



**Government of Pakistan
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY**

To

M/s

Dear Sirs,

Reference : TENDER ENQUIRY NO. 0091/DS/LP/48

DATED 27-MAR-19

You are requested to submit sealed quotations for the item(s) noted in the Schedule to the Tender. Offer should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

1. SUBMISSION OF TENDER

1.1 Tenders will be opened at 1130 hours on 22-APR-19

at bidding Centre adjacent to Rabita Hall, POF Wah Cantt. and must reach at below mentioned address before **30 Minutes** of opening time. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: 0091/DS/LP/41

Tender to be opened on: 22-APR-19

BID CENTRE ADJACENT TO RABITA HALL, POF WAH CANTT

TELE #. 051-905522277 FAX #. 051-9314100, 9271400

1.3 If envelope does not indicate reference of T.E or received late the same may be returned un-opened

1.4 Tender "By Hand" can be delivered at Bid Center, Rabita Hall, POF Wah Cantt.

2. GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS AND EVALUATION.

2.1 Case will be processed exactly as per PPRA Rules i.e. in favour of lowest evaluated bidder. **Single Stage two envelope procedure** (as per PPRA Rule 36-b) will be utilized for **open competitive bidding**. The prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule which shall form the Quotation. You may use a separate sheet if necessary.

2.2 For Plant and Machinery, you are required to quote in two parts:-

Part I "Technical Offer": It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Part II "Commercial Offer": It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover. The envelopes should be inscribed with Part I "Technical Quotation without Price" and Part II "Commercial Quotation with Price".

- 2.3 The quotation must remain valid for, at least 90 days from the date of open of tenders.
- 2.4 The quotation should hold good for any reduced or enhanced quantities without notice.
- 2.5 In the event of non-acceptance of offer, no intimation will be given to the Tenderers.
- 2.6 Conditional offers or alternative offers are likely to be ignored.
- 2.7 Quotations should be based on:-

F.O.R. station of despatch basis, i.e. delivered free on rail, inclusive of packing and forwarding charges. The stores will be booked under Military Credit Note, to be provided by the purchaser.

and/or

Free delivery at POF's stores at **WAH CANTT**

In this case Octroi duty if any, will be payable by the supplier.

- 2.8 Taxes and Duties etc. where applicable, must be shown separately, quoting references to Registration No. in cases of Sales Tax and relevant authority in the case of others. Offers without these clarifications and inclusive of Taxes and Duties may be ignored.
- 2.9 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and despatched will be allowed to include in the offered rates.
- 2.10 "Suppliers will furnish a certificate, issued by Excise & Taxation deptt., that he has cleared all Professional Tax payable by him" offers received without this certificate will be rejected.
- 2.11 If the requisite information is not furnished on the T.E forms or offer received is not conformity with the requirement of T.E such offer shall be ignored.
- 2.12 The supplier will render necessary information regarding hazardous effects on environment of the material/products supplied by them, in their quotations and shipping/despatch documents.

3. INSPECTION

3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.

3.2 Where considered necessary by the Purchaser, the stores may be obtained on Warranty/Guarantee subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.

4. TENDER FEE

The tender must be accompanied by a non-refundable fee by means of a crossed postal order/pay order for Rs. 500/- in favour of:

DIRECTOR SERVICES

4.1 TENDER SAMPLE

Where required, offer must accompany tender sample., strictly according to the description and specification given in Tender Enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample thereof against previous T.E.

5. BID MONEY

5.1 Bid Money at the rate of 2% (for registered firms) and 5% (for unregistered firms) of the quoted value should accompany the tender in the shape of Deposit at Call Receipt/**Pay Order/Banker's Cheque**, from a scheduled Bank dr

DIRECTOR SERVICES

5.2 Tenders received without Bid Money will be rejected.

Bid Money of the unsuccessful tenderers will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenderers will be retained until the contract is finalised. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its valid

5.3 State owned organizations are not required to provide Bid Money.

6. ACCEPTANCE OF OFFERS

6.1 The right to accept or reject any offer in full or in part, without assigning any reason or to negotiate price without prejudice to the original offer is hereby reserved.

6.2 PERFORMANCE BOND

(a) The successful bidders shall provide performance bond at the rate, prescribed by POF Board according to the value of contract, in the form of Deposit At Call Receipt from a scheduled Bank; or, an un-conditional Bank Guarantee valid for 12 months (03 months extendable to 12 months in case of cloth items required by Clothing Fy.) after receipt of store in POFs on a prescribed format. The performance Bond will be in favour of CMA(POF) Wah Cantt. It will be returned on satisfactory completion of contract.

- i. For contract valuing upto Rs. 1,000,000 - 10%
- ii. For contract valuing beyond Rs. 1,000,000 and upto Rs. 2,500,000 - 05% but not less than Rs. 100,000
- iii. For contract valuing beyond Rs. 2,500,000 - 2% but not less than Rs. 125,000

(b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the Supplier.

6.3 **Performance Bond** from State owned organizations may be waived off at the discretion of the Purchaser.

6.4 **FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. In case of failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value; or, to purchase from elsewhere, the unsupplied stores at the risk and cost of the supplier.

