

GOVERNMENT OF PAKISTAN
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY

To
M/s

Dear Sirs,

Reference: **TENDER ENQUIRY NO. 06-LP-Capt-48-Buses & Trucks-D&P(M) DATED 05-10-2018.**

You are requested to submit quotations for the item(s) noted in the Schedule to the Tender. Offer should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

1. **SUBMISSION OF TENDER**

1.1 Tenders will be opened at **1300** hours on **05-11-2018** and must reach this office on or before **1230** Hours upto due date. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: **06-LP-Capt-48-Buses & Trucks-D&P(M) DATED 05-10-2018.**

Tender to be opened on: **05-11-2018**

Address as follows:-

**DIRECTOR SERVICES,
BID CENTRE, POFS WAH CANTT**

Wah Cantt – 47040 Pakistan

Tele: +92-51-9055-21090

Fax: +92-51-9271400, 9314100

e. mail: dirser.pof@gmail.com

1.3 If envelope does not indicate reference of T.E or received late the same may be returned un-opened.

2. **GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS**

2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule which shall form the Quotation. You may use a separate sheet if necessary.

2.2 For Plant and Machinery, you are required to quote in two parts:-

Part I **"Technical Offer"**: It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Part II **"Commercial Offer"** It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply. Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without price" and Part II "Commercial Quotation with Price."

- 2.3 The quotation must remain valid for, at least **90 days** from the date of opening of tenders.
- 2.4 The quotation should hold good for any reduced or enhanced quantities without notice.
- 2.5 In the event of non-acceptance of offer, intimation may be given to the Tenderers on their request.
- 2.6 Conditional offers or alternative offers are likely to be ignored.
- 2.7 Quotations should be based on:-

F.O.R. station of Dispatch basis, i.e. delivered free on rail, inclusive of packing and forwarding charges. The stores will be booked under Military Credit Note, to be provided by the purchaser.

and/or

Free delivery at POF's stores at **POF Wah basis**.

In this case Octroi duty will be payable by the supplier.

- 2.8 Taxes and Duties etc. where applicable, must be shown separately, quoting reference to Registration No. in cases of Sales Tax and relevant authority in the case of others. Offer without these clarifications and inclusive of Taxes and Duties may be ignored.
- 2.9 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates.
- 2.10 "Suppliers will furnish a certificate, issued by Excise & Taxation Deptt, that he has cleared all Professional Tax payable by him" offers received without this certificate will be rejected.
- 2.11 Suppliers will render necessary information regarding hazardous effects on environment, of the materials/products supplied by them, in their quotations and shipping/dispatch documents.
- 2.12 If the requisite information is not furnished on the T.E forms or offer received is not conformity with the requirement of the T.E such offer shall be ignored.

3. **INSPECTION**

- 3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.
- 3.2 Where considered necessary by the Purchaser, stores may be obtained on Warranty/Guarantee, subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.

4. **TENDER FEE**

The tender must be accompanied by a non-refundable fee by means of a **crossed postal order/pay order for Rs 500/- in favour of Director Admin POFs Wah Cantt.**

4.1 **TENDER SAMPLE**

Where required, offer must a company tender sample, strictly according to the description and specification given in Tender Enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample thereof against previous T.E.

5. **BID MONEY**

5.1 **Bid Money at the rate of 2% (for registered firms with POFs) and 5% (for unregistered firms with POFs) of the quoted value should accompany the tender in the shape of Deposit At Call Receipt/Pay Order/Banker's cheque, from a scheduled Bank drawn in favour of Director Services. Moreover, a certificate to this effect must be accompanied in technical offer i.e bid money as per desired shape & percentage is available in the commercial offer. Tenders received without Bid Money will be rejected.**

5.2 Bid Money of the unsuccessful tenderers will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenderers will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.

5.3 State owned organizations are not required to provide Bid Money.

6. **ACCEPTANCE OF OFFERS**

6.1.1 The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.

6.1.2 Procuring agency shall incur no liability, solely by virtue of its invoking sub-rule (1.1) towards suppliers or contractors who have submitted bids or proposals.

6.1.3 Notice of the rejection of all bids or proposals shall be given promptly to all suppliers or contractors that submitted bids or proposals

6.2 **PERFORMANCE BOND**

(a) The successful bidders shall provide Performance bond at the rate, prescribed by POF Board according to the value of contract which shall not exceed 10% of contract value, in the form of a Deposit At Call Receipt from a scheduled Bank; or, an un-conditional Bank Guarantee valid for 12 months (03 months extendable to 12 months in case of cloth items required by Clothing Fy.) after receipt of store in POFs on a prescribed format. The Performance Bond will be in favour of C.M.A. POF Wah Cantt. It will be returned on satisfactory completion of the contract.

