



**GOVERNMENT OF PAKISTAN
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY**

To,

Dear Sirs,

Reference: **TENDER ENQUIRY NO. 024-LP-51-SCM (DDFA) Capt-Pur-III Dated, 27-12-2021**

You are requested to submit quotations for the item(s) noted in the Schedule to the Tender. Offer should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

1. **SUBMISSION OF TENDER**

1.1 Tenders will be opened at **12:00 hours on 07.02.2022** and must reach **Bid Center adjacent to Rabita Hall on or before 11:30 hours** up to due date. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No. **024-LP-51-SCM (DDFA) Capt-Pur-III dt. 27.12.2021**

Tender to be opened on: **07.02.2022**

Address as follows:-

“GM-Purchase-I POF Wah Cantt – Pakistan.”

1.3 If envelope does not indicate reference of T.E or received late the same may be returned un-opened.

2. **GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS AND EVALUATION CRITERIA**

2.1 Case will be processed exactly as per **PPRA Rules** i.e. in favour of lowest evaluated bidder and single stage two envelope procedure will be utilized for open competitive bidding. The price should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule which shall form the Quotation. You may use a separate sheet if necessary.

2.2 For Plant and Machinery, you are required to quote in two parts:-

Part I "Technical Offer": It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Part II "Commercial Offer" It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: **Part I "Technical Quotation without price" and Part II "Commercial Quotation with Price."**

- 2.3 The quotation must remain valid for, at least 120 days from the date of opening of tenders.
- 2.4 The quotation should hold good for any reduced quantities without notice.
- 2.5 In the event of non-acceptance of offer, intimation may be given to the Tenderers on their request.
- 2.6 Conditional offers or alternative offers are likely to be ignored.
- 2.7 Quotations should be based on:-
F.O.R. station of Dispatch basis, i.e. delivered free on rail / Road, inclusive of packing and forwarding charges. The stores will be booked under Military Credit Note, to be provided by the purchaser, and/or **free delivery at POF's stores at Central Stores POF Wah Cantt. In this case octroi duty will be payable by the supplier.**
- 2.8 **Taxes and Duties etc. where applicable, must be shown separately, quoting reference to Registration No. in cases of Sales Tax and relevant authority in the case of others. Offer without these clarifications and inclusive of Taxes and Duties may be ignored.**
- 2.9 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates provided that clause 2.8 has been conformed properly.
- 2.10 "Suppliers will furnish a certificate, issued by Excise & Taxation Deptt, that he has cleared all Professional Tax payable by him" offers received without this certificate will be rejected.
- 2.11 Suppliers will render necessary information regarding hazardous effects on environment, of the materials/products supplied by them, and material Safety Data Sheet (MSDS), in their quotations and shipping/dispatch documents.
- 2.12 If the requisite information is not furnished on the T.E forms or offer received is not conformity with the requirement of the T.E such offer shall be ignored.
- 2.13 Special Conditions must be carefully studied and conformed.

3. **INSPECTION**

- 3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.
- 3.2 Where considered necessary by the Purchaser, stores may be obtained on Warranty/Guarantee, subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.

4. **TENDER FEE** The tender must be accompanied by a non-refundable fee by means of a crossed postal order/pay order for Rs 500/- in favour of Director Admin POFs Wah Cantt.

4.1 **TENDER SAMPLE**

Where required, offer must a company tender sample, strictly according to the description and specification given in Tender Enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample thereof against previous T.E.

5. **BID Security**

- 5.1 Bid Security at the rate of **2%** (for firms **registered** with POF) and **5%** (for **un-registered** firms) of the quoted value, should accompany the tender in the shape of Call Deposit Receipt/Pay Order/Banker's Cheque, from a scheduled Bank drawn in favour of:-

"General Manager-Purchase-I POF Wah Cantt."

Tenders received without / less Bid security will be rejected.

- 5.2 Bid Money of the unsuccessful Tenderers will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful Tenderers will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.

- 5.3 **State owned organizations are not required to provide Bid Money.**

6. **ACCEPTANCE OF OFFERS**

- 6.1 POF may reject all bids or proposals at any time prior to the acceptance of a bid or proposals, but is not required to justify grounds for its rejection. POF shall incur no liability towards suppliers or contractors who have submitted bids or proposals.

6.2 **PERFORMANCE BOND**

- (a) The successful bidders shall provide Performance bond at the rate, prescribed by POF Board according to the value of contract which shall not exceed **10%** of contract value, in the form of a Deposit At Call Receipt from a scheduled Bank; or, **an un-conditional Bank Guarantee valid for 12 months** (03 months extendable to 12 months in case of cloth items required by Clothing Fy.) after receipt of store in POFs on a prescribed format. The Performance Bond will be in favour of C.M.A. POF Wah Cantt. It will be returned on satisfactory completion of the contract.
- (b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the Supplier.

- 6.3 Performance Bond from State owned organizations may be waived off at the discretion of the Purchaser.

