



Government of Pakistan
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY

To

M/s

Dear Sirs,

Reference : TENDER ENQUIRY NO. 0055/WPN/FP/49

DATED 21-JAN-19

You are requested to submit quotations for the items noted in the schedule to the tender. Offers should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

1. SUBMISSION OF TENDER

1.1 Tenders will be opened at 1100 hours on 27-FEB-19 and must reach this office on or before 30 Minutes of opening time. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: 0055/WPN/FP/49

Tender to be opened on: 27-FEB-19

Address as follows:

GENERAL MANAGER-PPC-WPNS

BID CENTER, C-04

POF WAH

1.3 If envelope do not indicate reference of TEs or received late the same returned un opened.

1.4 Tender "By Hand" can be delivered at Bid Centre, Rabita Hall, POF Wan Cantt.

2. GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS

2.1 For materials,

See Special Conditions attached as Annex "A"

2.2 **For Plant and Machinery**, you are required to quote in two parts:-

Part I "TECHNICAL OFFER": It should exclusively give technical details and literatures/ brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Part II "COMMERCIAL OFFER": It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without Price" and Part II "Commercial Quotation with Price".

- 2.3 The quotation must remain valid for, at least 90 days from the date of opening of tenders.
- 2.4 The quotation should hold good for any reduced or enhanced quantities without notice.
- 2.5 In the event of non-acceptance of offer, intimation may be given to the tenderers on their request.
- 2.6 Conditional offers or alternative offers are likely to be ignored.
- 2.7 Quotations should be based on F.O.B. The consignment will be shipped through Pakistan National Shipping Corporation (PNSC). In case there is no PNSC service in the country of shipping, please quote on C & F basis. The freight should be indicated separately. Insurance premium should not be included in the quoted price. However where insurance is considered necessary, advice to that effect should be given in the quotation.
- 2.8 Submission of the offer through an agent in Pakistan should be avoided. In case it is considered inevitable, the agent's quotation must invariably be accompanied by the original proforma invoice from the principals/manufacturers.
- 2.9 Country of origin and port of shipment to be stated.
- 2.10 The offer of principal must clearly indicate whether the rate quoted is inclusive of agent's commission, and if inclusive rate of commission included be specified.
- 2.11 Suppliers will render necessary information regarding hazardous effects on environment, of the materials/products supplied by them, in their quotations and shipping/dispatch documents
- 2.12 If the requisite information is not furnished on the T.E form or offer received is not in conformity with the requirement of the T.E such offer shall be ignored.

3. INSPECTION

- 3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost, inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.

3.2 Where considered necessary by the Purchaser, the stores may be obtained on Warranty/Guarantee subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.

3.3 TENDER SAMPLE

Where required offer must accompany tender sample strictly according to the description given in Tender Enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable samples thereof against previous T.E.

4. ACCEPTANCE OF OFFERS

4.1.1 The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. POFs shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.

4.1.2 POFs shall incur no liability, solely by virtue of its invoking sub-rule (1.1) towards suppliers or contractors who have submitted bids or proposals.

4.1.3 Notice of the rejection of all bids or proposals shall be given promptly to all suppliers or contractors that submitted bids or proposals.

4.2 PERFORMANCE BOND

(a) The successful bidder will provide Performance Bond at the rate upto 10% of F.O.B value of the contract in favour of Controller Military Accounts CMA(POF) POF Wah Cantt. The Performance Bond will be furnished in the form of Deposit At Call Receipt(CDR) from any scheduled bank in Pakistan or an unconditional bank guarantee on prescribed proforma covered by any scheduled bank in Pakistan. The performance Bond shall be furnished within 45 days from the date of opening of Letter of Credit. It shall be valid for a period of 12 months after the date of expiry of letter of credit. If the Performance Bond is not furnished within the prescribed time of 45 days, the Purchaser reserves the right to:

i. Impose penalty @ 1 % per month of the value of CDR/BG.
(Clause-4.2 (a i) is not applicable in case of procurement of Plant / Equipment / Machinery items)

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ii. Cancel the contract and make other arrangements for purchase of the stores at the risk and expense of the Supplier.

(b) No Performance Bond will be required if the total FOB value of the contract is less than US \$50,000 and contract is placed directly on the foreign Supplier.

4.3 FAILURE TO SUPPLY THE STORES

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the Purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or, claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of particular store which remained unsupplied either in part or in full or, to purchase, from elsewhere, the unsupplied stores at the risk and cost of the Supplier.

4.4 PAYMENT

Payment will normally be made by means of irrevocable letter of credit. Unless otherwise stated 90% payment will be released on submission of dispatch documents to Bank while balance 10% payment will be released on receipt and acceptance of store by the consignee.

