ADMINISTRATION DEPTT
(ADMIN COORD)

Subject **SOP REGARDING CONSTRUCTION OF MOSQUES INSIDE FACTORY PREMISIS.**

To streamline the affairs of Mosques constructed inside the factory premises, the following SOP has been approved by the competent authority to be implemented to avert chances of quarrel or dispute amongst various schools of thoughts of the employees who offer prayers in such Mosques.

i) No new Mosque to be constructed inside Factory/Groups areas without proper clearance and permission from Director Admin.
ii) Mosque will be under the administrative control of administration of the concerned Fy/Group.
iii) No Mosque Committee in any factory is allowed, if exists it may be abolished.
iv) No activity other than prayers in any Mosque is allowed.
v) No religious controversy should be tolerated in the Mosque in any form of speech or by any other means like pasting of posters etc.
vi) Simplicity in the construction of the Mosque should be maintained. No decoration on any occasion should be allowed in the Mosque inside the Fys/Groups.
vii) Imam for each Mosque should be changed after every three months and a proper record be maintained by Administration to that effect.
viii) No propagation of Maslaki thoughts allowed inside Fy/Gps area.

2. Forwarded for strict compliance please.

(Aziz-ur-Rehman)
Dy Director Administration
04-06-2012

Head of all Fys/Gps

No 4119-Misc-Admin Coord