6.4 **FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the Purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or, claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of the particular stores which remained unsupplied either in part or in full: or, to purchase, from elsewhere, the unsupplied stores at the risk and cost of the Supplier.

6.5 **PAYMENT**

- a. Payment will be made by the C.M.A (POF) through crossed cheque on receipt/acceptance of stores on our prescribed bill form supported by receipt voucher on part/full supply basis.
- b. Payment of duties /Taxes including professional tax(where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt:

7. SECURITY OF INFORMATION

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, along with the specifications drawings etc. if any, enclosed herewith - even if you are unable to quote.

WARNING In case the firm abstain from making offers or fail to return/acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would be liable to remove from the approved list.

Yours faithfully,

Manager-Purchase-I&III

Contact Details: -

Tele: (051) 9055(21087/22269)

Fax: (051) 9271400 & 9314100

Email: procurement@pof.gov.pk

Copy to:-

1. DDFA-POFs-Wah Cantt.
2. Manager-SCM (Coord).
3. F.I.U Rep Bid Centre.
4. Bid Centre.

PAKISTAN ORDNANCE FACTORIES

Schedule to Tender Enquiry No.024-LP-51-SCM (DDFA) Capt-Pur-III Dated 27-12-2021 Opened on: 07-02-2022.

(1) **For Plant and Machinery.**

Item No	Description with Spec etc.	A/U	Qty	Price Rs.		Delivery/ Completion Date
				In Figures	In Words	
1.	Truck mounted mechanical Sweeper. Specification attached at Annexure-A	No.	02			Within 01 Month

- (2) **Special Conditions and evaluation Criteria.**
- i) **Rate and sales tax** must be shown separately. Otherwise your quoted rates will be considered inclusive of all taxes.
 - ii) Offer without Bid Security and **Tender Fee** may not be considered.
 - iii) **Date and stamp** of the postal order must be visible.
 - iv) PTC should be obtained from Punjab/Relevant Province.
 - v) Only **one rate** should be quoted on the tender schedule. Otherwise offered item having multiple rates may be rejected.
 - vi) Undertaking must be signed.
 - vii) Unregistered firms are required to provide **Annexure-B** duly filled signed and stamped along with quotation.
 - viii) As per **T.E clause, 2 .2** you are required to quote in two parts, each part should be placed in a separate sealed cover. The envelop should be inscribed with: **Part I "Technical Quotation"** without price" and **Part II "Commercial quotation"** with price."
 - ix) Status of firm with POF (Registered/Un-Registered) should be mentioned in your offer.
 - x) Registered firms are required to provide copy of valid registration letter with POF.
 - xi) a. Only registered suppliers (with Sales Tax & Income Tax deptt) who are on Active Taxpayers List (ATL) of FBR are eligible to supply goods/services to Govt. Deptts.
b. The payment to registered persons may be linked with the active taxpayer status of the suppliers as per FBR database. If any registered supplier is not in ATL his payment will be stopped till filing of mandatory returns, and appearance on ATL of FBR.
 - xii) Based upon the information being provided by the firms, only those firms will be awarded contract(s) who fulfill all the **T.E.** requirements.
 - xiii) Case will be processed and contract will be awarded to the firm(s) who will fulfill the evaluation criteria as **per PPRA Rules.**
 - xiv) Grand Total of offer must be mentioned in your quotation.
 - xv) Provision of **Warranty/Guarantee Certificate** for **02 Years** will be required.
 - xvi) Relevant **technical literature** must be provided along with competitive bid i.e., only one offer must be submitted.
 - xvii) Provisioning of **Quality & Test Certificate** of an accredited Lab, if demanded/required

(3) **Undertaking**

Should our offer be accepted, we hereby undertake to supply the store/render the services contracted on the basis of General Conditions of Contract embodied in Form **POF 1281**, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the store/services elsewhere at our risk and cost.

Place	_____	Signature of the Tenderer	_____
Date	_____	Name	_____
	_____	Position	_____
	_____	Address	_____
	_____	Income Tax G.I.R No.	_____

SPECIFICATION

**Truck mounted mechanical Sweeper & Leaves Suction Machine with Hopper Volume Of 4.5 m³ - 5 m³
Qty = 02 Nos.**

TECHNICAL DATA FOR TRUCK

Recommended brand for Truck	Isuzu, Hino, FAW, Dongfeng, Foton, Mitsubishi or equivalent
Engine	04 Cylinder Diesel Engine
Capacity	90 ~ 100 HP (4000 ~ 4500cc)
Emission Standard	Euro II / III

