3% of quoted value subject to the maximum ceiling of Rs. 0.75 Mn.
 - c. Unregistered Firms including foreign firms 5% of quoted value subject to the maximum ceiling of Rs. 1.00 Mn.
 - d. Govt organization/production units/state owned enterprises/welfare projects of Svcs HQ Rs 0.50 M. can be waived off on request by DG(C)
 - e. Bid money will be returned to unsuccessful (less first three lowest quotee firms) bidders on opening of commercial offers
 - f. Bid money will be returned to successful bidders on submission of performance bond/unconditional B.G.
 - g. Quotation accompanied with less bid money will be accepted on provisional basis for $10 \times days$ after opening of bids. However the firms are bound to provide/furnish the balance bid money within $10 \times days$ after opening of bid otherwise such quotations will be ignored or rejected
 - h. Offers received without Bid Security will not be entertained.
 - i. Bid money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.

6. ACCEPTANCE OF OFFERS

6.1 POF may reject all bids or proposals at any time prior to the acceptance of bid(s) or proposal, but is not required to justify grounds for its rejection. POF shall incur no liability towards supplier or contractor who have submitted bids or proposals.

6.2 PERFORMANCE BOND

- (a) The successful bidders shall provide performance bond which shall not exceed 10% of contract value, in the form of Deposit At Call Receipt from a scheduled Bank; or, an un-conditional Bank Guarantee on a prescribed format. The performance Bond will be in favour of C.M.A.(POF) Wah Cantt. It will be returned on satisfactory completion of contract.
- (b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the Supplier.

6.3 Performance Bond from State owned organizations may be waived off at the discretion of the Purchaser.

6.4 FAILURE TO SUPPLY THE STORES

All deliveries must be completed by the specified date. In case of failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumantances of the case.Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of the particular stores which remained unsupplied either in part or in full: or, to purchase from elsewhere, the unsupplied stores at the risk and cost of the supplier.

6.5 **PAYMENT**

Payment will be made by the CMA(POF) through crossed cheque on receipt/acceptance of stores on our prescribed bill form supported by receipt voucher on part/full supply basis.

(a) Payment of duties/Taxes including professional tax (where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt.

7. SECURITY OF INFORMATION

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorised in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, alongwith the specifications, drawings etc.if any, enclosed herewith - even if you are unable to quote.

<u>WARNING</u> In case the firm abstain from making offers or fail to return/acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would liable to removed from the approved list.

Yours faithfully

ABDUL SATTAR BALOCH
GM-PPC(W)

for PAKISTAN ORDNANCE FACTORIES

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 0134/LP/WPN/54

10-MAR-25

(1) FOR MATERIALS

| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
|-------------|------------------------------|------|-----|-----------------|--|------------------|
| Item No. | Description with Specs. etc. | Unit | Qty | Quoted Value | Price Per Unit FOR or free delivery | Delivery Date |
| | | | | | In Figures In Words | |

| 1 | BUTT MG-3 Drg. No.01-0800.01 | NO | 2080 | |
|---|------------------------------------|----|------|-----------|
| | | | | IMMEDIATE |
| 2 | BUTT PLATE MG-3 Drg. No.01-0800.03 | NO | 3291 | |
| | | | | IMMEDIATE |

| Total Rs = | |
|------------------|--|
| + GST = | |
| Total value Rs = | |

(2) For Plant & Machinery: Specification:-

(3) Special Conditions

- Only Registered suppliers (with sales tax and income tax department) who are on Active Tax Payers List (ATL) on FBR are eligible to supply goods or services to Govt. Department, (ATL with Business Name must be attached with offer of suppliers).
- O2 The provision of ATL, PTC and NTN is mandatory along with offers by the local supplier.
- 03 Undertaking must be enclosed with technical offer duly signed and stamped otherwise your offer will be ignored.
- 04 POFs Management reserves the right to discourage the offers of supplier with poor/unsatisfactory performance (sub-standard/delayed supplies) against previously awarded contracts.
- 05 GST as per rule will be applicable.
- 06 Firm is responsible to submit bid in hard copy as well as electronically through e-bidding system.
- 07 Inspection Authority: CIA Rawalpindi and 5% Super Check by IDA Wah Cantt.
- 08 Recovery of Stamp Duty amounting to 0.25% of total contract value is liable to be recovered from the contractors.
- 09 Delivery period will be 90 x days after issuance of contract.
- 10 Shelf life of all tools/materials be mentioned in technical offer, which will be essentially considered for evaluation of technical bid

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10-MAR-25

| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
|-------------|------------------------------|------|-----|-----------------|--|------------------|
| Item No. | Description with Specs. etc. | Unit | Qty | Quoted Value | Price Per Unit FOR or free delivery | Delivery Date |
| | | | | | In Figures In Words | |

Undertaking

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General Conditions of Contract embodied in Form POF 1281, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

| Place | Signature of the Tenderer | |
|-------|---------------------------|--|
| Date | Name | |
| | Position | |
| | Address | |
| | Income Tax G.I.R. No | |
| | Official Stamp | |



