



**Government of Pakistan  
PAKISTAN ORDNANCE FACTORIES  
Tender Enquiry**

To

**M/s PPRA, Islamabad.**

Dear Sir,

Reference: TENDER ENQUIRY NO. 0078-LP-WPN-49 , DATED: 17-08-2019

You are requested to submit sealed quotations for the item(s) noted in the Schedule to the Tender. Offer should be sent duly sealed in an envelope. Fax offer received before opening of Tender is acceptable. Please note the following instructions for filling the tender:-

**1. SUBMISSION OF TENDER.**

1.1 Tenders will be opened at "Room No. 3, Bid Centre, adjacent to Rabita Hall, POF Wah Cantt at **1100 hours on 13-09-2019** and must reach CR Section, POF Wah Cantt on or before 1030 upto due date. The tender received late will not be entertained. You may witness the opening of the tender of authority from you.

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry NO:	<b><u>0078-LP-WPN-49, dated 17-08-2019,</u></b>
Tender to be opened on:	<b><u>13-09-2019.</u></b>
Address as follows:	<b><u>General Manager-PPC-Weapons</u></b> <b><u>I/C BID CENTER, Through</u></b> <b><u>CR Section, C-04 Building,</u></b> <b><u>POF WAH CANTI.</u></b>

1.3. If envelope does not indicate reference of T.E or received late the same may be returned un-opened.

**2. GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATION.**

2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the schedule which shall form the quotation. You may use a separate sheet if necessary.

2.2 For Plant and Machinery, you are required to quote in two parts:-

**Pari i "Technical Offer":** It should exclusively give technical details and literatures/ brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Contd....P-2

**Part II "Commercial Offer":** It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover, the envelopes should be inscribed with Part I "Technical Quotation without Price" and part II "Commercial Quotation with price".

2.3 The quotation must remain valid for, at least 90 days from the date of open of tender.

2.4 The quotation should hold good for any reduced or enhanced quantities without notice.

2.5 In the event of non-acceptance of offer, intimation may be given to the Tenderers on their request.

2.6 Conditional offers or alternative offers are likely to be ignored.

2.7 Quotations should be based on:-

F.O.R. station of dispatch basis, i.e. delivered free on rail, inclusive of packing and forwarding charges. The stores will be booked under Military Credit Note, to be provided by the purchaser.

And/or

Free delivery at POF's stores at **WAH CANTT.**

In this case octroi duty if any, will be payable by the supplier.

2.8 Taxes and Duties etc. where applicable, must be shown separately, quoting references to Registration No. in cases of Sales Tax and relevant authority in the case of others. Offers without these clarifications and inclusive of

2.9 Taxes and Duties levied on or after Tender opening date or on after the date offer was signed and dispatched will be allowed to include in the offered rates.

2.10 "Suppliers will furnish a certificate, issued by Excise & Taxation dept., that he has cleared all Professional Tax payable by him" offers received without this certificate will be rejected.

2.11 If the requisite information is not furnished on the T.E. forms or offer received is not conformity with the requirement of T.E such offer shall be ignored.

2.12 The supplier will render necessary information regarding hazardous effects on environment of the material / products supplied by them, in their quotations and shipping/dispatch documents.

### 3. **INSPECTION**

3.1 Suppliers shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange in at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.

3.2 Where considered necessary by the Purchaser, the stores may be obtained on Warranty/Guarantee subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at

**Contd....P-3**



**6.3 Performance Bond** form state owned organizations may be waived off at the discretion of the Purchaser.

**6.4 FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. In Case of failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value; or, to purchase from elsewhere, the unsupplied stores at the risk and cost of the supplier.

**6.5 PAYMENT**

- a) Payment will be made by the CMA (POF) through crossed cheques on receipt/acceptance of stores on our prescribed bill form supported by receipt voucher on part/full supply basis.
- b) Payment of duties/taxes including professional tax (Where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt.

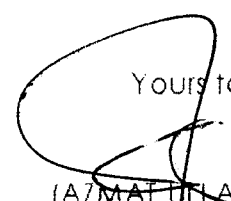
**7. SECURITY OF INFORMATION**

The tenderer and his employee must not communicate any information relating to the any sale/purchase of store under this enquiry to any person other than the manufacturer or to press or agent not authorized in writing by POFs to receive it.

Please return the schedule to the tender duly signed by the specified date, along with the specifications, drawing etc. if any, enclosed herewith even if you are unable to quote.

**8. WARNING**

In case the firm abstain from making offers or fail to return/acknowledge the tender form by the specified date on three consecutive occasions ,no further tender enquiry may be issued to them and their names would liable to be removed from the approved list



Yours faithfully,

(AZMAT ULLAH KHAN)

General Manager-PPC- Weapons

POF, WAH CANTT

Tele # 051-9055 21046  
Fax # 051-9271400  
E-mail # mdwpr@pot.gov.pk

**PAKISTAN ORDNANCE FACTORIES**SCHEDULE TO TENDER NO. 00/8-LP-WPN-49,DATED: 17-08-2019**FOR MATERIALS**

WE intend to procure the following store on most immediate basis

(1) Item No.	(2) Description with Specs. Etc	(3) Unit	(4) Qty	(5) Price / Unit (F.O.R) or Free Delivery		(6) Delivery Date
				In Figures	In Words	
01.	DEGREASING SALT RADIKAL RN-2303 (964005)	Kgs.	630			
02.	DURFERRIT SALT R-2	Kgs.	380			
03.	DURFERRIT SALT C-5	Kgs.	2250			
04.	DURFERRIT SALT C 3	Kgs.	2350			
05.	DURFERRIT SALT (HARDENING SALT) REG-1	Kgs.	200			
06.	ADDITIVE FOR SALT R-2	Kgs.	220			
07.	HARDENING OIL DURIXOL W-25	Kgs.	200			
08.	THINNER FOR INSULATING PASTE CONDURSAL 0118	Kgs.	15			

**Special Conditions: -**

- a) **Inspection Authority: Rep of Director-Q.A**
- b) Only Registered suppliers (with sales tax and income tax department) who are on Active Tax Payers List (ATL) on FBR are eligible to supply goods or services to Govt. Department. (ATL with Business Name must be attached with offer).
- c) Payment to the registered persons may be linked with the Active Tax Payers Status of the suppliers as per FBR Database if any registered supplier is not in ATL his payment should be stopped till the files his mandatory returns and appears on ATL of FBR.
- d) Fax Offers, e-mail offers, conditional offers and offers with less / without Bid Money & Tender Fee will not be entertained.
- e) Offers received with multiple rates will not be entertained.
- f) **As per P.P.R.A Rule (Two Envelop) kindly send Technical and Commercial quotation separately. Technical quotation will be opened on due date. Commercial quotation will be opened after acceptance of Technical offer.**

**Undertaking:** - Should our offer be accepted, we hereby undertake to supply the stores under the services contracted on the basis of General Conditions of Contract embodied in Form POF-1281, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores services from elsewhere at our risk & cost.

Place \_\_\_\_\_ Signature of the Tenderer \_\_\_\_\_  
Date \_\_\_\_\_ Name \_\_\_\_\_  
Official Stamp \_\_\_\_\_ Position \_\_\_\_\_  
Address \_\_\_\_\_  
Income Tax G.I.R. No. \_\_\_\_\_