



POF 1262-A
(INDIGENOUS SUPPLIES)

**Government of Pakistan
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY**

To
M/s _____

Dear Sirs,

Reference : TENDER ENQUIRY NO. 0016/DS/LP/48

DATED 30-AUG-18

You are requested to submit sealed quotations for the item(s) noted in the Schedule to the Tender. Offer should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

1. SUBMISSION OF TENDER

1.1 Tenders will be opened at 1130 hours on 01-OCT-18 at Bidding Centre adjacent to Rabita Hall, POF Wah Cantt. and must reach at below mentioned address before **30 Minutes** of opening time. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: 0016/DS/LP/48
Tender to be opened on: 01-OCT-18
Address as follows:-

BID CENTRE (ADJACENT TO RABITA
HALL), POF WAH CANTT.

1.3 If envelope does not indicate reference of T.E. or received late the same may be returned un-opened.

1.4 Tender "By Hand" can be delivered at Bid Center, Rabita Hall, POF Wah Cantt.

2. GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS

2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule which shall form the Quotation. You may use a separate sheet if necessary.

2.2 For Plant and Machinery, you are required to quote in two parts:-

Part I "Technical Offer": It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Cont....P-2

Part II "Commercial Offer": It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without Price" and Part II "Commercial Quotation with Price".

- 2.3 The quotation must remain valid for, at least 90 days from the date of opening of tenders.
- 2.4 The quotation should hold good for any reduced or enhanced quantities without notice.
- 2.5 In the event of non-acceptance of offer, intimation may be given to the Tenderers on their request.
- 2.6 Conditional offers or alternative offers are likely to be ignored.
- 2.7 Quotations should be based on:-

F.O.R. station of dispatch basis, i.e. delivered free on rail, inclusive of packing and forwarding charges. The stores will be booked under Military Credit Note, to be provided by the purchaser.
and/or

Free delivery at POF's stores at **WAH CANTT**
In this case Octroi duty, will be payable by the supplier.

- 2.8 Taxes and Duties etc. where applicable, must be shown separately, quoting references to Registration No. in cases of Sales Tax and relevant authority in the case of others. Offers without these clarifications and inclusive of Taxes and Duties may be ignored.
- 2.9 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates.
- 2.10 "Suppliers will furnish a certificate, issued by Excise & Taxation deptt., that he has cleared all Professional Tax payable by him" offers received without this certificate will be rejected.
- 2.11 Suppliers will render necessary information regarding hazardous effects on environment, of the material/products supplied by them, in their quotations and shipping/dispatch documents.
- 2.12 If the requisite information is not furnished on the T.E forms or offer received is not conformity with the requirement of the T.E such offer shall be

3. INSPECTION

- 3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.
- 3.2 Where considered necessary by the Purchaser, stores may be obtained on Warranty/Guarantee subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.

4. TENDER FEE

The tender must be accompanied by a non-refundable fee by means of a crossed postal order/pay order for Rs. 500/- in favour of:

DIRECTOR SERVICES

4.1 TENDER SAMPLE

Where required, offer must accompany tender sample., strictly according to the description and specification given in Tender Enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample thereof against previous T.E.

5. BID MONEY

5.1 Bid Money at the rate of 2% (for registered firms) and 5% (for unregistered firms) of the quoted value should accompany the tender in the shape of Deposit at Call Receipt/Pay Order/Banker's Cheque, from a scheduled Bank drawn in favour of:-

DIRECTOR SERVICES

5.2 Bid Money of the unsuccessful tenderers will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenderers will be retained until the contract is finalised. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its valid

5.3 State owned organizations are not required to provide Bid Money.

6. ACCEPTANCE OF OFFERS

6.1 POF may reject all bids or proposals at any time prior to the acceptance of a bid or proposals, but is not required to justify grounds for its rejection. POF shall incur no liability towards suppliers or contractors who have submitted bids or proposals.

6.2 PERFORMANCE BOND

(a) The successful bidders shall provide performance bond at the rate, prescribed by POF Board according to the value of contract, which should not exceed 10% of contract value in the form of Deposit At Call Receipt from a scheduled Bank; or, an un-conditional Bank Guarantee valid for 12 months (03 months extendable to 12 months in case of cloth items required by Clothing Fy.) after receipt of store in POFs on a prescribed format. The performance Bond will be in favour of CMA(POF) Wah Cantt. It will be returned on satisfactory completion of contract.

(b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the Supplier.

6.3 Performance Bond from State owned organizations may be waived off at the discretion of the Purchaser.

6.4 **FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. In case of failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of the particular stores which remained unsupplied either in part or in full: or, to purchase from elsewhere, the unsupplied stores at the risk and cost of the supplier.

6.5 **PAYMENT**

Payment will be made by the CMA(POF) through crossed cheque on receipt/ acceptance of stores on our prescribed bill form supported by receipt voucher on part/full supply basis.

(a) Payment of duties/Taxes including professional tax (where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt.

7. **SECURITY OF INFORMATION**

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorised in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, along with the specifications, drawings etc. if any, enclosed herewith - even if you are unable to quote.

