

GOVERNMENT OF PAKISTAN  
PAKISTAN ORDNANCE FACTORIES  
**TENDER ENQUIRY.**

To  
M/s \_\_\_\_\_  
\_\_\_\_\_

Dear Sirs,

Reference: TENDER ENQUIRY NO. **05-DS-FP-Capt-51-Freezing Chamber Dated 04-01-2022.**

You are requested to submit quotations for the items(s) noted in the Schedule to the Tender. Offers should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

1. **SUBMISSION OF TENDER**

1.1 Tenders will be opened at **1230 hours** on **16-02-2022** at Bid Centre Adjacent to Rabita Hall, POF Wah Cantt and must reach at below mentioned address before 30 Minutes of opening time. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring CNIC in original & a letter of authority from you.

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: **05-DS-FP-Capt-51-Freezing Chamber Dated 04-01-2022**  
Tender to be opened on: **16-02-2022**  
Address as follows:- **BID CENTRE ADJACENT TO RABITA HALL, POF WAH CANTT**  
**(DIRECTOR SERVICES).**  
Tele: +92-51-9055-21090  
Fax: +92-51-9271400, 9314100

1.3 If envelope does not indicate reference of T.E or received late the same may be returned un-opened.

1.4 Tender " By Hand" can be delivered at Bid Centre, Rabita Hall, POF Wah Cantt.

1.5 Offers received through email / fax are not acceptable.

2. **GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS**

2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule which shall form the Quotation. You may use a separate sheet if necessary.

2.2 For Plant and Machinery, you are required to quote in two parts:-

Part I **"TECHNICAL OFFER"** It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Part II **"COMMERCIAL OFFER"** It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without price" and Part II "Commercial Quotation with Price."

- 2.3 The quotation must remain valid for, at least **120 days** from the date of opening of tenders.
- 2.4 The quotation should hold good for any reduced or enhanced quantities without notice.
- 2.5 In the event of non-acceptance of offer, intimation may be given to the tenderers on their request.
- 2.6 Conditional offers or alternative offers are likely to be ignored.
- 2.7 Quotations should be based on F.O.B. The consignment will be shipped through Pakistan National Shipping Corporation (PNSC). In case there is no PNSC service in the country of shipping, please quote on C & F basis. The freight should be indicated separately. Insurance premium should not be included in the quoted price. However, where insurance is considered necessary, advice to that effect should be given in the quotation.
- 2.8 Submission of the offer through an agent in Pakistan should be avoided. In case it is considered inevitable, the agent's quotation must invariably be accompanied by the original proforma invoice from the principals/manufacturers.
- 2.9 Country of origin and port of shipment to be stated.
- 2.10 The offer of principal must clearly indicate whether the rate quoted is inclusive of agent's commission, and if inclusive rate of commission included be specified.
- 2.11 Suppliers will render necessary information regarding hazardous effects on environment, of the materials/products supplied by them, in their quotations and shipping/Dispatch documents.
- 2.12 If the requisite information is not furnished on the T.E form or offer received is not in conformity with the requirement of the T.E such offer shall be ignored.

### 3. **TRAINING & PRE-SHIPMENT INSPECTION**

- 3.1 Training to 03 x officials of POF in the field of operation and maintenance of the chamber for 05 x working days at OEM Premises. Supplier will bear all the expenses on account of visa processing, air tickets, boarding / lodging and inland transportation of visiting team. **Charges of training to be indicated separately in commercial offer, however, the same will not be payable to the firm.**
- 3.2 Pre shipment inspection of the machine by 02 x POF officials for 03 x working days at OEM premises. Supplier will bear all the expenses on account of visa processing, air tickets, boarding / lodging and inland transportation of visiting team. **Charges of PSI to be indicated separately in commercial offer, however, the same will not be payable to the firm.**
- 3.3 Firm will arrange test run of Chamber at OEM premises in which minimum 08 hrs test run will be witnessed jointly by POF and OEM rep.
- 3.4 Inspection facilities such as tools, test equipment-test material etc. will be provided by the supplier in accordance with the relevant specification.
- 3.5 Final acceptance test (FAT) will be carried out at POF site after continuous operation of Chamber for 72 hours and recorded data sheets would be obtained.

