



Government of Pakistan
PAKISTAN ORDNANCE FACTORIES
TENDER ENQUIRY

M/s _____

Dear Sirs,

Ref'nce: TENDER ENQUIRY NO. 001-FP-Capt-Pur-Fill. DATED: 30-07-2019

You are requested to submit quotations for the item (s) noted in the Schedule to the Tender. Offers should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

1. **SUBMISSION OF TENDER**

- 1.1. Tenders will be opened at 1100 hours on 31-08-2019 and must reach this office on or before that time. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.
- 1.2. Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: 001-FP-Capt-Pur-Fill. DATED: 30-07-2019

Tender to be opened on 31-08-2019

Address as follows:

Managing Director Filling Factory ,CR-Section ,CO-4,POF Wah Cantt (PAKISTAN)

- 1.3 If envelope does not indicate reference of T.Es or received late the same will be returned un-opened. Bids through e-mail / Fax are not allowed in accordance with PPRA rules 2004 (Rule-22).

GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS

- 2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule which shall form the Quotation. You may use a separate sheet if necessary.

- 2.2. For Plant and Machinery, you are required to quote in two parts:-

Part I: "TECHNICAL OFFER" It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Part II "COMMERCIAL OFFER" It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover. The envelopes should be inscribed with: Part I "Technical Quotation without price" and Part II "Commercial Quotation with Price."

- 2.3. The quotation must remain valid for, at least 90 days from the date of opening of tenders.
- 2.4. The quotation should hold good for any reduced or enhanced quantities without notice.
- 2.5. In the event of non-acceptance of offer, no intimation will be given to the TENDERER.
- 2.6. Conditional offers or alternative offers are will be ignored.
- 2.7. Quotations should be based on F.O.B. The consignment will be shipped through Pakistan National Shipping Corporation(PNSC). In case there is no PNSC service in the country of shipping, please quote on C & F basis. The freight should be indicated separately. Insurance premium should not be included in the quoted price. However, where insurance is considered necessary, advice to that effect should be given in the quotation.
- 2.8. Submission of the offer through an agent in Pakistan should be avoided. In case it is considered inevitable, the agent's quotation must invariably be accompanied by the original proforma invoice from the principals/ manufacturers.
- 2.9. Country of origin and port of shipment to be stated.

3. **INSPECTION**

- 3.1. Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipments, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.
- 3.1. Where considered necessary by the Purchaser, stores may be obtained on Warranty/Guarantee, subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.

.3.

4. **ACCEPTANCE OF OFFERS**

POF (Filling Factory) reserves the rights to reject all the bids or proposals at any time prior to the acceptance of bid / proposal. However, Filling Factory may communicate to any supplier or contractor, who submitted a bid or proposal, the grounds for its rejection, but is not required to justify those grounds.

5. **PERFORMANCE BOND**

5.1. The successful bidders will provide Performance Bond at the rate of 10% of total value of contract in favour of the Controller of Military Accounts, CMA (POFs) Store Section, Wah Cantt. The Performance Bond will be furnished in the form of Deposit At Call Receipt from any scheduled Bank in Pakistan or an unconditional bank guarantee on prescribed proforma covered by any scheduled bank in Pakistan. The performance Bond shall be furnished within 45 days from the date of opening of Letter of Credit. It shall be valid for a period of 12 months after the date of expiry of letter of credit. If the Performance Bond is not furnished within the a / m prescribed time, the Purchaser reserves the right to cancel the contract and has the right of risk purchase action.

5.2. No Performance Bond will be required if the total value of the contract is less than US\$ 50,000 and contract is placed directly on the foreign Supplier.

6. **FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the Purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or, claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value of particular store which remained unsupplied either in part or in full or, to purchase, from elsewhere, the unsupplied stores at the risk and cost of the Supplier.

7. **PAYMENT**

7.1. Payment will normally be made by means of irrevocable Letter of Credit. Unless otherwise stated 90% payment will be released on submission of Dispatch documents to Bank while balance 10% payment will be released on receipt and acceptance of store by the consignee.

