

# APPLICATION FORM 2013

( FOR PRIVATE VEHICLES OF POF EMPLOYEES/OFFICIALS SERVING/RETIRED )

**SERVING / RETIRED**

\* **TOKEN NUMBER**

Name of owner \_\_\_\_\_

Father's /Husband Name \_\_\_\_\_

CNIC #. \_\_\_\_\_

Address \_\_\_\_\_

**Contact Number** \_\_\_\_\_

Date \_\_\_\_\_

Barrier \_\_\_\_\_

Photograph  
1x1

Vehicle Registration No. \_\_\_\_\_

Type of Vehicle \_\_\_\_\_

Type of Body \_\_\_\_\_

Model \_\_\_\_\_

Engine No. \_\_\_\_\_

Chasis No. \_\_\_\_\_

Colour \_\_\_\_\_

## Probable Drivers

1. Name \_\_\_\_\_ CNIC # \_\_\_\_\_

Photograph  
1x1

2. Name \_\_\_\_\_ CNIC # \_\_\_\_\_

Photograph  
1x1

3. Name \_\_\_\_\_ CNIC # \_\_\_\_\_

Photograph  
1x1

\* Remarks \_\_\_\_\_ Signature of applicant \_\_\_\_\_

\*( Token Office use only )

## CERTIFICATE & CONFIRMATION ( To be filled by the officer of grade 17 or above )

Certified that Mr./Mrs. \_\_\_\_\_ is serving in /Retired From this section/factory/organization and vehicle/motorcycle No. \_\_\_\_\_ is registered on his/her name which is still in possession of the above-mentioned person.

Name \_\_\_\_\_ Signature \_\_\_\_\_

Designation \_\_\_\_\_ Date \_\_\_\_\_

**TOKEN NO.**

\*( Token Office use only )

**VEHICLE NO.**

Date of Delivery \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

## **Instructions**

1. POFs/Retired POFs employees and Allied department are required to attach photocopy of the required documents duly **ATTESTED** by the nominated officer from their Factory / Department
2. Vehicles should be registered on applicant's name. Open transfer letter and car show room's receipt will **NOT** be accepted.
3. Photocopy of computerized National ID Card of owner and valid Driving Licence.
4. Photocopy of computerized National ID Card and valid driving licence of probable drivers.
5. Pension Book and discharge certificate ( for POFs Retired person only )
6. Last year Token Number.
7. Photocopy of factory pass / concerned department card
8. Photocopy of veh Registration Book
9. Applicant will have to bear extra cost for exit pass of probable drivers
10. In case of three traffic violation the token will be cancelled
11. Issuing Authority reserves all the rights to cancel any token at any time without prior intimation
12. Token Fee to be deposit in account **No. 16046-6 of National Bank of Pakistan Aslam Market Branch Wah Cantt**

### **Notes:-**

1. Original documents of all attached photocopies will be checked by the token office on submission of papers
2. In the event of loss of token it will be reported to Token Office and nearest Police Station. A sum of **Rs.500.00/-** will be charged for issuance of **DUPLICATE TOKEN**
3. In the event of loss of Exit Pass it will be reported to Token Office and nearest Police Station. A sum of **Rs.200.00/-** will be charged for issuance of **DUPLICATE EXIT PASS**
4. In case of vehicle has been sold, the token will be returned to this office
5. No token will be issued to any person without owner of the vehicle
6. Only **ONE** official token will be issued to a person for subsequent vehicle. More than one official token will be treated as a private vehicle

**To: The Director Security  
POFs Wah Cantt**

Note : Token will only be issued on receipt of this slip