(b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the Supplier.

6.3 Performance Bond from State owned organizations may be waived off at the discretion of the Purchaser.

6.4 **FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the Purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his

discretion, to cancel the contract; and/or, claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of the particular stores which remained unsupplied either in part or in full: or, to purchase, from elsewhere, the unsupplied stores at the risk and cost of the Supplier.

6.5 **PAYMENT**

- a. Payment will be made by the C.M.A(POF) through crossed cheque on receipt/acceptance of stores on our prescribed bill form supported by receipt voucher on part/full supply basis.
- b. Payment of duties /Taxes including professional tax(where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt:

7. **SECURITY OF INFORMATION**

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, alongwith the specifications drawings etc. if any, enclosed herewith - even if you are unable to quote.

WARNING In case the firm abstain from making offers or fail to return/acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would be liable to remove from the approved list.

Yours faithfully,

(ASHFAQ ASLAM)
A/ Director Services
Pakistan Ordnance Factories
Wah Cantt
Tele + 92-51-905521090
Fax + 92-51-9271400 & 9314100
e. mail: dirser.pof@gmail.com

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 06-LP-Capt-48-Buses & Trucks-D&P(M) DATED 05-10-2018.

(1) FOR MATERIALS

(1)	(2)	(3)	(4)	(5)		(6)
Item No	Description with spec etc	Unit	Qty	Price per unit FOR or free delivery		Delivery date
				In figure	In words	
i.	Buses 7000 to 8500 cc	Nos	08			
ii.	Trucks (2.5 ton capacity) 2500 to 3500 cc	Nos	04			
iii.	Trucks (10 ton capacity) 7500 to 8500 cc	Nos	05			

Note: Installation /commissioning will be carried out by the firm/supplier.

(2) For Plant & Machinery:

Specification:- **Attached**

(3) **SPECIAL CONDITIONS:**

- i) Breakdown of rates be given showing price and sales tax separately. If nothing is mentioned then offer shall be considered inclusive of GST.
- ii) In case of arbitration or court case it can only be filed in Rawalpindi / Islamabad.
- iii) Only registered suppliers (with sales Tax & income tax deptt.) who are on Active Taxpayers List (ATL) of FBR are eligible to supply goods/services to government department.
- iv) If any registered supplier is not in ATL, his payment would be stopped till he files his mandatory returns and appears on ATL of FBR.
- v) POF reserves the right to reject any firm's offer on the basis of quality/ services issues
- vi) Firm to guarantee the supply of spare parts up 10 years on as and when required basis
- vii) Standardization: FDA or CE

(4) Undertaking

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General Conditions of Contract embodied in Form POF-1281, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place _____
Date _____

Signature of the Tenderer _____
Name _____
Position _____
Address _____
Income Tax G.I.R No. _____
Official stamp.

SPECIFICATIONS OF BUSES
QTY 08 NOS

- Nomenclature Complete bus latest model as per standard specification and body duly fabricated.
- Recommended brand Hino, Isuzu or equivalent.

Technical Data

- Engine. 06 Cylinder Diesel Engine.
- Engine Capacity. 7000 to 8500 cc.
- Transmission 05 speed
- Type of drive. RHD
- Seating Capacity. 52 Seater.
- Electric system. 24 Volt.
- Colour White
- Tyres. As per manufacturer standard specification.
- Leaf Springs. 03 x extra 2nd Leaf Springs at rear side and 02 x front side are required to be added (for each side).

ACCESSORIES

- Seat belt.
- Fire extinguisher DCP / C-02 = 02 Kgs.
- Standard tool kit.
- Spare parts catalogue in English.
- Operation and maintenance manual in English.

