



**GOVERNMENT OF PAKISTAN  
PAKISTAN ORDNANCE FACTORIES  
TENDER ENQUIRY**

To,

M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sirs,

Reference: TENDER ENQUIRY NO. **5167-65-LP-CAPT-SJL** Dated: **07-03-2019**

You are requested to submit quotations for the item(s) noted in the Schedule to the Tender. Offer should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

1. **SUBMISSION OF TENDER**

1.1 Tender will be opened at **1200** hours on **28-03-2019** at Bid Center near Rabta Hall POF Wah Cantt and must reach this office on or before **1130** Hours upto due date. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: **5167-65-LP-CAPT-SJL**

Tender to be opened on: **28-03-2019**

Address as follows: - **ROOM No. 01, BID CENTER NEAR RABTA HALL POF WAH CANTT.**

1.3 If envelope does not indicate reference of TE or received late the same may be returned un-opened.

2. **GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS**

2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule which shall form the Quotation. You may use a separate sheet if necessary.

2.2 For Plant and Machinery, you are required to quote in two parts:-

**Part I "Technical Offer":** It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

**Part II "Commercial Offer"** It should indicate the commercial terms e.g. Price, terms of payment, mode of payment, mode of supply. Each part should be placed in a separate sealed cover. The envelopes should be inscribed with:

Part I

"TECHNICAL QUOTATION WITHOUT PRICE" and Part II "COMMERCIAL QUOTATION WITH PRICE."

- 2.3 The quotation must remain valid for at least 90 days from the date of opening of tenders.
- 2.4 The quotation should hold good for any reduced or enhanced quantities without notice.
- 2.5 In the event of non-acceptance of offer, intimation may be given to the Tenderer on their request.
- 2.6 Conditional offers or alternative offers are likely to be ignored.
- 2.7 Quotations should be based on:-  
F.O.R station of Dispatch basis, i.e. delivered free on rail, inclusive of packing and forwarding charges. The stores will be booked under Military Credit Note, to be provided by the purchaser.  
and/or  
Free delivery at POF stores at POF Sanjwal  
In this case Octori duty will be payable by the supplier.
- 2.8 Taxes and Duties etc. where applicable, must be shown separately, quoting reference to Registration No. in cases of Sales Tax and relevant authority in the case of others. Offer without these clarifications and inclusive of Taxes and Duties may be ignored.
- 2.9 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates.
- 2.10 "Suppliers will furnish a certificate, issued by Excise & Taxation Deptt that he has cleared all Professional Tax payable by him" offers received without this certificate will be rejected.
- 2.11 Suppliers will render necessary information regarding hazardous effects on environment, of the materials/products supplied by them, in their quotations and shipping/dispatch documents.
- 2.12 If the requisite information is not furnished on the TE forms or offer received is not conformity with the requirement of the TE such offer shall be ignored.

3. INSPECTION

- 3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.
- 3.2 Where considered necessary by the Purchaser, stores may be obtained on Warranty/Guarantee, subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.

4. TENDER FEE

The tender must be accompanied by a non-refundable fee by means of a crossed postal order/pay order for Rs 500/- in favor of Director Admin POFs Wah Cantt.

4.1 TENDER SAMPLE

Where required, offer must a company tender sample, strictly according to the description and specification given in Tender Enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample thereof against previous TE.

5. BID MONEY

5.1 Bid Money at the rate of 2% (for registered firms) and 5% (for unregistered firms) of the quoted value should accompany the tender in the shape of Deposit at Call Receipt/Pay Order/Banker's cheque, from a scheduled Bank drawn in favor of General Manager concerned purchase.

**Tenders received without Bid Money will be rejected.**

5.2 Bid Money of the unsuccessful tenderer will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenderer will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.

5.3 State owned organizations are not required to provide Bid Money.

## 6. ACCEPTANCE OF OFFERS

6.1 The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.

6.2 Procuring agency shall incur no liability, solely by virtue of its invoking sub-rule (1.1) towards suppliers or contractors who have submitted bids or proposals.

6.3 Notice of the rejection of all bids or proposals shall be given promptly to all suppliers or contractors that submitted bids or proposals

## 7. PERFORMANCE BOND

7.1 The successful bidders shall provide Performance bond at the rate, prescribed by POF Board according to the value of contract which shall not exceed 10% of contract value, in the form of a Deposit At Call Receipt from a scheduled Bank; or, an un-conditional Bank Guarantee valid for 12 months (03 months extendable to 12 months in case of cloth items required by Clothing Fy) after receipt of store in POFs on a prescribed format. The Performance Bond will be in favor of CMA POF Wah Cantt. It will be returned on satisfactory completion of the contract.