7.2. All Bank charges incurred in Pakistan in connection with the establishment of L.C. will be borne by the Purchaser, whereas all Bank charges incurred in connection with drawing of payment including charges for confirmation of L.C. by the advising Bank/Foreign Bank will be borne by the Supplier.

8. **SECURITY OF INFORMATION**

- 8.1. The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by POFs to receive it.
- 8.2. Supplier will render necessary information regarding hazardous effects on environment of the material / products supplied by them, in their quotations and shipping / dispatch documents.
- 8.3. Please return the Schedule to the Tender duly signed by the specified date, alongwith the specifications drawings etc. if any, enclosed herewith - even if you are unable to quote.

Note: Please confirm in your offer that in case of acceptance of your offer and placement of contract on your firm, you will not ask for change of beneficiary at any stage later on.

Yours faithfully,

(Shoukat Hussain)
Managing Director Filling Wah,
PAKISTAN ORDNANCE FACTORIES,
WAH CANTT.
Tel # 051-9055-21044
Fax # 051-93144100.
E-mail mdfill.@pof.gov.pk

PAKISTAN ORDNANCE FACTORIES WAH CANTT
(FOREIGN SUPPLIES)

SCHEDULE OF STORE TO BE SUPPLIED AGAINST T.E. NO: 001-FP-Capt-Pur-Fill.

DATED: 30 -07-2019

ITEM NO.	DESCRIPTION OF STORE	UNIT	QTY	PRICE PER UNIT FREE DELIVERY		DELIVERY DATE
				IN WORDS	IN FIGURE	
01	<ul style="list-style-type: none"> • SWEEP: 18 inch. • BODY: Metallic • RPM: 1440 • PHASE: Single 220 / 240 Volts. • PROTECTION: IP-66 • AIR FLOW : 350-450 CFM 	No	06			03 Month after placement of contract

1. **For Plant & Machinery: Exhaust Fans (Explosion Proof) (Qty: 06 Nos)**

2. **Specifications:- As per attached Annexure "A".**

3. Special Conditions:

- i) Quotation must remain valid at least for 90 days from date of opening and should hold good for any reduced or enhanced quantity.
- ii) Offer should be strictly as per our required specification. Conditional / alternative offer will be ignored.
- iii) Offer should be followed by proper and original proforma invoice.
- iv) Offer should clearly indicate the country of origin and port of shipment.
- v) If your offer is accepted and contract is placed on your firm, you will have to furnish a Performance Bank Guarantee equal to 10% of total value of contract from a scheduled bank of Pakistan, if total value of contract exceeds US\$ 50,000.
- vi) An assurance in your offer will be required that you have export license from your government for export of tendered store.
- vii) Any quantity of store, if found defective functionally will essentially be replaced by the supplier free of cost under his own arrangements.
- viii) The store must be protected adequately and appropriately against damages from environmental effects, water or other substances during journey/transportation to withstand the rough handling involved in the transit and provide preservation of store while held in the storage by the supplier.
- ix) Moreover, all the terms and conditions given in T.E general instructions Performa form POF 1262 (foreign supplies) must be accepted.
- x) Store will be procured on warranty / guarantee.
- xi) No fax or e-mail offer will be accepted.
- xii) Supplier must accept all the terms and conditions embodied in form POF 1280 (General conditions of contract)

4. UNDERTAKING

Should our offer be accepted we hereby undertake to supply the stores/render the services contracted on the basis of conditions of contract embodied in form P.O.F.-1280 and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract. and P.O.F. will have the right to purchase the stores/services elsewhere at our risk and cost.

PLACE.....

DATED.....

SIGNATURE OF THE TENDERER

NAME:.....

POSITION.....

INCOME TAX G.I.R. NO.....

PERFORMANCE BANK GUARANTEE.

