POF 1262-A
(INDIGENOUS SUPPLIES)

Government of Pakistan
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY

To

M/s POF, PPRA WEBSITE, WIL & WAH NOBEL.

Dear Sirs,

Reference : TENDER ENQUIRY NO. 0071/LP/PUR/WPN/52 DATED 11-JUN-22

You are requested to submit quotations for the item(s) noted in the Schedule to the Tender.Offer should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

1. SUBMISSION OF TENDER

1.1 Tenders will be opened at **11:00** hours on at Bid Center adjacent to Rabita Hall, POf Wah Cantt. and must reach at below mentioned address before **30 Minutes** of opening time. The tender received late will not be entertained. You may witness the opening of the tender if you so desire.If a representative is deputed, he should bring a letter of authority from you.

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: 0071/LP/PUR/WPN/52
Tender to be opened on: 06-07-2022
Address as follows:-

GM-PPC-WPNS ROOM NO. 03 BID CENTER WAH CANTT
TELE: 051-9055-21046
FAX: 0519271400

1.3 If envelope does not indicate reference of T.E. or received late the same may be returned un-opened.

1.4 Tender "By Hand" can be delivered at Bid Center, Rabita Hall , POF Wah Cantt.

2. GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS

2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule which shall form the Quotation. You may use a separate sheet if necessary. As per PPRA rule 36(a), **single stage single envelope method** is/will be utilized for "Open competitive bidding." Moreover, technical & commercial evaluation of Bids will be carried out strictly as per PPRA rules and contract(s) will be awarded to the most advantageous bidder(s).

2.2 For Plant and Machinery, you are required to quote in two parts:-
Part I "Technical Offer": It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Cont P-2

Part II "Commercial Offer": It should indicate the commercial terms e.g.price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without Price" and Part II "Commercial Quotation with Price".

2.3 The quotation must remain valid for, at least 90 days from the date of opening of tenders.

2.4 The quotation should hold good for any reduced quantities without notice.

2.5 In the event of non-acceptance of offer, intimation may be given to the Tenderers on their request.

2.6 Conditional offers or alternative offers are likely to be ignored.

2.7 Quotations should be based on:-

F.O.R. station of dispatch basis, i.e. delivered free on rail, inclusive of packing and forwarding charges. The stores will be booked under Military Credit Note, to be provided by the purchaser.

and/or

Free delivery at POF's stores at

In this case Octroi duty will be payable by the supplier.

2.8 Taxes and Duties etc. where applicable, must be shown separately, quoting refrence to Registration No. in cases of Sales Tax and relevant authority in the case of others. Offer without these clarifications and inclusive of Taxes and Duties may be ignored.

2.9 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates.

2.10 "Suppliers will furnish a certificate, issued by Excise & Taxation Deptt, that he has cleared all Proffessional Tax payable by him" offers recieved without this certificate will be rejected.

2.11 suppliers will render necessary information regarding hazardous effects on environment, of the materials/products supplied by them, in their quotations and shipping/dispatch documents.

2.12 If the requisite information is not furnished on the T.E forms or offer received is not conformity with the requirement of the T.E such offer shall be ignored.

3. INSPECTION

3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.

3.2 Where considered necessary by the Purchaser, stores may be obtained on Warranty/Guarantee, subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.

Cont.d...P-3

4. **TENDER FEE**

The tender must be accompanied by a non-refundable fee by means of a crossed postal order/pay order for Rs. 500/- in favour of: Director Admin POF Wah Cantt and attach with technical offers.

4.1 TENDER SAMPLE

Where required, offer must accompany tender sample., strictly according to the description and specification given in Tender Enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample thereof against previous T.E.

5. BID MONEY

5.1 Bid Money at the rate of 2% (for firms registered with POFs) and 5% (for firms not registered with POFs) of the quoted value should accompany the tender in the shape of Deposit at Call Receipt/Pay Order/Banker's Cheque, from a scheduled Bank drawn in favour of:-

GM-PPC-WPNS POF WAH CANTT.

Tenders received without Bid Money will be rejected.

5.2 Bid Money of the unsuccessful tenderers will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenderers will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.

5.3 State owned organizations are not required to provide Bid Money.

6. ACCEPTANCE OF OFFERS

6.1.1 The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.

6.1.2 Procuring agency shall incur no liability, solely by virtue of its invoking sub-rule (1.1) towards suppliers or contractors who have submitted bids or proposals.

6.1.3 Notice of the rejection of all bids or proposals shall be given promptly to all suppliers or contractors that submitted bids or proposals

6.2 PERFORMANCE BOND

(a) The successful bidders shall provide performance bond at the rate, prescribed by POF Board according to the value of contract which shall not exceed 10% of contract value, in the form of Deposit At Call Receipt from a scheduled Bank; or, an un-conditional Bank Guarantee valid for 12 months (03 months extendable to 12 months in case of cloth items required by Clothing Fy.)after receipt of store in POFs on a prescribed format. The performance Bond will be in favour of C.M.A.(POF) Wah Cantt. It will be returned on satisfactory completion of contract.