7.2 If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the Supplier.

7.3 Performance Bond from State owned organizations may be waived off at the discretion of the Purchaser.

## 8. FAILURE TO SUPPLY THE STORES

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the Purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or, claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of the particular stores which remained unsupplied either in part or in full: or, to purchase, from elsewhere, the unsupplied stores at the risk and cost of the Supplier.

## 9. PAYMENT

9.1 Payment will be made by the CMA (POF) through crossed cheque on receipt/acceptance of stores on our prescribed bill form supported by receipt voucher on part/full supply basis.

9.2 Payment of duties /Taxes including professional tax (where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt.

## 10. SECURITY OF INFORMATION

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it. Please return the Schedule to the Tender duly signed by the specified date, alongwith the specifications drawings etc. if any, enclosed herewith - even if you are unable to quote.

11. WARNING

In case the firm abstain from making offers or fail to return/acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would be liable to remove from the approved list.

Yours faithfully,

(Muhammad Ayub)  
GM PPC Sjl  
For Pakistan Ordnance Factories

E-mail: [mdsjl@pof.gov.pk](mailto:mdsjl@pof.gov.pk)

Fax:

Tele:

Cable:

<b>Schedule to Tender Enquiry No.</b>	<b>5167-65-LP-CAPT-SJL</b>	<b>Dated:</b>	<b>07.03.2019</b>
<b>To be opened on</b>	<b>28.03.2019</b>		

<b>Sr. No.</b>	<b>Description Of Store</b>	<b>A/U</b>	<b>Qty.</b>	<b>Price Per Unit</b>	<b>Total Price</b>	<b>Delivery Date/Period</b>
1	Fire Fighting Bikes (Specifications as per attached Annex-A)	Nos	02	-	-	-

### SPECIAL TERMS & CONDITIONS

- a. Rates quoted should clearly indicate inclusive or exclusive of sales tax otherwise it will be assumed that rates are inclusive of sales tax.
- b. Amount of performance bond and outstanding payment of bill against other contracts shall not be treated as bid money etc.
- c. All manufacturers of taxable goods and importer are required to be registered with the sales tax department and to issue tax invoices in respect of all their sales and all the supplier are advised to provide the sales tax invoices whenever they buy taxable goods from any manufacturer/ importer. The production of these invoices may also be attached when supplies are made by supplier/ contractors. If a supplier claims that he is neither an importer nor a manufacturer and not authorized to issue tax invoices, then he will provide sales tax invoices issued by the concerned registered importer/manufacturer from whom such supplier had procured the goods.
- d. Tender fee should be attached with technical offer and bid money should be attached with commercial offer.
- e. Authorization letter:- Firm will provide authorization from OEM.
- f. In case of foreign make units the firm will provide export permit for Pakistan.
- g. In case pre-shipment Inspection /training is required to be carried out prior to shipment Supplier will be bound to bear the charges incurred in Air Traveling to and fro, Boarding/Lodging, Inland TPT charges and general medical to POF team.
- h. Supplier will submit alongwith the offer an undertaking that he will provide spares sufficient for two years on free of cost alongwith the machine and supplier will also ensure availability / supply of spare for the machine being supplied upto a period of 10 years.

### UNDERTAKING

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of general conditions of contract embodied in form POF-1281, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk & cost.

Place \_\_\_\_\_  
Date \_\_\_\_\_  
Position \_\_\_\_\_

Signature of the Tenderer \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_

### **Bid Qualification Criteria - POF Sanjwal**

1. Bids must reach in time as per TE opening date & time.
2. Bids money and Tender fee must be attached as mentioned in the TE.
3. Correct nomenclature of the offered goods, quantity, unit rate, drawing & specifications must be clearly mentioned.
4. Bid should be duly signed by the authorized person.
5. Company profile indicating vision, mission, establishment, business details, after sale service, financial health must be attached.
6. Detail of business with POF & POF registration certificate (copy) if registered & the Company / Firm is not in default against any contract with POF.
7. Detail of supply of similar goods to other customers.
8. Delivery period would be clearly mentioned.
9. Performance Bond / CDR (Bank Guaranty) submission confirmation would be mandatory.
10. Confirmation regarding settlement of inspection related issues with the respective inspection agency would have to be made.
11. Export license related a matter is the sole responsibility of supplier & it would not be cause of delay in execution of the contract. Confirmation to this effect has to be made.
12. Confirmation of acceptance of all terms & conditions mentioned in the TE.
13. Proof of ATL, NTN, Professional Tax Certificate & Certificate of registration with FBR.