6.5 **PAYMENT**

Payment will be made by the CMA(POF) through crossed cheques on receipt/ acceptance of stores on our prescribed bill form supported by receipt voucher on part/full supply basis.

(a) Payment of duties/Taxes including professional tax (where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt.

7. **SECURITY OF INFORMATION**

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorised in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, along with the specifications, drawings etc. if any, enclosed herewith - even if you are unable to quote.

WARNING In case the firm abstain from making offers or fail to return/ acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would liable to be removed from the approved list.

Yours faithfully

**MUHAMMAD SHAHID SIDDIQUE
MANAGER PURCHASE SERVICES**

for **PAKISTAN ORDNANCE FACTORIES**

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 0091/DS/LP/4827-MAR-19**(1) FOR MATERIALS PROCUREMENT OF SPARES FOR ISSUZU BUS MT-133,
200 HP M-2013**

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs. etc.	Unit	Qty	Price Per Unit FOR or free delivery		Delivery
				In Figures	In Words	

Indent No. 0102/LP/DS/48 Dated 18-05-2018**FOR ISUZU BUS MT-133 200 HP, MODEL 2013**

1	HEAD LIGHT SEALED BEAM (02 PIN) JAP	NO	5			
2	HEAD LIGHT SEALED BEAM (03 PIN) JAP	NO	5			
3	FAN BELT JAP	SET	8			
4	TAIL LIGHT GLASS PAK	NO	5			
5	REVERSE LIGHT GLASS PAK	NO	4			
6	REAR INDICATOR GLASS PAK	NO	4			
7	FRONT INDICATOR ASSY RH GEN	NO	2			
8	FRONT INDICATOR ASSY LH GEN	NO	2			
9	FRONT INDICATOR GLASS RH PAK	NO	4			
10	FRONT INDICATOR GLASS LH PAK	NO	4			
11	OIL UNIT GEN	NO	5			
12	TEMPERATURE UNIT GEN	NO	3			
13	HORN 24 VOLT JAP	SET	3			
14	WIPPER BLADE TWN	SET	7			
15	SELF STARTER ARMATURE JAP	NO	3			
16	SELF STARTER PINION JAP	NO	3			
17	SELF STARTER SOLENOIDE SWITCH TWN	NO	3			
18	COPPER BRUSH TWN	SET	7			
19	CLUTCH MASTER CYLINDER COMPLETE JAP	NO	3			
20	CLUTCH MASTER CYLINDER REPAIR KIT JAP	KIT	5			
21	RADIATOR HOSE PIPE UPPER PAK	NO	2			

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 0091/DS/LP/4827-MAR-19

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs. etc.	Unit	Qty	Price Per Unit FOR or free delivery		Delivery
				In Figures	In Words	
22	RADIATOR HOSE PIPE LOWER PAK	NO	2			
23	LEAF SPRING COTTERS TWN	NO	10			
24	CLUTCH PLATE LINING WITH RIVETS JAP	SET	5			
25	FRONT HUB OIL SEAL NOK	NO	3			
26	REAR HUB OIL SEAL NOK	NO	3			
27	FRONT WHEEL STUD COMPLETE PAK	NO	15			
28	REAR WHEEL STUD COMPLETE PAK	NO	15			
29	WATER BODY COMPLETE JAP	NO	5			
30	COMBINATION SWITCH JAP	NO	2			
31	ALTERNATOR BEARING FRONT NTN/SKF	NO	10			
32	ALTERNATOR BEARING REAR NTN/SKF	NO	10			
33	CLUTCH RELEASE BEARING JAP	NO	5			
34	FUEL LIFT PUMP JAP	NO	2			
35	FRONT WHEEL KING PIN KIT JAP	KIT	2			
36	FRONT LEAF SPRING MAIN PAK	NO	2			
37	REAR LEAF SPRING PAK	NO	3			
38	FRONT BRAKE LINING WITH RIVETS MALAYSIA	SET	5			
39	REAR BRAKE LINING WITH RIVETS MALAYSIA	SET	5			
40	REAR WHEEL CYLINDER WASHER SEIKEN JAP	NO	30			
41	CLUTCH SLEEVE CYLINDER COMPLETE JAP	NO	2			
42	CLUTCH SLEEVE CYLINDER REPAIR KIT JAP/TWN	NO	10			
43	BRAKE BOOSTER REPAIR KIT GEN	NO	10			
44	BRAKE BOOSTER COMPLETE JAP	NO	5			
45	ACCELERATOR CABLE GEN	NO	5			