TECHNICAL DATA FOR MECHANICAL SWEEPER

AUXILIARY ENGINE	85 ~ 100 HP, 04 Cylinder Diesel Engine EURO 3, Diesel Water – Cooled Engine.
AUXILIARY ENGINE BRAND	Auxiliary Engine of latest technology from origin S. Korea, Japan, Europe assembled on chassis of above recommended brand trucks.
WATER TANK	Water Tank Capacity will be min. 1,000 – 1,100 Liters and made from Stainless Steel Plate. There must be a centrifugal type water pump within capacity of min. 20 Ltr. / min. @ 5Bars minimum / suitable as per manufacturer design.
BRUSHES	Sweeping will be done by two side disk brushes located at the front Lift and right sides of the vehicle and one middle disc brush located in the middle of truck
	Sweeping will be done from right or lift or from both directions at the same time.
	Top Plate of side brushes will be Ø 350mm. diameter and top plate of middle brush will be Ø 400 mm. Length 950 – 1,000 mm.
	Suction inlet width will be 750 mm. and inlet diameter to system will be Ø 250 mm.
	Sweeping width will be 2,150 mm. for one side operation.
	There must be operation system to lift up and secure sweeper operation parts (side brushes, middle brushes, vacuum / suction inlet) when truck is reversing.
	There must be pull back option on side brushes to avoid damage when obstacle occurred in the way.
VACUUM UNIT / SUCTION FAN	There will be independent water spraying system installed on side and middle brushes.
	VACUUM FAN will be dynamic balanced, made from stainless steel, heavy duty type. It must be powered by Torque convertor coupled to auxiliary engine and working RPM will be 2800 – 3500 RPM.
WASTE TANK	Min. 4.5 m ³ - 5 m ³ .
	Waster Tank floor will be manufactured from stainless steel plates.
	There must be discharge collar made of iron stainless steel on discharge outlet of waste tank.
	Waste Tank will be tipping type within ability of 50° + 5° tipping angle.
	There must be inspection cover on waste tank.
	Auxiliary engine compartment can be maintained easily without tipping waste tank.
HYDRAULIC SYSTEM	There must be fiberglass protection doors on both sides (Lift, Right) in auxiliary engine compartment.
	All hydraulic parts including pumps, motors, value, and electric controlled operation valve will be used from Europe, S. Korea and Japan Origin. Suitable Hydraulic Pump as per manufacturer design.
PAINTING	All parts, components must be cleared and primed minimum one layer and will be painted with 2K – Yellow paint.

CONTROL PANEL	<p>All control functions of sweeper will be done inside of operator cab.</p> <p>Control Panel must be consist of following:</p> <ul style="list-style-type: none"> • Auxiliary Engine ON / OFF switch. • Auxiliary Engine man-hour. • Auxiliary Engine RPM. • Vacuum Fan ON / OFF Indication. • Waste tank tipping warning with voice alert. • Indication for Low Hydraulic Oil Level. • Monitor connected to the Camera System.
PROVISION EXPERIENCE	<ul style="list-style-type: none"> • Supplier must have facility for mounting for mounting of Superstructure on local chassis. • Supplier must submit record for sale of similar type of equipment within PAKISTAN.
ACCESSORIES	<ul style="list-style-type: none"> • Yellow rotary warning lamp on top of Driver Cabin. • 02 reflectors on extreme Left and Right side on rear portion of the body. • Std. Tool Kit. • Fire Extinguisher – 02 KG. • Spare Parts Catalog of Truck Chassis, Auxiliary Engine and Mechanical Sweeper. • Work Shop Manual (Repair / Maintenance) of Mechanical Sweeper.

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SUPPLIER'S CAPABILITY

1. NAME OF THE FIRM: _____
ADDRESS: _____

1.1 - TELE:NO: _____
1.2- FAX NO: _____
1.3- E.MAIL ADDRESS: _____

2. WHETHER PUBLIC LTD, PRIVATE LTD, PARTNERSHIP
OR SOLE PROPRIETORSHIP: _____

3. ESTABLISHED SINCE: _____

4. CAPACITY: (Manufacturer / Stockist/Agent to foreign Firm): _____

5. IF MANUFACTURER, PROVIDE FOLLOWING DETAILS:

5.1- RANGE OF PRODUCTS MANUFACTURED: _____

5.2- DETAIL OF PLANTS, MACHINERY AND MAJOR EQUIPMENTS:
(Attach separate sheet if required):

6. INSPECTION/QUALITY ASSURANCE FACILITIES: _____

7. ISO-9000 CERTIFIED IF SO ATTACH NECESSARY DOCUMENTS

8. IF STOCKIST, PROVIDE FOLLOWING:-

8.1- DETAILS OF STOCKS HELD: - _____

8.2- APPROX. STOCK VALUE _____

8.3- LOCATION OF STOCKS: _____

ORGANISATIONAL DETAILS.

9. WHETHER THE FIRM IS REGISTERED WITH THE FOLLOWING DEPTTS.
(Give registration No., Date and attach copies of the necessary documents).

9.1 DP/ARMY OR ANY GOVT./SEMI GOVT. DEPTT: _____

9.2- IMPORT TRADE CONTROL DEPTT: _____

9.3- SALES TAX DEPTT: _____

9.4- INCOME TAX DEPTT: _____

FINANCIAL STATUS: _____

(Bank certificate to be attached)

Signature _____

Name: _____

Position: _____

Stamp