### **Finished Parts / Store**

The following must be attached with the bid:-

1. It would be confirmed that the drawings & specifications mentioned in the TE would be followed.
2. Specified materials would be utilized.
3. Quality would be as specified.
4. Test data can be made available on request.
5. Any quality issue observed during assembly & use would be addressed.
6. For highlighted quality issues, no rework would be carried out until & unless it is permitted by the buyer.
7. Against reported defects, proper investigation would be carried out and remedial measures notified.
8. Upon request data of similar defects reported in past & remedial measures taken would be presented.
9. No change in design would be carried out.
10. Delivery time would be adhered to.

### **Special Points To be Considered While Preparing Commercial Bid**

Commercial offers in the line with the following clarification would be considered acceptable otherwise the same will stand rejected.

- a. FOR/FOB & C&F Cost of Machine along with accessories etc.
- b. List & Cost of Tooling.
- c. List & Cost of Spare Parts for two years.
- d. Cost of Training & installation / Commissioning charges.
- e. Acceptance of travelling expenditure of PSI team including boarding / lodging, air ticket, inland traveling charges & 30% DA.
- f. Confirmation regarding terms of payment 70% against shipping documents & 30% after installation & successful commissioning at POF Sanjwal.
- g. Confirmation regarding obtaining of export permit.

**Annexure 'A'**

Nomenclature	Specification	Qty
MOTOR CYCLE	<b>ENGINE: 4-Stroke, Brand: Honda CG 125 (Pak Made)</b>	02 Nos
MOTOR CYCLE ACCESSORIES:	a) <b><u>SPECIAL SIREN</u></b> : compact light weight, corrosion resistant, 4 ½” Rotor having high output, mounted on right & left side of fire fighting motor cycles.	02 Sets
	b) <b><u>BEACON LIGHT</u></b> : Red Electric rotating beacon lights fitted on the back and front of fire fighting motor cycle.	02 Sets
	c) <b><u>STANDARD TOOL KIT</u></b> : for motor cycle engine etc	02 Sets
FIRE FIGHTING EQUIPMENT	a) <b><u>CANVAS / RUBBER FIRE BUCKET WITH CARRYING STRAP</u></b> : used to store and carry content (Water / Sand etc), foldable version.	04 Nos
	b) <b><u>FIRE BROOM/ FIRE SWATTER</u></b> : used for direct attack on fires in grass, leaves and under brush with 2 m long wooden handle in folding or telescopic version.	04 Nos
	c) <b><u>FOLDING SPADE</u></b> : versatile and light weight hand tool with telescopic handle, 640 mm extended working length, folded and packed 255 mm long, at rear of the handle is an integrated pull – out saw blade.	04 Nos
	d) <b><u>PULASKI AXE</u></b> : used for landscaping along-with standard single bit edge made of special mattock blade for dirt grubbing and trenching and 36” folding hickory wooden handle.	04 Nos
	e) <b><u>REFUSE HOOK</u></b> : forged with 4 – 5 tines, beech wood folding / telescopic handle.	04 Nos
	f) <b><u>PIKE POLES</u></b> : used for opening halls, crawl spaces or upholstery, with folding/telescopic Handle.	04 Nos
	g) <b><u>RECHARGEABLE TORCH</u></b> : including 230 volt battery, chargeable, low energy consumption, water proof, and rust proof. Model Mag lite or equivalent with complete accessories.	04 Nos
	h) <b><u>FIRE BLANKET</u></b> : To extinguishing small fires on persons or objects, made of poly cotton blend, flame resistant, edges reinforced. Fabric consists of 79 % cotton, 18 % polyester and 3 % glass fibers blended with carbon fiber fleece. Two hand holding triangles for ease of handling and automatic deployment with carrying bag. color natural white.	04 Nos