WARNING In case the firm abstain from making offers or fail to return/ acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would liable to removed from the approved list.

Yours faithfully

MUHAMMAD SHAHID SIDDIQUE
MANAGER PURCHASE SERVICES
for **PAKISTAN ORDNANCE FACTORIES**

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 0016/DS/LP/4830-AUG-18**(1) FOR MATERIALS** PROCUREMENT OF GAUGES AND DIGITAL MULTIMETER ETC.

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs. etc.	Unit	Qty	Price Per Unit FOR or free delivery		Delivery
				In Figures	In Words	

Indent No. 0084/LP/DS/48 Dated 26-03-2018

1 BIMETALIC TEMPERATURE GAUGE

NO

15

Dial Size: 4"
 Measuring range: 0-200 °C
 Material: all stainless steel construction
 Stem Length: 100mm
 Stem Dia: 6mm
 Process connection: Bottom connecton
 Mounting: 1/2" NPT Male
 Make/Country: European/USA
 To be supplied with manual in english
 EUROPEAN/USA

2 PRESSURE GAUGE

NO

10

Dial Size: 2"
 Measuring range: 0-4 bar
 Temp: -20 to 70 °C
 Bourden tube: 316 SS
 Movement: Pinion & sector gear 316 SS
 Process connection: 1/4" NPT Male
 Mounting: Stem mounting lower connection
 Make/Country: European/USA
 To be supplied with manual in english
 EUROPEAN/USA

3 PRESSURE GAUGE

NO

10

Dial Size: 2 1/2"
 Measuring range: 0-4 bar
 Temp: -20 to 70 °C
 Bourden tube: 316 SS
 Movement: Pinion & sector gear 316 SS
 Process connection: 1/4" NPT Male
 Mounting: Stem mounting lower connection
 Make/Country: European/USA
 To be supplied with manual in english
 EUROPEAN/USA

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 0016/DS/LP/4830-AUG-18

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs. etc.	Unit	Qty	Price Per Unit FOR or free delivery		Delivery
				In Figures	In Words	
4	PRESSURE GUAGE Dial Size: 2" Measuring range: 0-16 bar Temp: -20 to 70 °C Bourden tube: 316 SS Movement: Pinion & sector gear 316 SS Process connection: 1/4" NPT Male Mounting: Stem mounting lower connection Make/Country: European/USA To be supplied with manual in english EUROPEAN/USA	NO	10			
5	PRESSURE GUAGE Dial Size: 2 1/2" Measuring range: 0-16 bar Temp: -20 to 70 °C Bourden tube: 316 SS Movement: Pinion & sector gear 316 SS Process connection: 1/4" NPT Male Mounting: Stem mounting lower connection Make/Country: European/USA To be supplied with manual in english EUROPEAN/USA	NO	10			
6	PRESSURE GUAGE Dial Size: 4" Measuring range: 0-10 bar Temp: -20 to 70 °C Bourden tube: 316 SS Movement: Pinion & sector gear 316 SS Process connection: 1/2" NPT Male Mounting: Stem mounting lower connection Make/Country: European/USA To be supplied with manual in english EUROPEAN/USA	NO	10			

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 0016/DS/LP/4830-AUG-18

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs. etc.	Unit	Qty	Price Per Unit FOR or free delivery		Delivery
				In Figures	In Words	
7	LIQUID FILLED PRESSURE GUAGE Liquid filled: Silicone oil Dial Size: 3" Measuring range: 0-25 bar Temp: -20 to 70 °C Bourden tube: 316 SS Movement: Pinion & sector gear 316 SS Process connection: 1/4" NPT Male Mounting: Stem mounting lower connection Make/Country: European/USA To be supplied with manual in english EUROPEAN/USA	NO	10			
8	LIQUID FILLED PRESSURE GUAGE Liquid filled: Glycerin Dial Size: 4" Measuring range: 0-4 bar Temp: -20 to 70 °C Bourden tube: 316 SS Movement: Pinion & sector gear 316 SS Process connection: 1/2" NPT Male Mounting: Stem mounting lower connection Make/Country: European/USA To be supplied with manual in english EUROPEAN/USA	NO	15			
9	INDUSTRIAL RTD PROBE WITH TERMINAL HEAD RTD Type: PT100 3 Wire RTD element Range: -200 to 850 °C sheath material: 316 stainless steel Probe Length: 150 mm Stem Dia: 6mm Protection tube: stainless steel connection head material: Aluminium EUROPEAN/USA	NO	10			

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SCHEDULE TO TENDER NO. 0016/DS/LP/4830-AUG-18

