

GOVERNMENT OF PAKISTAN
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY.

To
M/s _____

Dear Sirs,

Reference: TENDER ENQUIRY NO. **08-FP-Capt-49-Wheel Loader-D&P(M) Dated 27-7-2019.**

You are requested to submit quotations for the items(s) noted in the Schedule to the Tender. Offers should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

1. **SUBMISSION OF TENDER**

1.1 Tenders will be opened at **1300 hours** on **16-9-2019** at Bid Centre Adjacent to Rabita Hall, POF Wah Cantt and must reach at below mentioned address before 30 Minutes of opening time. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring CNIC in original & a letter of authority from you.

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: **08-FP-Capt-49-Wheel Loader-D&P(M) Dated 27-7-2019.**
Tender to be opened on: **16-9-2019**
Address as follows:- **BID CENTRE ADJACENT TO RABITA HALL, POF WAH CANTT (DIRECTOR SERVICES).**
Tele: +92-51-9055-21090
Fax: +92-51-9271400, 9314100

- 1.3 If envelope does not indicate reference of T.E or received late the same may be returned un-opened.
1.4 Tender "By Hand" can be delivered at Bid Centre, Rabita Hall, POF Wah Cantt.
1.5 Offers received through email / fax are not acceptable.

2. **GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS**

2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule which shall form the Quotation. You may use a separate sheet if necessary.

2.2 For Plant and Machinery, you are required to quote in two parts:-

Part I **"TECHNICAL OFFER"** It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Part II **"COMMERCIAL OFFER"** It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.
Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without price" and Part II "Commercial Quotation with Price."

2.3 The quotation must remain valid for, at least **120 days** from the date of opening of tenders.

2.4 The quotation should hold good for any reduced or enhanced quantities without notice.

2.5 In the event of non-acceptance of offer, intimation may be given to the tenderers on their request.

2.6 Conditional offers or alternative offers are likely to be ignored.

2.7 Quotations should be based on F.O.B. The consignment will be shipped through Pakistan National Shipping Corporation (PNSC). In case there is no PNSC service in the country of shipping, please quote on C & F basis. The freight should be indicated separately. Insurance premium should not be included

in the quoted price. However, where insurance is considered necessary, advice to that effect should be given in the quotation.

- 2.8 Submission of the offer through an agent in Pakistan should be avoided. In case it is considered inevitable, the agent's quotation must invariably be accompanied by the original proforma invoice from the principals/ manufacturers.
- 2.9 Country of origin and port of shipment to be stated.
- 2.10 The offer of principal must clearly indicate whether the rate quoted is inclusive of agent's commission, and if inclusive rate of commission included be specified.
- 2.11 Suppliers will render necessary information regarding hazardous effects on environment, of the materials/products supplied by them, in their quotations and shipping/Dispatch documents.
- 2.12 If the requisite information is not furnished on the T.E form or offer received is not in conformity with the requirement of the T.E such offer shall be ignored.

3. **PRE-SHIPMENT INSPECTION**

- 3.1 Pre-shipment inspection will be carried out by the 03 x POF officials for 04 x working days at the OEM premises. Supplier will bear all the expenses on account of air tickets, boarding / lodging, inland transportation & 30% D.A of visiting team.
- 3.2 The final inspection and performance test of Wheel Loader and its accessories will be carried out jointly by POF & Supplier's Engineers at site in Pakistan. Inspection facilities such as tools, test equipment's instruments etc will be arranged by the supplier in accordance with relevant specifications. The performance test will be started within 02 weeks after receipt of store at POF Wah Cantt.
- 3.3 Where considered necessary by the Purchase, stores may be obtained on Warranty / Guarantee, subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable store by the Supplier at his own expense, within a specified time.
- 3.4 **TENDER SAMPLE**
Where required offer must accompany tender sample strictly according to the description given in tender enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample thereof against previous T.E

4. **ACCEPTANCE OF OFFERS**

- 4.1.1 The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- 4.1.2 Procuring agency shall incur no liability, solely by virtue of its invoking sub-rule (1.1) towards suppliers or contractors who have submitted bids or proposals.
- 4.1.3 Notice of the rejection of all bids or proposals shall be given promptly to all suppliers or contractors that submitted bids or proposals.