All Bank charges incurred in Pakistan in connection with the establishment of L.C. will be borne by the Purchaser, whereas all Bank charges incurred in connection with drawing of payment including charges for confirmation of L.C. by the advising Bank/Foreign Bank will be borne by the Supplier.


5. SECURITY OF INFORMATION

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, alongwith the specifications, drawings etc. if any, enclosed herewith - even if you are unable to quote.

WARNING In case the firm abstain from making offers or fail to return/acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would liable to be removed from the approved list.

Yours Faithfully


(NAEEM AHMED)

MANAGING DIRECTOR-W

for PAKISTAN ORDNANCE FACTORIES

Tele: 051-9055-21015

Fax: 051-9271400

Telex: mdwpm@pof.gov.pk

Cable:

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO.

0055/WPN/FP/49

DATED 21-JAN-19

(1) FOR MATERIALS

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs. etc.	Unit	Qty	Price Per Unit FOB or C&F		Delivery Date
				In Figures	In Words	

Indent No: 0055/FP/WPN/49 Dated 19-DEC-18

1	DC TACHO 000242 SPARE FOR HORIZONTAL FORGING TDP 0.031, 7V AT 1000 RPM (TROP - PROT). SPARE FOR HORIZONTAL FORGING MACHINE TYPE: SHK-10 MA 1528.	NO	2			
2	SWITCH MODE POWER SUPPLY FOR CNC UNIVERSAL LATHE SPINNER TYPE: MCS 10-115-230/24, SINGLE PHASE, ART #85062, 24 VDC, 10 AMP. (MURR ELECTRONICS)	NO	2			
3	DIGITAL POSITIONING DISPLAY (DDHV) 12 X 20 X 300 MM TYPE: IIEIDENIIN-5041, ND 520, MODEL: PGM 246 180 08, ID NO. 289 129 01, SR. NO. 64C7263 A T10, H.H GERMANY MODEL: PGM 246 180 08, ID No. 289 129 01, Sl. No. 6 407263 A T10, H.H Germany.	NO	1			
4	PC CARD FOR CNC AUTO LATHE A20B-0008-0440A	NO	2			

(2) For Plant & Machinery:

Specification:-

(3) Special Conditions 01 AS ANNEX 'A'

(4) Undertaking

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General Conditions of Contract embodied in Form POF 1282, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place _____

Date _____

Signature of the Tenderer _____

Name _____

Position _____

Address _____

Income Tax G.I.R. No _____

Special Conditions:

1. Part-I and Part-II quotations will be enclosed in separate sealed envelopes for each tender inquiry. For identification purpose, the words "TECHNICAL QUOTATION PART-I WITHOUT PRICE" and "COMMERCIAL QUOTATION (PART-II) WITH PRICE" shall be written in BLOCK CAPITAL LETTERS on the respective sealed envelopes which will be placed in a large envelope bearing complete details of the tender inquiry. **ONLY TECHNICAL OFFERS WILL BE OPENED ON THE SPECIFIED DATES.**
2. Participating firms should have not defaulted in any contract with any govt. organizations within or outside Pakistan.
3. Firm should not be blacklisted in any of the govt. organizations with in or outside Pakistan. In this regard firm should provide "No Blacklisting Certificate".
4. Firms having excellent past record of supply / experience as far as quality and timely provision of store is concerned will be given preference.
5. Rates will be quoted on FOB Wah Cantt basis. .
6. Over writing and cutting of any nature in the quotation will not be accepted.
7. Bids must reach in time as per TE opening date & time.
8. Bids money and Tender fee must be attached as mentioned in the TE.
09. Correct nomenclature of the offered goods, quantity, unit rate, drawing & specifications must be clearly mentioned.
10. Bid should be duly signed by the authorized person.
11. Company profile indicating vision, mission, establishment, business details, after sale service, financial health must be attached.
12. Detail of business with POF & POF registration certificate (copy) if registered & the Company / Firm is not in default against any contract with POF.
13. Detail of supply of similar goods to other customers.
14. Delivery period would be clearly mentioned.
15. Performance Bond/ Bank Guarantee submission confirmation would be mandatory.
16. Confirmation regarding settlement of inspection related issues with the respective inspection agency would have to be made.
17. Export license related matter is the sole responsibility of supplier & it would not because of delay in execution of the contract. Confirmation to this effect has to be made.
18. Confirmation of acceptance of all terms & conditions mentioned in the TE.
19. Proof of ATL, NTN, Professional Tax Certificate & Certificate of registration with FBR.
20. 100% Payment will be made after receipt and acceptance for firms participating first time with POF.
21. Firms (Local/Foreign) supplying first time steel material has to provide sufficient qty as advance sample within 07 days of opening of TE, failing to which offer will be discarded.
22. For local firms a certificate will be submitted by firms confirming they will manufacture material, in case of import the country of origin is must.
23. In case of incomplete or missing info the offers will not be entertained and discarded on spot.