Nomenclature	Specification	Qty
	i) <b><u>BALL FIRE EXTINGUISHERS:</u></b> Fire Extinguisher used to extinguish multipurpose fire extinguisher, capacity 5-7 Kg each.	08 Nos
	j) <b><u>SUITABLE STORAGE LOCKERS</u></b> for FF Tools & Accessories mounted on right & left sides of the motor cycles with quick release brackets, ensuring positive fixture and fast removal of accessories, having roller shutters and suitable locking system.	04 Nos
	k) <b><u>BACK PACK TYPE COLLAPSIBLE FIRE PUMP</u></b> Flexible back pack water extinguisher thermo welded water tank made of canvas re-enforced with synthetic yarns, to extinguish forest fires. It should be easy for store and transport water and water tight cap, central hand strap and shoulder straps, nozzle, 02 stroke piston pump, nozzle with screen on suction inlet and adjustable nozzle i.e. jet fog, reach: straight stream greater than 8 meter, fog greater then 3 meter, flow 120 cc per stroke	04 Nos
FIRE FIGHTING GEAR	<b>04 x Complete set of Gears consists of the following:</b> a) <b><u>FIREPROOF COVERALL</u></b> (Navy Blue color), Tunic with two patch pockets, golf pleat on back of tunic for freedom of movement, Velcro™ fastening for cuffs and collar, 02 shoulder flap, trouser completely lined. The trouser must have 02 thigh pockets, reflective strips on cuffs and legs) to protect against thermal fires with inflammability, convective heat, radiant heat and other possible risks when fighting against forest fires or performing similar works in Large Sizes.	04 Pairs
	b) <b><u>FIRE HELMET WITH VISOR, HELMET LIGHT/ PETZEL FITTED ON HELMET</u></b> (It must be well ventilated, fire proof, light weight for more comfort and effective under action under extreme and dangerous condition when exposed on fire	04 Nos
	c) <b><u>FIRE FIGHTING BOOTS</u></b> (It should be Waterproof , soft leather collar , natural suede split leather in-side and quick release hooks, with steel toe cap and steel plated mid sole in 10,11 and 12 size) brand Rosenbauer Twister or equivalent.	04 Pairs
	d) <b><u>FIRE FIGHTING GOGGLES'</u></b> (to provide protection from all mechanical risks and also chemical risks and designed should withstand the rigors of wild land firefighting).	04 Nos

Nomenclature	Specification	Qty
	e) <b><u>FIRE FIGHTING GLOVES</u></b> (made from 100% black heat – resistant and water repellent leather with knuckles and wrist protector, seam protection on thumb, ring and middle finger, leather cuff adjustable using Velcro tab, cuff with continuous flame retardant reflective panels, yellow, manufactured using KEVLAR sewing threads, inner lining made from extremely tight knit, 100 % Kevlar in Large sizes i.e. 9, 10, 11).	04 Pairs
	f) <b><u>PROTECTIVE HEAD GEAR:</u></b> To meet the requirement of wild land fire fighter).	04 Nos
	g) <b><u>WIND VELOCITY METER DEVICE:</u></b> (used to indicate for wind (0.2 m/s to 30 m/s) and temperature (-30 degree to +60 degree), water resistant casing battery type etc).	04 Nos
	h) <b><u>FIRE MAN AXE</u></b> with insulated handle.	04 Nos
	i) <b><u>WALKIE TALKIE VHF TRANSCEIVER</u></b> along-with complete accessories, Frequency Range VHF 136 MHz to 174 MHz, Model: IC- F3003 H, Make I.COM, And Country of Origin: Japan (with carrying case / pouch)	04 Nos
	j) <b><u>PASS DEVICE:</u></b> Personal Alert Safety System.	04 Nos
	k) <b><u>FIREMAN GROUND COMPASS</u></b> etc.	04 Nos
SPARE SUPPORTS	Seller will provide 02 years spares for running & maintenance of all provided tools / equipments.	
BRAND/ MODEL	All fire fighting tools / equipment / accessories should be according to latest version or model.	
WARRANTY/ GUARANTEE:	Supplier will provide 02 x year's warranty / guarantee including replacement of parts for all other provided items.	
PRE-SHIPMENT INSPECTION	PSI will be carried out by the POF-officials at OEM/Supplier premises. Supplier will bear all expenses on account of air ticket, boarding / lodging, inland transportation, general medical etc. for visiting team.	
FINAL INSPECTION:	It will be carried out after the receipt of complete store at POF Sanjwal.	