BUS BODY SPECIFICATIONS

1	<u>Dimensions:</u>	a)	Overall length Approx. 11.8 m (Approx. 37.5 ft)
		b)	Overall Width Max. 2.5 m (8ft).
		c)	Interior Height Approx. 2.0 m (Approx. 6.5 ft)
2	<u>Body Structure</u>	a)	Principal framework of hollow steel / G.I tubes, angle iron and steel sheets.
		b)	Fiberglass (FRP) molded steel front and rear panel.
		c)	Foot rest with front and rear bumpers for cleaning of windscreen.
		d)	Height of door step from ground, Front 18", Rear 20".
		e)	Front and rear safe guard of 2"Ø M.S pipe.
		f)	Top roof sheet = M.S 1.3 mm thick.
		g)	Side wall = M.S 1.3 mm thick.
		h)	Tubular floor cross member G.I tube 97 x 70 x 3 mm.
		i)	Side skelton tube 1.57 x 45 x 1.5 mm.
3	<u>Insulation</u>	a)	Properly insulated interior to protect from outside weather effect.
		b)	Sound deadener applied to applicable surface.
4	<u>Floor</u>	a)	Floor lined with anti skid vinyl sheet 3 mm thickness.
		b)	Inspection hatches to be provided for gearbox service.
		c)	25 mm thick wooden planks of Shesham (moisture 8~10%) fitted on the floor must be seasoned, water resistant and overlapped with each other. Complete floor bottom must be covered with G.I Sheets 20 / 22 SWG to protect floor planks from water.
		d)	Knots not more that 1" and distance between not less than 1 foot.
5	<u>Inside Lining</u>	a)	Sides to be provided with easily cleanable and durable, non-metallic lining.
		b)	Ceiling is covered with combination of MS sheets and non-metallic lining.
6	<u>Painting</u>	a)	Exterior colors schemes as per customer's choice.
		b)	Phosphate application on all steel parts prior to primer coating.
		c)	Primer coating prior to final paint.
7	<u>Windows.</u>		Aluminum frame sliding windows with toughened glass (one glass).
8	<u>Ventilators</u>		Two manually operated hatch type ventilators fitted on roof.
9	<u>Front / Rear Windscreen</u>	a)	Front windscreen with clear laminated safety glass.
		b)	Rear with toughened glass section.
10	<u>Passenger Doors</u>	a)	Two auto operated doors on left side, lockable from inside.
		b)	Clear tempered glass passengers door panels with 02 x supporting pipes.
		c)	Flap type driver door with tempered glass sliding window.
11	<u>Emergency Door</u>		Easy Accessible flap type door on right hand side with safety lever.
12	<u>Seat and Interior layout</u>	a)	Foamed cushioned with combined bottom and individual back (Voyager Type) Seats.
		b)	Seats layout in 3 x 2 configuration with minimum 250 mm (10 inches) clearance between seats.
		c)	Wider base driver seat with slider assemble.
		d)	One Row of powder coated grab-rail on the ceiling.
		e)	Handle S. No. 20.
13	<u>Lights</u>	a)	Sufficient LED lights are provided in passenger compartment.
		b)	Lighted doorsteps.
		c)	Light above driver's seat.
		d)	Head lamps : 4 at front
		e)	Fog lamps : 2 at front

		f)	Stop lamps	: 2 at rear
		g)	Tail lamps	: 2 at rear
		h)	Reverse Lights	: 2 at rear
		i)	Indication lights	: At front, rear and roof corners.
		j)	Reflectors	: Red 02 x front and 02 x rear.
14	<u>Inside Accessories</u>	a)	Sun visor for driver + 2 nd seater.	
		b)	Rear view mirror.	
		c)	FRP Dashboard.	
		d)	Driver Fan, Digital clock.	
		e)	First aid box.	
15	<u>Outside Accessories</u>	a)	Towing Hook at front + rear.	
		b)	Battery compartment with moveable tray for batteries.	
		c)	Windshield wipers.	
		d)	Two side view mirrors.	
		e)	Steel / FRP bumpers at front and rear.	
		f)	Handles for windscreen cleaning.	
		g)	Tool box.	
		h)	Spare wheel carrier under the chassis with lifting arrangement.	
		i)	Manufacturer should provide own sketch of skelton with Technical specifications.	
16	<u>Inspection</u>	a)	1 st inspection after completion of skelton and wooden floor of all vehicles.	
		b)	Pre-delivery inspection after completion of work.	
		c)	Final inspection at POF Wah Cantt.	

SPECIFICATIONS OF MINI TRUCKS 2.5 TON CAPACITY

QTY 04 NOS

- Nomenclature Mini Truck. (2.5 Ton capacity), Half body duly fabricated (Annex-A)
- Recommended brand Isuzu or equivalent,

Technical Data

- Engine. 04 cylinders Diesel engine.
- Engine Capacity 2500 to 3500 cc
- Transmission 4 x 2 Manual, 5 speed.
- Brakes (Front/Rear) Air assisted hydraulic brake system.
- Type of drive. RHD
- Electric system. 12 Volt.
- Load capacity: 2.5 Tons (Minimum)
- Colour White
- No. of Wheels 06 (02 x Front & 04 x Rear)
- Tyres. As per manufacturer standard specifications.

ACCESSORIES

- Seat belts.
- Fire extinguisher.
- Standard tool kit.
- Spare parts catalogue (01 x Set for all units).
- Workshop manual in English (01 x Set for all units).
- Operation and maintenance manual.