4.2 **PERFORMANCE BOND**

- (a) The successful bidders will provide Performance Bond at the rate upto 10% of F.O.B. value of contract in favour of the Controller Military Accounts (CMA) POF Wah Cantt. The Performance Bond will be furnished in the form of Deposit At Call Receipt (CDR) from any scheduled Bank in Pakistan or an unconditional bank guarantee on prescribed proforma covered by any scheduled bank in Pakistan. The Performance Bond shall be furnished within 45 days from the date of opening of Letter of Credit. It shall be valid for a period of 12 months after the date of expiry of letter of credit. If the Performance Bond is not furnished within the prescribed time of 45 days, the Purchaser reserves the right to:

- i. Impose penalty @ 1 % per month of the value of CDR/BG. (Clause-4.2 (a i) is not applicable in case of procurement of Plant / Equipment / Machinery items)

OR

- ii. Cancel the contract and make other arrangements for purchase of the stores at the risk and expense of the Supplier.

(b) No Performance Bond will be required if the total FOB value of the contract is less than US\$ 50,000 and contract is placed directly on the foreign Supplier.

4.3 **FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the Purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or, claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of particular store which remained unsupplied either in part or in full or, to purchase, from elsewhere, the unsupplied stores at the risk and cost of the Supplier.

4.4 **PAYMENT**

4.4.1 Payment will normally be made by means of irrevocable letter of credit. Scheduled of payment is as under:

- i) 70% Payment will be released against shipment on submission of shipping documents and Pre-Inspection Certificate by OEM to the Bank.
- ii) 30% Payment will be released after satisfactory commissioning and performance and physical inspection of the complete store at site in the presence of Supplier's rep.

4.4.2 All Bank charges incurred in Pakistan in connection with the establishment of L.C. will be borne by the purchaser, whereas all Bank charges incurred in connection with drawing of payment including charges for confirmation of L.C. by the advising Bank / Foreign Bank will be borne by the Supplier.

5 **SECURITY OF INFORMATION**

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it. Please return the Schedule to the Tender duly signed by the specified date, along with the specifications drawings etc. if any, enclosed herewith - even if you are unable to quote.

WARNING

In case the firm abstain from making offers or fail to return/acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would liable to be removed from the approved list.

Yours faithfully,

Director Services
PAKISTAN ORDNANCE FACTORIES
Wah Cantt
Tele: +92-51-9055-21090
Fax: +92-51-9271400, 9314100
e. mail: dirser.pof@gmail.com

PAKISTAN ORDNANCE FACTORIES

SCHEDULED TO TENDER NO. 08-FP-Capt-49-Wheel Loader-D&P(M) Dated 27-7-2019.

(1) FOR MATERIALS

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs etc.	Unit	Qty	Price per unit F.O.B / FOR Wah Cantt Basis		Delivery date
				In figures	In words	
i.	Brand New (Un-used) Wheel Loader (Shovel) latest Model with ROPS Cabin.	No	01			

(2) For Plant & Machinery:

Specification:- attached

(3) Special Conditions:

- a. Manufacturers must have valid international certification regarding equipment & spares.
- b. No reconditioned / used part / component will be acceptable. In such case, firm will be responsible to replace it with new one.