### 3.6 **TENDER SAMPLE**

Where required offer must accompany tender sample strictly according to the description given in tender enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample thereof against previous T.E

### 4. **ACCEPTANCE OF OFFERS**

- 4.1.1 The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- 4.1.2 Procuring agency shall incur no liability, solely by virtue of its invoking sub-rule (1.1) towards suppliers or contractors who have submitted bids or proposals.
- 4.1.3 Notice of the rejection of all bids or proposals shall be given promptly to all suppliers or contractors that submitted bids or proposals.

### 4.2 **PERFORMANCE BOND**

- (a) The successful bidders will provide Performance Bond at the rate upto 10% of F.O.B. value of contract in favour of the Controller Military Accounts (CMA) POF Wah Cantt. The Performance Bond will be furnished in the form of Deposit At Call Receipt (CDR) from any scheduled Bank in Pakistan or an unconditional bank guarantee on prescribed proforma covered by any scheduled bank in Pakistan. The Performance Bond shall be furnished within 45 days from the date of opening of Letter of Credit. It shall be valid for a period of 30 months after the date of expiry of letter of credit. If the Performance Bond is not furnished within the prescribed time of 45 days, the Purchaser reserves the right to:
- i. Cancel the contract and make other arrangements for purchase of the stores at the risk and expense of the Supplier.
- (b) No Performance Bond will be required if the total FOB value of the contract is less than US\$ 50,000 and contract is placed directly on the foreign Supplier.

### 4.3 **FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the Purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or, claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of particular store which remained unsupplied either in part or in full or, to purchase, from elsewhere, the unsupplied stores at the risk and cost of the Supplier.

### 4.4 **PAYMENT**

- 4.4.1 Payment will normally be made by means of irrevocable letter of credit. Scheduled of payment is as under:
- i. Firm will submit offer on FOB basis.
  - ii. LC will be opened against OEM only.
  - iii. Pre-shipment inspection at OEM Premises.

- iv. Payment will be normally be made by means of irrevocable letter of credit. Unless otherwise state 80% payment may be released on submission of shipping documents to bank alongwith pre-shipment inspection acceptance certificate from the purchaser. Remaining 20% payment will be released after successful FAT at POF site. Final Acceptance test certificate will be issued by the purchaser.
- v. All bank charges incurred in Pakistan in connection with the establishment of LC will be borne by the Purchaser whereas all bank charges incurred in connection with drawing of payment including charges for confirmation of LC by the advisory bank / foreign bank will be borne by the supplier OR  
In case, PSI & Training is not possible (due to COVID or any other unforeseen situation) at OEM premises, firm will provide third party inspection certificate furthermore, payment will be made by means of irrevocable letter of credit. Unless otherwise stated 50% payment will be released on submission of shipping documents to bank. 20% payment will be made on receipt & physical inspection of store at POF and remaining 30% payment will be released after successful conduct of FAT at POF site. Final acceptance test certificate will be issued by the purchaser. However, PSI & Training charges indicated in commercial offer will be deducted from firm's payment.

## 5 **SECURITY OF INFORMATION**

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it. Please return the Schedule to the Tender duly signed by the specified date, alongwith the specifications drawings etc. if any, enclosed herewith - even if you are unable to quote.

### **WARNING**

In case the firm abstain from making offers or fail to return/acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would liable to be removed from the approved list.