Contract NO _____ Date _____
Address of Contractor _____
Address of Guarantor _____
Amount of Guarantee _____
Expiry date of Guarantee _____

To

The President of Islamic Republic of Pakistan.
Through:- The Controller of Ordnance Factory
Accounts Wah Cantt (Pakistan)

Sir,

We understand that you have entered into contract with

M/s _____

—

(Firm/s Name & Address)

(hereinafter referred to our customer) and that one of the condition of the contract is submission of Bank Guarantee in the sum

of _____ and at the request of customer and in consideration thereof, we hereby agree and undertake as under:

- (i) To pay to you on demand and without any question and/or without any reference to our customer an amount not exceeding the sum of _____

(in words) as mentioned in your written demand notice.

- (ii) The validity period of this guarantee is up to _____. Claim, if any must be dully received by us on or before this date. Our liability under this Guarantee will cease up to the close of Bank Business hours on this date. Claim received thereafter will not be entertained. On receipt of payment under this Guarantee, this Guarantee must be dully cancelled, discharged and returned to us.
- (iii) Subject to and within the validity period mentioned in clause hereinabove, you may without reference to us vary or amend any terms of contract and we waive our right to receive any notice of such amendment or to the Guarantee of time or indulgence, or forbearance, as be mutually agreed between you and our customer.
- (iv) The Guarantee within the validity period shall not be affected by any change in the constitution of the Bank or of the contractor and any successors and assignees of the Bank.

(Guarantor)
Bank Ltd, Bank Seal and

Signature. _____

SCHEDULED BANK IN PAKISTAN.

PAKISTAN BANKS.

1. AGRICULTURAL DEVELOPMENT BANK OF PAKISTAN.
2. ALLIED BANK OF PAKISTAN LTD.
3. FEDERAL BANK FOR COOPERATIVES.
4. HABIB BANK LIMITED.
5. INDUSTRIAL DEVELOPMENT BANK OF PAKISTAN.
6. NATIONAL BANK OF PAKISTAN.
7. THE MUSLIM COMMERCIAL BANK LIMITED.
8. PUNJAB PROVINCIAL COOPERATIVES BANK LIMITED.
9. UNITED BANK LIMITED.

EXCHANGE BANKS

1. AMERICAN EXPRESS INTERNATIONAL BANKING CORPORATION.
2. BANK OF AMERICA NATIONAL TRUST AND SAVING ASSOCIATION.
3. THE BANK OF TOKYO LIMITED.
4. THE CHARTERED BANK
5. CITI BANK N.A.
6. DEUTSCHE BANK (ASIA) AKTIENGESELLSCHAFT.
7. ALGEMENE BANK NEDERLAND N.V. (GENERAL BANK OF NETHERLANDS).
8. GRINDLAYS BANK P.I.C.
9. RUPALI BANK.
10. BANK OF CREDIT & COMMERCE INTERNATIONAL (OVERSEAS)LTD.
11. BANK OF OMAN LIMITED.
12. UNION BANK OF THE MIDDLE EAST LIMITED.
13. MIDDLE EAST BANK LIMITED.
14. DUBAI BANK LIMITED.
15. BANQUE INDOSUEZ.
16. THE CHASE MANHATTAN N.A.
17. THE HONG KONG AND SHANGHAI BANK CORPORATION.

**DETAILED SPECIFICATIONS EXHAUST FANS (EXPLOSION PROOF) WITH
DOL STATER QTY: 06 NOS.**

- SWEEP : 18 inch.
- BODY : Metallic
- RPM : 1440
- PHASE : Single 220 / 240 Volts.
- PROTECTION : IP-66
- AIR FLOW : 350-450 CFM

TECHNICAL DOCUMENTS:

02 x Sets for all (06 Nos) Exhaust Fans Technical documents in English comprising the following:-

- i) Installation / Commissioning manual.
- ii) Maintenance service manual.
- iii) Spare parts catalogue for future ordering.
- iv) Confirmation for the provisioning of spare parts for 10 years.