(4) INDIGENOUS SUPPLIES (BIDS IN LOCAL CURRENCY)

a) **Tender Fee:**

The tender must be accompanied by a non-refundable fee by means of a **crossed postal order/pay order for Rs 500/- in favour of Director Services POFs Wah Cantt.**

b) **BID MONEY:**

- (i) **Bid Money at the rate of 2% (for registered firms with POFs) and 5% (for unregistered firms with POFs) of the quoted value should accompany the tender in the shape of Deposit At Call Receipt/Pay Order/Banker's cheque, from a scheduled Bank drawn in favour of Director Services. Moreover, a certificate having CDR / pay order / bankers cheque number to this effect must be accompanied in technical offer i.e bid money as per desired shape & percentage is available in the commercial offer. Tenders received without Bid Money will be rejected.**
- (ii) Bid Money of the unsuccessful tenderers will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenderers will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.
- (iii) State owned organizations are not required to provide Bid Money.

c) **PAYMENT TERMS FOR LOCAL BID:**

- (i) Payment will be made by the C.M.A(POF) through crossed cheque on receipt/acceptance of stores on our prescribed bill form supported by receipt voucher on full supply basis.
- (ii) Payment of duties /Taxes including professional tax(where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt:

(4) **Undertaking**

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General Conditions of Contract embodied in Form POF 1282 (for foreign bidders) and form POF-1281 (for local bidders), and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place _____

Date _____

Signature of the Tenderer _____

Name _____

Position _____

Address _____

Income Tax G.I.R No. _____

Official stamp.

SPECIFICATION OF WHEEL LOADER (SHOVEL)
LATEST MODEL WITH ROPS CABIN 01 NO

- Nomenclature Brand new (Un-used) Wheel Loader (Shovel) latest Model with ROPS Cabin
- Recommended brand Caterpillar / Komatsu / Hyundai / Hitachi / Doosan / J.C.B or equivalent
- Country of Origin USA / Japan / Europe / Korea

TECHNICAL DATA

- Engine 04-06 cylinder diesel engine latest water cooled turbo charged
- Engine capacity 200-250 HP
- Bucket Capacity (General purpose bucket) with Teeth 3.0 m³ - 3.5 m³
- Ground clearance 0.4 – 0.5 Mtr
- Dumping clearance max Height(Pin Height) 2.8 – 3.0 Meter
- Type of drive Centrally Drive
- Transmission Hydraulic control transmission mode (Torque converter)
- Brake Full Hydraulic enclosed wet-disc With integrated braking system
- Electric system 12 Volts
- Working weather condition of Shovel -4°C - +50°C
- Tyres As per manufacturer standard specification

SAFETY DEVICES

- All latest safeties / instrument according to the intentional standard.

ACCESSORIES

- Complete Standard tool kit
- Fire Extinguisher
- Wiper (front & rear)
- Rear view mirrors
- Rear defroster
- Seat belts
- Warning light (LED) red/yellow
- Reverse Buzzer
- 01 x Spare wheels

THE OFFER SHOULD INCLUDE

- List of spare parts with item wise price for 03 years running maintenance (Min 3000hrs).
- Operation & maintenance manual in English (03 set each).

- Spare parts catalogue (03 sets)
- Electrical / electronic schematic diagrams with components values in English (03 sets each).
- Spare part availability and detail of service station in Pakistan
- Trouble shooting guides in English (03 sets)
- List of similar make / model machines working in Pakistan if any
- 01 x week training of operators and mechanics at POF Wah Cantt.

SPARES

- Fuel / Oil / Hydraulic Filters and Air Cleaner for 01 x year maintenance = 04 sets

NOTE:

- Confirmation certificate regarding supply of spare parts for at least 10 years period on as and when required basis
- Machine will be accepted on firm warrantee / guarantee certificate valid for 01 year.

PRE-SHIPMENT INSPECTION

- (i) Pre-shipment inspection will be carried out by the 03 x POF officials for 04 x working days at the OEM premises. Supplier will bear all the expenses on account of air tickets, boarding / lodging, inland transportation & 30% D.A of visiting team.
- (ii) The final inspection and performance test of Wheel Loader (Shovel) and its accessories will be carried out jointly by POF & Supplier's Engineers at site in Pakistan. Inspection facilities such as tools, test equipment's instruments etc will be arranged by the supplier in accordance with relevant specifications. The performance test will be started within 02 weeks after receipt of store at POF Wah Cantt.