Yours faithfully,

**DIRECTOR SERVICES**  
Pakistan Ordnance Factories  
Wah Cantt  
Tele + 92-51-905521090  
Fax + 92-51-9271400 & 9314100  
e. mail: [dirser.pof@gmail.com](mailto:dirser.pof@gmail.com)

**PAKISTAN ORDNANCE FACTORIES**

**SCHEDULED TO TENDER NO. 05-DS-FP-Capt-51-Freezing Chamber Dated 04-01-2022.**

**(1) FOR MATERIALS**

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs etc.	Unit	Qty	Price per unit FOB / C&F basis		Delivery date
				In figures	In words	
i.	Freezing Chamber (Able to maintain variable temperature up to -45°C)	Nos	01			03 months

**(2) For Plant & Machinery:**

Specification:- attached

**(3) Special Conditions:**

- a. **LC will be established against OEM only.**
- b. **Offer should be on FOB basis. However, for considering C&F or CIF Karachi basis, sea freight & insurance charges should be indicated separately.**
- c. **Authorized dealer of OEM having backup services (OEM authorized maintenance workshop and spare parts godown) in Pakistan is eligible to quote.**
- d. Manufacturers must have valid international certification regarding equipment & spares i.e CE marked or any equivalent standard.
- e. **The model should be out of latest production. Detailed specifications of quoted model should be available on manufacturer official website.**
- f. No reconditioned / used part / component will be acceptable. In such case, firm will be responsible to replace it with new one.
- g. **All Chinese & Hong Kong based firms must quote rates in RMB (Chinese Yuan) and rate in other currency will not be entertained.**
- h. Repair / maintenance period (in case of breakdown during warranty / guarantee) will not be counted in Warranty / Guarantee period.
- i. Population list of same make & model in Pakistan is essentially required with complete addresses of users including postal address, email address, telephone number & fax number etc.

**j. Compliance sheet (point-to-point comparison) to T.E is also essentially required as per following format:**

S #	POF SPECIFICATION	FIRMS REMARKS / OFFERS.
1.		

**NOTE:**

**LOCAL BIDDERS WHO ARE INTERESTED TO QUOTE ON F.O.R WAH BASIS SHOULD FOLLOW THE INSTRUCTIONS AS PER ANNEXURE-A. IN THIS CASE, PSI & FOREIGN TRAINING IS NOT REQUIRED / INVOLVED. HOWEVER, SUPPLIER WILL ARRANGE TRAINING OF POF OFFICIALS AT SITE.**

**(4) Undertaking**

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General Conditions of Contract embodied in Form POF 1282 (for foreign bidders) and form POF-1281 (for local bidders), and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place \_\_\_\_\_  
Date \_\_\_\_\_

Signature of the Tenderer \_\_\_\_\_  
Name \_\_\_\_\_  
Position \_\_\_\_\_  
Address \_\_\_\_\_  
Income Tax G.I.R No. \_\_\_\_\_  
Official stamp.

## SPECIFICATION OF FREEZING CHAMBER

### TECHNICAL SPECIFICATION:

1.	Temperature Range	Ambient to -45°C (maximum) Able to maintain variable temperature up to -45°C.
2.	Defrost System	Auto.
3.	Chamber Size (Internal)	Length 4Mtr x Width 3Mtr x height 3Mtr.
4.	Door (at width side)	Single (Height 2Mtr x width 1Mtr) with proper insulation.
5.	Temperature Pull down time	Ambient to -45°C in 60 minutes.
6.	Climatic Condition	Ambient temperature: minimum 0°C, Maximum 45°C, humidity: 90% (max). Earthquake: 7.0 on rector scale
7.	Country of Origin	Main components i.e Compressor, Motor with control system & safety etc should be manufactured in USA / Europe / Japan / Thailand or under licensed by OEM of above mentioned countries in China etc.
8.	Condenser	Air Cooled (With anti-rust paint)
9.	Material of condenser and evaporator tubes	Copper 99.9% (all tube joints should be insulated with anti-rust paint)
10.	Temperature Accuracy	±1°C.
11.	Temperature Display	Digital
12.	Temperature Recorder	Paperless graphic recorder with USB port & internal storage memory.
13.	Protection Clause	IP 66
14.	Main Compressor motor power	As recommended by OEM (Compressor motor should meet IE3 standard or equivalent).
15.	Refrigerant Gas	Suitable refrigerant (green gas) with confirmation of local availability.
16.	Wall and Ceiling Panels	<ul style="list-style-type: none"> <li>▪ All wall and roof panels should be manufactured from stainless steel (AISI 304) according to EN-10088 or equivalent standard.</li> <li>▪ The Panel System (sandwich type) should be insulated with injected polyurethane insulation according to EN-14509 or equivalent standard.</li> <li>▪ Minimum Panel Thickness = 150mm in case of polyurethane insulation.</li> </ul>
17.	Floor	The floor should be insulated same as the walls & roofs with stainless steel sheets with "anti-skid" finish. Floor load bearing capacity = 1200kg.
18.	Paint	Complete chamber should be painted with anti-rust paint / coating, as the chamber is to be installed closed to seashore.
19.	<b><u>SPARES:</u></b>	
	a. Electrical, mechanical and electronics spare parts for 02 years essential maintenance and operation would be supplier. b. Item wise list of these spares <b>(alongwith price)</b> will be provided by the supplier. c. Firm will render certificates for availability and provision of all spares for 10 years with commercial offer.	
20.	<b><u>TECHNICAL SUPPORT:</u></b>	
	<ul style="list-style-type: none"> <li>▪ The manufactures should have backup facilities i.e after sales services, availability of spares and proper workshops in Pakistan.</li> <li>▪ The supplier shall confirm that after handing over of the equipment, there shall be technical support available for at If at least 10 years as &amp; when required by the purchaser. In addition, the purchaser shall be kept informed regarding advancement in the related technology for further improvement in the operation of the chamber.</li> </ul>	
21.	<b><u>SAFETIES</u></b>	
	The freezing chamber should be equipped / provided with all safety gadgets / accessories for smooth & safe running of Chamber (not limited to the following):	

