

**TENDER ENQUIRY NO. 1634- DAILY-LP-MED -01 DT. 02.7.2018**

Subject:- **Procurement of Medicines**

POF Hospital, Wah Cantt intends to procure medicines on daily basis. Eligible firms are invited to submit sealed quotations for supply of Prescribed Medicines as per format attached with maximum discount on Retail Price.

Tender will be opened on **24.7.2018** at 12:30 hours in **Bid Center, Adjacent to Rabita Hall, POF Wah Cantt**

Only one tender should be included in one envelop. The outside of the envelope should be inscribed with:-

Tender Enquiry No. **1634- DAILY-LP-MED -01 DT. 02.7.2018**

Tender to be opened on : **24.7.2018**

Address as follows:-

**I/C CR Section, C-04, POF Wah Cantt**

**TERMS & CONDITIONS**

1. Contract will be for one year starting from 01.7.2018 to 30.6.2019 and can be extended till the new contract is finalized.
2. Prescription should be entertained in shortest possible time. i.e with 24 hours
3. The approved chemist will deposit a sum of Rs. 100,000/- in Account Office POF Wah Cantt as security before starting contract, which will be refunded when contract will be completed satisfactorily.
4. The chemist will also provide medicines, which are not available in his own stock within 24 hours after receiving demand,. In case the medicine is not available in the market for any reason, POF Hospital will be asked if the substitute is acceptable.
5. If approved chemist fails to supply the medicines on the same day, the patient will be allowed to purchase medicines from the market and the cost of medicines will be reimbursed to patient out of security deposited and payment to chemist will be made after deducting approved discount along with price of medicine.
6. The approved chemist will supply medicines in the same date as demanded. Emergent requirements will be fulfilled in shortest possible time. Smooth supply of medicines will be ensured round the clock.
7. Commandant POF Hospital reserves the right to issue new instructions not included in the contract during the contract period.
8. If the chemist wishes to discontinue contract, he will give a written notice of at least one month.

9. At any instance if the price quoted in the bills is found higher than those approved by Ministry of Health, administrative action will be taken as deemed fit.
10. The invoices must be submitted for payment within fifteen days of supply positively along with price list of manufacturer. Hospital will not be responsible for delay in payment, if supplier fails to submit the bill within the prescribed period.
11. The approved chemist will submit professional tax certificate & NTN certificate and who are ATL of FBR in the beginning of the contract period. The payment to the chemist will be linked with ATL status as per FBR database.
12. The address & telephone Nos, of shop/residence of Contractor will be furnished and the calls promptly responded.
13. The approved chemist will arrange to open his shop/store on Sundays and other closed holidays to ensure smooth supply. Medicines not available in stock will be arranged from some other sources, within shortest possible time.
14. If the order slip does not indicate the quantity / size or potency of drug, least quantity/packet/size/potency will be supplied and charged accordingly.
15. The approved chemist will furnish books with duplicate copies, on which the daily requirement of cash purchase medicines will be made by medical store.
16. The approved chemist has to execute contract on judicial stamp paper for contract agreement within fifteen days of approval of competent authority.
17. The chemist will be fully responsible to supply medicines of standard quality and the brand as prescribed, having sufficient remaining shelf life. Punitive action will be taken as per law in case the supply is found to be substandard or spurious. Smuggled medicines and the preparation not registered with Ministry of Health will neither be stocked nor supplied.
18. Building rent alongwith utility bills will be payable by the supplier, in case the supplier use POF Hospital building.

(Dr.Sohair Ashfaq)  
Dy. Commandant  
POF Hospital.Wah Cantt

### UNDERTAKING

Should our offer be accepted, we hereby undertake to supply the store / render, the services contracted on the basis of General Conditions of Contract embodied in form POF – 1281, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the store / services elsewhere at our Risk & Cost.

<u>lace</u>		<b><u>Signature of the tender</u></b>	
<u>ate</u>		<b><u>Name</u></b>	
		Position	
		Address	
		Income Tax G.I.R. No.	
		Bank Account No.	
		Name of Bank	