MINI TRUCK – HALF STEEL BODY SPECIFICATIONS

1	<u>DIMENSIONS:</u>	Length = 2900 mm
		Width = 1800 mm
		Height = 400 mm
2	<u>BODY STRUCTURE</u>	02 Nos longitudinal members M.S tube 100 x 50 x 50 x 4.00 mm thick.
		09 Nos Omega Channel 50 x 43 x 34 x 3.0 mm thick 08 U-Bolts Ø 12 mm.
3	<u>SIDE PANELS</u>	All side panels with 1.6 mm M.S sheet three side droppable Floor.
		2.0 mm thick M.S sheet supported with M.S profile Omega sheet cross wise.
4	<u>FLOOR</u>	Checkered plate 3.0 mm thick
5	<u>SAFE GUARD</u>	Both sides with 1.6 mm M.S Sheet.
6	<u>TOOL BOX</u>	01 No. Tool box of 2.0 mm steel sheet.
7	<u>MUD GUARD</u>	02 Nos at rear tyres with 1.6 mm thick sheet.
8	<u>PAINTING</u>	Application of Anti rust primer after body chemically treated.
		Application of paint PU / 2K.
9	<u>MISCELLANEOUS ITEMS</u>	Protector grill for back lights.
		Reverse Buzzer.

SPECIFICATIONS OF TRUCKS 10 TON CAPACITY
QTY 05 NOS

- Nomenclature Truck. (10 Ton capacity), full body duly fabricated.
- Recommended brand Hino, Isuzu or equivalent.

Technical Data

- Engine. 06 cylinders Diesel engine.
- Engine Capacity 7500 to 8500 cc
- Transmission 6-speed manual system
- Type of drive. 4 x 2 RHD
- Steering: Power Steering
- Brakes System Dual line, Air over hydraulic brake.
- Loading Capacity 10 Tons (Minimum)
- Electric system. 24 Volt.
- Colour
 - i) Cabin = White .
 - ii) Body = Gray
- Tyres. As per manufacturer standard specifications.
- Leaf Springs. 02 x extra 2nd Leaf Springs are required to be added in the front & rear sides (for each set).

ACCESSORIES

- Seat belts.
- Fire extinguisher.
- Standard tool kit.
- Spare parts catalogue (01 x Set for all units)
- Workshop manual in English (01 x Set for all units)
- Operation and maintenance manual.

WOODEN TRUCK BODY SPECIFICATIONS

Type	High wall cargo trucks.
Body	Standard Wooden structure
Tarpaulin	As per body standard size.
Paint	Gray
<u>Dimension of Body</u>	
Length	5680 mm
Width (outside)	2400 mm
Height (side panel)	1800 mm
<u>Floor</u>	
16 Cross member omega channel	4 mm thick
02 long member C-Channel	150 mm x 80 mm x 4.5 mm thick
Floor with wooden plank	22 mm thick wooden planks of Shesham (moisture 8~10%) fitted on the floor must be seasoned, water resistant & overlapped with each other and minimum 3 mm thick checkered plate be fixed on the wooden floor where as at the bottom complete floor must be covered with G.I Sheets 20 / 22 SWG to protect floor planks supported with angle iron. Knots not more that 1" and distance between not less than 1 foot.
10 Nos U-Bolt for body mounting	
04 Nos fish plate	06 mm thick.
<u>Body Panel</u>	
Side / Front panel	Fixed type 22 mm thick wooden planks of Deodar / Golden Teak (moisture 8~10%) must be seasoned & water resistant, internal covered with G.I sheet 1 mm thick. Knots not more that 1" and distance between not less than 1 foot.
Tail gate	Droppable with wooden plank 22 mm thick of shesham, internal covered with G.I sheet 1 mm thick. Extra wooden planks on top of tail gate.
<u>Super Structure (Bow) Ladder</u>	
M.S Angle	50 mm x 50 mm.
Ladder at left side with M.S pipe.	
<u>Tool Box</u>	
01 No. tool Box.	2 mm steel sheet.
<u>Mud Flap</u>	
04 Nos flapper .	02 x Rear side and 02 x Front side.
<u>Exterior & Interior painting</u>	
Pu / 2K paint after chemical treatment and primer coating.	
<u>Driver Cabin</u>	
Arrangement of cushioning is required behind the driver's seat.	
<u>Inspection</u>	
1 st inspection after completion of skelton of wooden floor of all vehicles.	
Pre-delivery inspection after completion of work.	
Final inspection at POF Wah Cantt.	
<u>Accessories.</u>	
Driver Fan, Digital clock.	
Towing Hook at front + rear.	
Battery compartment with moveable tray for batteries.	
Windshield wipers.	
Two side view mirrors.	
Steel / FRP bumpers at front and rear.	
Handles for windscreen cleaning.	
Tool box.	
Spare wheel carrier under the chassis with lifting arrangement.	
Manufacturer should provide sketch of skelton with Technical specifications.	