	<p>a. <b>Relays &amp; Pressure Switches:</b> Phase failure relay, over / under current relay, over / under voltage relay, high &amp; low pressure tripping switch on gas and oil circuit, Flameproof lights and all safeties required to operate the chamber safely.</p> <p>b. <b>Pressure Gauges:</b> At suction and delivery side of refrigerant and on delivery side of oil pressure circuit.</p> <p>c. <b>Shock Proof:</b> System should be safe to handle shocks, electric spikes &amp; surges (Transient).</p> <p>d. <b>Static Charge:</b> System should be free from static charge</p> <p>e. <b>Protection Clause:</b> IP 66 (all electric motors should be installed outside the chamber).</p>
22.	<b>UTILITIES AVAILABLE AT SITE:</b>
	<p>k. Electricity 400 ±5% VAC, 50Hz, 3 Phase.</p> <p>ii. Electricity 220 ±5% VAC, 50Hz, 1 Phase.</p> <p>iii. Available transformer = 100 KVA (Max), already connected load = 30 KVA.</p>
23.	<b>DOCUMENTATION (LITERATURE &amp; DRAWINGS)</b>
	<p>03 x sets of relevant literature / documents in English language, but not limited to the following will be provided by the supplier:</p> <p>i. Logic diagram of circuit.</p> <p>ii. Operation and maintenance manual.</p> <p>iii. Electric sequence control circuit diagram of machine.</p> <p>iv. Programming / configuration software (if required) alongwith soft copy of program.</p> <p>v. Firm will provide schematic electric and mechanical diagram alongwith 04 copies of literature in English Version.</p>
24.	<b>INSTALLATION COMMISSIONING</b>
	<ul style="list-style-type: none"> <li>▪ Installation &amp; commissioning of Chamber at site shall be responsibility of the supplier. The supplier will also be responsible to provide complete installation material, accessories. Firm's rep may visit the site before bidding if desired.</li> <li>▪ Commissioning &amp; trial run of the Chamber shall be carried out by suppliers Engineers Purchaser shall provide number of operators for the commissioning / trial run of the Chamber.</li> </ul>
25.	<b>FINAL ACCEPTANCE TEST (FAT)</b>
	<p>Firm will execute the full performance test of Chamber i.e round the clock operation for three days (72 hrs) after commissioning at POF APR Sonmiani Karachi. During FAT performance viz a viz time to achieve the required temperature i.e -45°C in 01 x hour, amperes of all electrical equipment's, pressure of refrigeration cycle according to pressure – temperature chart of gas to be used leakage of moisture from door and chamber's structure, abnormal noise, abnormal vibration, accuracy of Chamber internal temperature will be monitored / observed and recoded.</p>
26.	<b>DELIVERY PERIOD:</b>
	03 months
27.	<b>WARRANTEE / GUARANTEE:</b>
	<ul style="list-style-type: none"> <li>▪ The Freezing Chamber and accessories shall be accepted on supplier's warranty / guarantee with regard to quality subject to these being technically checked / tested and accounted for on arrival at consignee's warehouse in presence of supplier's rep (if desired by supplier) at their cost. The supplier shall render warranty / guarantee certificate in duplicate to the purchaser as soon as stores have been dispatched / delivered.</li> <li>▪ This warranty / guarantee shall be binding on the supplier for a period of 24 months reckoning for successful FAT at POF site.</li> <li>▪ In case the stores on checking / test after receipt at consignee's warehouse are found not confirming strictly to the relevant specification and other particulars are found damaged during transit, the supplier shall immediately replace the rejected damaged stores by acceptable store, free of cost, and without any obligation to the purchaser. Rejected / damaged stores shall be disposed of by the supplier under his own arrangements the supplier shall warrant the good quality of all equipment supplied against all defects or failures due to faulty design material or workmanship.</li> <li>▪ The supplier shall also provide warranty for meeting the requisite quality of products. In case of any deficiency in term of quality of products, all related expenditure to fulfil commitment shall be borne by the supplier.</li> </ul>