(b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the Supplier.

Contd....p-4

6.3 Performance Bond from State owned organizations may be waived off at the discretion o the Purchaser.

6.4 **FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. If the failure to deliver th stores within the scheduled time should have arisen from "Force Majeure", which th Purchaser may admit as reasonable ground for further time, he will allow suc additional time as he may consider to have been required by the circumstances of th case. Otherwise, he will be entitled, at his discretion, to cancel the contract and/or, claim liquidated damages upto 2% but not less than 1% of the contract price o the items and their quantities for each and every month or part of a month, beyond th specified delivery date, during which these may not be delivered, subject to a maximu of 10% of the total contract value of the particular stores which remained unsupplie either in part or in full: or, to purchase, from elsewhere, the unsupplied stores a the risk and cost of the Supplier.

6.5 **PAYMENT**

(a) Payment will be made by the C.M.A(POF) through crossed cheque on receipt acceptance of stores on our prescribed bill form supported by receipt voucher o part/full supply basis.

(b) Payment of duties/Taxes including professional tax (where applicable)must be supporte by proof of having paid these to concerned Govt. Taxation Deptt.

7. **SECURITY OF INFORMATION**

The tenderer and his employees must not communicate any information relating to th sale/purchase of stores under this enquiry to any person other than the manufacture or to any press or agent not authorized in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date,alongwit the specifications drawings etc.if any, enclosed herewith - even if you are unable t quote.

WARNING In case the firm abstain from making offers or fail to return/ acknowl- edge th tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would be liable to remove from the approved list.

Yours faithfully,

(SAJJAD SAFDAR KHAN)
MANAGING DIRECTOR-W

Tele 051-9055-21046

Fax 0519271400

POF 1262-A

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 0071/WPN/LP/52 11-JUN-22

(1) FOR MATERIALS

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs. etc.	Unit	Qty	Price Per Unit FOR or free delivery		Delivery Date
				In Figures	In Words	
1	HAND REAMER 2.00MM H12 DIN 206 HSSE	NO	100			
2	MACHINE REAMER COVER WELDED 01-0403 3 MM + 0.15 DIN 212	NO	50			
3	CIRCULAR SAW BLADE 100X 1.45 X 22 DIN 1838 FORM B-HSS 642	NO	100			
4	TRIANGULAR DIAMOND FILES X SECTION 3.5MM 2132-D 100 (NEEDLE FILES)	PIECE	30			
5	METAL SLITTING SAW BLADE 80 X 1 X 22 DIN 1837	NO	50			
6	HAND REAMER STRAIGHT FLUTES RIGHT HAND CUTTING H.S.S. DIA 6.0 MM J9 DIN-206	NO	50			
7	SPEICAL TYPE WIRE CUTTER CUTTING CAPACITY 0 TO 3.75MM DIA (HEAVY DUTY WIRE CUTTER FOR CUTTING OF SPRING STEEL WIRE (DIN 2076) CAPACITY 0 TO 4 MM. LENGHT 235MM SKETCH NO. 53289 DIN 5239 (HAHN &KOLB GERMANY) OR EQUIVALENT	NO	50			

Total Rs =	
+ 17% GST =	
Total value Rs =	

(2) For Plant & Machinery:
Specification:-

(3) **Special Conditions**

01 Only Registered suppliers (with sales tax and income tax department) who are on Active Tax Payers List (ATL) on FBR are eligible to suply goods or services to Govt. Department, (ATL with Business Name must be attached with offer).

02 Payment to the registered persons may be linked with the Active Tax Payers Status of the suppliers as per FBR Database if any registered suplier is not in ATL, his payment should be stopped till the files his mandatory returns and appears on ATL of FBR.

03 Fax Offers, e-mail offers, conditional offers and offers with less / without Bid Mondy & Tender Fee will not be entertained.

04 Offers received with multiples rates will not be entertained

05 Undertaking must be enclosed with technical offer duly signed and stamped otherwise your offer will be ignored.

06 "Tender Sample: will be addressed to Weapon Factory Directly

07 As per P.P.R.A. Rule (Two Envelop) Kindly send Technical and Commercial quotation separately, Technical quotation will be opened on due date.

08 If firm is registered with POF, kindly attach registration documents and complete bio data with quotation, Store will be accepted on one year W/G provided by firm

09 Advance Sample is mandatory with technical offers.

10 5% Escess / less supply is allowed.

11 POFs Managment reserves the right to discourage the offers of supplier with poor/unsatisfactory performance (sub-standard/delayed supplies) against previously awarded contracts.

12 Past Performance / Business dealing with POF should be provided with technical offers.

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 0071/WPN/LP/52 11-JUN-22

(4) Undertaking

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General Conditions of Contract embodied in Form POF 1281, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place _____
Date _____
_____
_____

Signature of the Tenderer _____
Name _____
Position _____
Address _____
Income Tax C.I.R. No _____
Official Stamp _____