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs. etc.	Unit	Qty	Price Per Unit FOR or free delivery		Delivery
				In Figures	In Words	
10	UPS INVERTER/CHARGER BRANDED (TOWER MODEL) Rating: 2000 VA Input Voltage: 230V.A.C 50HZ Output: Battery backup Multifunction LCD indication Buzzer alarm with LED function over load protection over charging protection with builtin batteries backup time atleast 03 Hrs. Storage temp: -20 to 60 °C Make: Taiwan/Germany/France/Japan Included Batteries:- Battery Type: Maintenance-free Sealed Lead-Acid battery Expected Battery Life (years) 3 to 5 years Warranty/ Guarantee: 2 years Other: All included accessories to be Provided (To be Supplied with operating manual in english) Note:- Not acceptable local made. TAIWAN/JAPAN/France/EUROPEAN	NO	1			
11	CONTACTOR RELAY Article number: 3TH2031-0BF4 with diode 3TX4490-OC identification number and letter for switching elements: 31E Contact Current Rating: 10 A Control Supply Voltage:110V.D.C Contact Voltage Rating: 690V.A.C Normal state configuration: 3 No + 1NC Terminal Type: Screw connection Operating Temperature: -5 to 60 °C Make: Siemens Germany GERMANY/EUROPEAN	NO	10			

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 0016/DS/LP/4830-AUG-18

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs. etc.	Unit	Qty	Price Per Unit FOR or free delivery		Delivery
				In Figures	In Words	

12 CONTACTOR RELAY

NO

20

Product Brand: SIRIUS
 Article number: 3RH1122-1BF40
 identification number and
 letter
 for switching elements: 22E
 Contact Current Rating: 10 A
 Control Supply
 Voltage:110V.D.C
 Contact Voltage Rating:
 690V.A.C
 Normal state configuration:
 2 No + 2NC
 Terminal Type: Screw
 connection
 Operating Temperature: -5 to
 60 °C
 Make: Siemens Germany
 GERMANY/EUROPEAN

13 CONTACTOR RELAY

NO

10

Article number: 3TH2040-OBF4
 with
 aux contact block
 identification
 number and letter for
 switching
 elements: 40E Contact Current
 Rating: 10 A, Control Supply
 Voltage:110V.D.C
 Contact Voltage Rating:
 690V.A.C
 Normal state configuration:4
 No
 Terminal Type: Screw
 connection
 Operating Temperature: -5 to
 60 °C
 Make: Siemens Germany
 complete with following
 Auxiliary
 contacts block with screw
 terminal
 Mounting style: front mount 2
 No
 and 2 NC
 GERMANY/EUROPEAN

Indent No. 0087/LP/DS/48 Dated 12-04-2018

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 0016/DS/LP/4830-AUG-18

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	Description with Specs. etc.	Unit	Qty	Price Per Unit FOR or free delivery		Delivery
				In Figures	In Words	
14	DIGITAL MULTIMETER LARGE DISPLAY Testing AC/DC Voltage 0-600 V AC/DC aMP with AC/DC Clamp Sensor, Resistance 0-40 mega ohm Continuity test buzzer, Diode test frequency, Capacitance test stadard IEC with leads & carry box literature in English Make: Kyoritsu/Hioki or equivalent. JAPAN/EUROPEAN/ USA	NO	2			
15	DIGITAL INSULATION TESTER Model:3007 A/3005 A Test voltage: 250 V, 500 V, 1000 V, Resistance Range: 0-20 M ohm, 200 M ohm, 2000 M ohm with leads and carrying box IEC 61010-1/IEC 61557 IP-54 Make: Kyoritsu/Hioki or equivalent. JAPAN/EUROPEAN/ USA	NO	2			
16	LED POWERFULL TORCH LIGHT single LED rechargeable Nickle Cadmium Batteries Light Range= 300 Meters Charge supply: 220 VAC, 50 Hz Make: Ultra Tech Schneider or equivalent. JAPAN/EUROPEAN/ USA	NO	4			

(2) For Plant & Machinery:
Specification:-

(3) Special Conditions

- 1 Indicate the Model, Name of the Manufacturer, Country of Origin and also provide the Technical Brochure of the Material/Products being offered.
- 2 Breakdown of rates be given showing price and sales tax separately otherwise rates will be consider inclusive of GST.
- 3 Quotation may be submitted if you are registered with sales tax department. Only registered suppliers (with Sales Tax & Income Tax Dept), who are on Active Taxpayers List (ATL) of FBR are eligible to supply goods/services to Govt. Deptt. if any registered supplier is not in ATL, his payment would be stopped till he files his mandatory returns and appears on ATL of FBR. Sales Tax Registration number may also be indicated in your offer.
- 4 Govt. & Semi Govt. departments detailed in para 8 of CBR letter No.1/10-stb/98 dt.12-06-98 are not required to be registered since they are not involved in any taxable activity. So registered supplier shall pay sales tax at the standard rate i.e. 17%.
- 5 The supplier will provide the requisite CDR alongwith the complete Mailing Address,

PAKISTAN ORDNANCE FACTORIES

SCHEDULE TO TENDER NO. 0016/DS/LP/48

30-AUG-18

Telephone No, Fax No, E-Mail and branch code of the issuing bank and in addition for Distt./Zonal office of the same bank.

(4) Undertaking

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General Conditions of Contract embodied in Form POF 1281, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

Place _____	Signature of the Tenderer _____
Date _____	Name _____
_____	Position _____
_____	Address _____
	Income Tax G.I.R. No _____
	Official Stamp _____