**NOTE:** **LOCAL BIDDERS WHO ARE INTERESTED TO QUOTE ON F.O.R WAH BASIS SHOULD FOLLOW THE INSTRUCTIONS AS PER ANNEXURE-A. IN THIS CASE, PSI & FOREIGN TRAINING IS NOT REQUIRED / INVOLVED. HOWEVER, SUPPLIER WILL ARRANGE TRAINING OF POF OFFICIALS AT SITE.**

**INSTRUCTIONS FOR LOCAL BIDDER TO QUOTE ON F.O.R WAH BASIS**

**1. SUBMISSION OF TENDER**

1.1 Tenders will be opened at **1230** hours on **16-02-2022** at Bidding Centre adjacent to Rabita Hall, POF Wah cantt and must reach at below mentioned address before 30 Minutes of opening time. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring CNIC in original and a letter of authority from you.

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: **05-DS-FP-Capt-51-Freezing Chamber Dated 04-01-2022**  
Tender to be opened on: **16-02-2022.**  
Address as follows:- **DIRECTOR SERVICES, BID CENTER, ADJACENT TO RABITA HALL, POF WAH CANTT**  
Tele: +92-51-9055-21090  
Fax: +92-51-9271400, 9314100

1.3 If envelope does not indicate reference of T.E or received late the same may be returned un-opened.

1.4 Tender " By Hand" can be delivered at Bid Centre, Rabita Hall, POF Wah Cantt.

1.5 offers received through email / fax are not acceptable.

**2. GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS**

2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule which shall form the Quotation. You may use a separate sheet if necessary.

2.2 For Plant and Machinery, you are required to quote in two parts:-

Part I **"Technical Offer"**: It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Part II **"Commercial Offer"** It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.  
Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without price" and Part II "Commercial Quotation with Price."

2.3 The quotation must remain valid for, at least **120 days** from the date of opening of tenders.

2.4 The quotation should hold good for any reduced or enhanced quantities without notice.

2.5 In the event of non-acceptance of offer, intimation may be given to the tenderers on their request.

2.6 Conditional offers or alternative offers are likely to be ignored.

2.7 Quotations should be based on:-



F.O.R. station of Dispatch basis, i.e. delivered free on rail, inclusive of packing and forwarding charges. The stores will be booked under Military Credit Note, to be provided by the purchaser.

and/or

Free delivery at POF's stores at **POF Wah basis**. In this case Octori duty will be payable by the supplier.