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 0091/DS/LP/4827-MAR-19

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs. etc.	Unit	Qty	Price Per Unit FOR or free delivery		Delivery
				In Figures	In Words	
46	BRAKE PADDLE VALVE COMPLETE JAP	NO	3			
47	BRAKE PADDLE VALVE REPAIR KIT JAP/TWN	NO	6			
48	FRONT LEAF SPRING PIN PAK	NO	6			
49	REAR LEAF SPRING PIN PAK	NO	6			
50	FRONT LEAF SPRING BUSH PAK	SET	6			
51	REAR LEAF SPRING BUSH PAK	SET	6			
52	FRONT LEAF SPRING 2ND PAK	NO	2			
53	REAR LEAF SPRING 2ND PAK	NO	2			
54	COMPRESSOR HEAD COMPLETE CHINA	NO	4			
55	COMPRESSOR FLEXIBLE PIPE PAK	NO	5			
56	COMPRESSOR CONNECTING ROD PAK	NO	4			
57	P. SHAFT RUBBER BOOT WITH BEARING JAP	NO	3			
58	FUEL FILTER TOP PAK	NO	5			
59	RADIATOR CAP PAK	NO	2			
60	DIFFERENTIAL OIL SEAL JAP NOK	NO	3			
61	COMPRESSOR CRANK SHAFT CHINA/TWN	NO	4			
62	COMPRESSOR PISTON WITH RING CHINA/TWN	SET	4			
63	COMPRESSOR PISTON RING CHINA/TWN	SET	3			
64	COMPRESSOR BODY CHINA/TWN	NO	3			
65	PISTON RING .50MM JAP	SET	3			
66	HEAD GASKET JAP	NO	3			
67	CENTRE BOLT PAK	NO	5			
68	"U" CROSS JAP	NO	4			
69	FRONT MAIN OIL SEAL JAP NOK	NO	2			

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(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs. etc.	Unit	Qty	Price Per Unit FOR or free delivery		Delivery
				In Figures	In Words	
70	PRESSURE PLATE FACE PAK	NO	4			
71	FRONT WHEEL CYLINDER WASHER SCIKEN JAP	NO	30			
72	COMPRESSOR HEAD REPAIR KIT CHINA/TWN	KIT	4			
73	PRESSURE CONTROL VALVE JAP	NO	4			
74	PISTON WITH PIN STD IZUMI/JAP/NPR	SET	2			
75	PISTON RING STD JAP TP/NPR	SET	2			
76	VALVE INLET FUJI JAP	SET	2			
77	VALVE EXHAUST FUJI JAP	SET	2			
78	VALVE SEAL JAP	SET	2			
79	ENGINE O/H KIT WITH HEAD GASKET JAP	KIT	2			
80	CONNECTING ROD BUSH JAP NDC/THAIOH	SET	2			
81	CAM SHAFT BUSH JAP NDC/THAIOH	SET	2			
82	PISTON SLEEVE JAP	SET	2			
83	VALVE GUIDE FUJI JAP	SET	2			
84	MAIN BEARING 0.25MM O/S JAP NDC/THAIOH	SET	2			
85	BIG END BEARING 0.25MM O/S JAP NDC/THAIOH	SET	2			
86	THRUST WASHER 0.25MM O/S NDC/THAIOH	SET	2			
87	BRAKE FLEXIBLE PIPE FRONT THAILAND/TWN	NO	4			
88	BRAKE FLEXIBLE PIPE REAR THAILAND/TWN	NO	4			
89	CLUTCH FLEXIBLE OIL PIPE THAILAND/TWN	NO	3			
90	CLUTCH PLATE COMPLETE JAP	NO	2			
91	PRESSURE PLATE R/KIT TWN	NO	3			
92	TIE ROD END 555 JAP	SET	2			
93	PULL & PUSH ROD 555 JAP	NO	2			

PAKISTAN ORDNANCE FACTORIES

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(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs. etc.	Unit	Qty	Price Per Unit FOR or free delivery		Delivery
				In Figures	In Words	
94	REAR MAIN OIL SEAL NOK JAP	NO	2			
95	STREERING BOX OIL SEAL JAP NOK	NO	3			
96	HAND BRAKE CABLE JAP	SET	2			

(2) For Plant & Machinery:
Specification:-

(3) Special Conditions

- 1 Indicate the Model, Name of the Manufacturer, Country of Origin and also provide the Technical Brochure of the Material/Products being offered.
- 2 Breakdown of rates be given showing price and sales tax separately otherwise rates will be consider inclusive of GST.
- 3 Quotation may be submitted if you are registered with sales tax department. Only registered suppliers (with Sales Tax & Income Tax Dept), who are on Active Taxpayers List (ATL) of FBR are eligible to supply goods/services to Govt. Deptt. if any registered supplier is not in ATL, his payment would be stopped till he files his mandatory returns and appears on ATL of FBR. Sales Tax Registration number may also be indicated in your offer.
- 4 Govt. & Semi Govt. departments detailed in para 8 of CBR letter No.1/10-stb/98 dt.12-06-98 are not required to be registered since they are not involved in any taxable activity. So registered supplier shall pay sales tax at the standard rate i.e. 17%.
- 5 The supplier will provide the requisite CDR alongwith the complete Mailing Address, Telephone No, Fax No, E-Mail and branch code of the issuing bank and in addition for Distt./Zonal office of the same bank.
- 6 It is requested to quote in two parts (Technical & Commercial) as per our Te clause No.2.2., otherwise, your offer will be rejected.

(4) Undertaking

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General Conditions of Contract embodied in Form POF 1281, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place _____
Date _____

Signature of the Tenderer _____
Name _____
Position _____
Address _____
Income Tax G.I.R. No _____
Official Stamp _____