- 2.8 Taxes and Duties etc. where applicable, must be shown separately, quoting reference to Registration No. in cases of Sales Tax and relevant authority in the case of others. Offer without these clarifications and inclusive of Taxes and Duties may be ignored.
- 2.9 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates.
- 2.10 "Suppliers will furnish a certificate, issued by Excise & Taxation Deptt, that he has cleared all Professional Tax payable by him" offers received without this certificate will be rejected.
- 2.11 Suppliers will render necessary information regarding hazardous effects on environment, of the materials/products supplied by them, in their quotations and shipping/dispatch documents.
- 2.12 If the requisite information is not furnished on the T.E forms or offer received is not conformity with the requirement of the T.E such offer shall be ignored.

### 3. **INSPECTION**

- 3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.
- 3.2 Where considered necessary by the Purchaser, stores may be obtained on Warranty/Guarantee, subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.
- 3.3 Preliminary inspection will be carried out by POF team at supplier premises before dispatch / delivery.
- 3.4 Firm will arrange test run of Chamber at supplier premises in which minimum 08 hrs test run will be witnessed jointly by POF and supplier rep.
- 3.5 Inspection facilities such as tools, test equipments-test material etc will be provided by the supplier in accordance with the relevant specification.
- 3.6 Final Acceptance Test (FAT) will be carried out at POF site after continuous operation of Chamber for 72 hours.

### 4. **TENDER FEE**

The tender must be accompanied by a non-refundable fee by means of a **crossed postal order/pay order for Rs 500/- in favour of Director Services POFs Wah Cantt.**

### 5. **BID MONEY**

- 5.1 **Bid Money at the rate of 2% (for registered firms with POFs) and 5% (for unregistered firms with POFs) of the quoted value should accompany the tender in the shape of Deposit At Call Receipt/Pay Order/Banker's cheque, from a scheduled Bank drawn in favour of Director Services. Moreover, a certificate to this effect must be accompanied in technical offer i.e bid money as per desired shape & percentage is available in the commercial offer. Tenders received without Bid Money will be rejected.**
- 5.2 Bid Money of the unsuccessful tenderers will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenderers will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.
- 5.3 State owned organizations are not required to provide Bid Money.

6. **ACCEPTANCE OF OFFERS**

6.1.1 The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.

6.1.2 Procuring agency shall incur no liability, solely by virtue of its invoking sub-rule (1.1) towards suppliers or contractors who have submitted bids or proposals.

6.1.3 Notice of the rejection of all bids or proposals shall be given promptly to all suppliers or contractors that submitted bids or proposals.

6.2 **PERFORMANCE BOND**

(a) The successful bidders shall provide Performance bond at the rate prescribed by POF Board according to the value of contract which shall not exceed 10% of contract value in the form of a Deposit at Call, receipt from a scheduled Bank. The Performance Bond will be in favour of C.M.A POF Wah Cantt. It will be returned on satisfactory completion of the warranty / guarantee period.

(b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the Supplier.

6.3 Performance Bond from State owned organizations may be waived off at the discretion of the Purchaser.

6.4 **FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the Purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or, claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of the particular stores which remained unsupplied either in part or in full: or, to purchase, from elsewhere, the unsupplied stores at the risk and cost of the Supplier.

6.5 **PAYMENT**

- a. Firm will submit offer on FOR basis.
- b. 100% payment will be made by CMA (POF) through crossed cheque after receipt / acceptance, installation / commissioning and successful FAT, of stores on our prescribed bill form supported by receipt voucher on full supply basis.
- c. Payment of duties /Taxes including professional tax(where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt:

7. **SECURITY OF INFORMATION**

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, alongwith the specifications drawings etc. if any, enclosed herewith - even if you are unable to quote.

**WARNING** In case the firm abstain from making offers or fail to return/acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would be liable to remove from the approved list.

**PAKISTAN ORDNANCE FACTORIES**

**SCHEDULE TO TENDER NO. 05-DS-FP-Capt-51-Freezing Chamber Dated 04-01-2022.**

(1) FOR MATERIALS

(1)	(2)	(3)	(4)	(5)		(6)
Item No	Description with spec etc	Unit	Qty	Price per unit F.O.R free delivery		Delivery date
				In figure	In words	
i.	Freezing Chamber (Able to maintain variable temperature up to -45°C)	Nos	01			03 months

(2) For Plant & Machinery:  
Specification:- **Attached**

(3) **SPECIAL CONDITIONS:**

- i) Authorized dealer of OEM having backup services (OEM authorized maintenance workshop and spare parts godown) in Pakistan is eligible to quote.
- ii) Manufacturers must have valid international certification regarding equipment & spares i.e CE marked or any equivalent standard.
- iii) The model should be out of latest production. Detailed specifications of quoted model should be available on manufacturer official website.
- iv) No reconditioned / used part / component will be acceptable. In such case, firm will be responsible to replace it with new one.
- v) Repair / maintenance period (in case of breakdown during warranty / guarantee) will not be counted in Warranty / Guarantee period.
- vi) Population list of same make & model of quoted all Rotary Screw Air Compressor in Pakistan is essentially required with complete addresses of users including postal address, email address, telephone number & fax number etc.

**vii) Compliance sheet (point-to-point comparison) to T.E is also essentially required as per following format:**

S #	POF SPECIFICATION	FIRMS REMARKS / OFFERS.
1.		

viii) POF reserves the right to reject any firm's offer on the basis of quality/ services issues

**ix) Breakdown of rates be given showing price and sales tax separately. If nothing is mentioned then offer shall be considered inclusive of GST.**

- x) In case of arbitration or court case, it can only be filed in Rawalpindi / Islamabad.
- xi) Only registered suppliers (with sales Tax & income tax deptt.) who are on Active Taxpayers List (ATL) of FBR are eligible to supply goods/services to government department.
- xii) If any registered supplier is not in ATL, his payment would be stopped till he files his mandatory returns and appears on ATL of FBR.

(4) Undertaking

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General Conditions of Contract embodied in Form POF-1281, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place \_\_\_\_\_  
Date \_\_\_\_\_

Signature of the Tenderer \_\_\_\_\_  
Name \_\_\_\_\_  
Position \_\_\_\_\_  
Address \_\_\_\_\_  
Income Tax G.I.R No. \_\_\_\_\_  
Official stamp.

## QUESTIONNAIRE FORM

S #	Description	Yes / No	Remarks
1.	Whether the quotation / offer is on F.O.B or F.O.R Wah basis.		
2.	Whether undertaking of T.E has been signed and stamp by the bidder.		
3.	Whether POF 1262 (Foreign Supply) has been, filled and signed by the Bidder in case of offer on F.O.B basis.		
4.	Whether Original Performa invoice from OEM (in case of offer on F.O.B basis) has been enclosed with quotation.		
5.	Whether complete details are available in Performa Invoice i.e Country of origin, Port of Shipment, beneficiary details (complete address along with contact no & email address, complete bank address and account details for payment / Letter of Credit.)		
6.	Whether complete details of firm (local agent in case of offer on F.O.B basis) are available in offer i.e complete address along with contact no, email & postal address.		
7.	Whether letter of authorization to sign tender documents on behalf of OEM is attached (in case of offer on F.O.B basis).		
8.	Whether tender fee in shape of postal order / pay order amounting to Rs.500/- has been enclosed herewith <b>(in case of offer on F.O.R Wah basis)</b> .		
9.	Whether Bid Money at the rate of 2% (for registered firms with POFs) and 5% (for unregistered firms with POFs) of the quoted value in the shape of Deposit At Call Receipt/Pay Order/Banker's cheque, from a scheduled Bank drawn in favour of Director Services has been enclosed in commercial offer <b>(in case of offer on F.O.R Wah basis)</b> .		
10.	Whether undertaking as per Annexure-A has been signed & stamped by the bidder.		
11.	Whether copy of NTN, sales tax, professional tax certificate etc have been attached <b>(in case of offer on F.O.R Wah basis)</b> .		
12.	Whether all terms and conditions mentioned in T.E are acceptable.		
13.	Registration status of firm with POF Board (registered or not in case indigenous supply).		
14.	<b>Whether compliance sheet (point-to-point comparison) to T.E has been attached necessary as per above mentioned format.</b>		

Dated: \_\_\_\_\_

**(Signature of Bidder & Stamp)**