To

M/s ____________________________

____________________________________

Dear Sirs,

Reference: TENDER ENQUIRY NO. 0035/DS/LP/45 DATED 20-OCT-15

You are requested to submit sealed quotations for the item(s) noted in the Schedule to the Tender. Offer should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:

1. SUBMISSION OF TENDER

1.1 Tenders will be opened at 1200 hours on 17-NOV-15 and must reach this office on or before that time. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:

   Tender Enquiry No: 0035/DS/LP/45
   Tender to be opened on: 17-NOV-15

2. GENERAL INSTRUCTIONS REGARDING PREPARATION OF QUOTATIONS

2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule which shall form the Quotation. You may use a separate sheet if necessary.

2.2 For Plant and Machinery, you are required to quote in two parts:

   Part I "Technical Offer": It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.
Part II "Commercial Offer": It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover. The envelopes should be inscribed with Part I "Technical Quotation without Price" and Part II "Commercial Quotation with Price".

2.3 The quotation must remain valid for, at least 90 days from the date of open of tenders.

2.4 The quotation should hold good for any reduced or enhanced quantities without notice.

2.5 In the event of non-acceptance of offer, no intimation will be given to the Tenderers.

2.6 Conditional offers or alternative offers are likely to be ignored.

2.7 Quotations should be based on:-

   F.O.R. station of despatch basis, i.e. delivered free on rail, inclusive of packing and forwarding charges. The stores will be booked under Military Credit Note, to be provided by the purchaser.

   and/or

Free delivery at POF's stores at WAH CANTT

In this case Octroi duty if any, will be payable by the supplier.

2.8 Taxes and Duties etc. where applicable, must be shown separately, quoting references to Registration No. in cases of Sales Tax and relevant authority in the case of others. Offers without these clarifications and inclusive of Taxes and Duties may be ignored.

2.9 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and despatched will be allowed to include in the offered rates.

2.10 "Suppliers will furnish a certificate, issued by Excise & Taxation deptt. that he has cleared all Professional Tax payable by him” offers received without this certificate will be rejected.

2.11 If the requisite information is not furnished on the T.E forms or offer received is not conformity with the requirement of T.E such offer shall be ignored.

2.12 The supplier will render necessary information regarding hazardous effects on environment of the material/products supplied by them in their quotations and shipping/despatch documents.

3. INSPECTION

3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.

3.2 Where considered necessary by the Purchaser, the stores may be obtained on Warranty/Guarantee subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, with in a specified time.

Contd...P-3
4. **TENDER FEE**

The tender must be accompanied by a non-refundable fee by means of a crossed postal order in favour of: **DIRECTOR SERVICES**

The rates of the Tender Fee are as follows:-

- Cost of supplies upto Rs 0.1 Million - Rs 50
- Cost of supplies from Rs 0.1 Million to Rs 0.5 Million - Rs 100
- Cost of Supplies over Rs 0.5 Million - Rs 200

4.1 **TENDER SAMPLE**

Where required, offer must accompany tender sample, strictly according to the description and specification given in Tender Enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample thereof against previous

5. **BID MONEY**

5.1 Bid Money at the rate of 1% of the quoted value, should accompany the tender in the shape of Deposit at Call Receipt, from a scheduled Bank drawn in favour of:-

**DIRECTOR SERVICES**

**POF WAH CANTT.**

5.2 Tenders received without Bid Money will be rejected.

Bid Money of the unsuccessful tenderers will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenderers will be retained until the contract is finalised. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its valid

5.3 State owned organizations are not required to provide Bid Money.

6. **ACCEPTANCE OF OFFERS**

6.1 The right to accept or reject any offer in full or in part, without assigning any reason or to negotiate price without prejudice to the original offer is hereby reserved.

6.2 **PERFORMANCE BOND**

(a) The successful bidders shall provide performance bond at the rate, prescribed by POF Board according to the value of contract, in the form of Deposit At Call Receipt from a scheduled Bank; or, an un-conditional Bank Guarantee valid for 12 months (03 months extendable to 12 months in case of cloth items required by Clothing FY.) after receipt of store in POFs on a prescribed format. The performance Bond will be in favour of CMA(POF) Wah Cantt. It will be returned on satisfactory completion of contract.

i. For contract valuing upto Rs. 1,000,000 - 10%
ii. For contract valuing beyond Rs. 1,000,000 and upto Rs. 2,500,000 - 05% but not less than Rs. 100,000
iii. For contract valuing beyond Rs. 2,500,000 - 2% but not less than Rs. 125,000

(b) If the Supplier fails to furnish the Performance Bond within the specified time, such failure will constitute a breach of the contract and the Purchaser shall be entitled to make other arrangements for purchase of the stores at the risk and expense of the Supplier.

Contd....p-4
6.3 **Performance Bond** from State owned organizations may be waived off at the discretion of the Purchaser.

6.4 **FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. In case of failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or claim liquidated damages up to 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value; or, to purchase from elsewhere, the unsupplied stores at the risk and cost of the supplier.

6.5 **PAYMENT**

Payment will be made by the CMA(POF) through crossed cheques on receipt/acceptance of stores on our prescribed bill form supported by receipt voucher on part/full supply basis.

(a) Payment of duties/Taxes including professional tax (where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt.

7. **SECURITY OF INFORMATION**

The tenderer and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorised in writing by POFs to receive it.

Please return the Schedule to the Tender duly signed by the specified date, along with the specifications, drawings etc. if any, enclosed herewith - even if you are unable to quote.

**WARNING** In case the firm abstain from making offers or fail to return/acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would liable to be removed from the approved list.

Yours faithfully

NASIRA UMAR
MANAGER PURCHASE SERVICES

for **PAKISTAN ORDNANCE FACTORIES**

Tele 051-90552277  Fax 051-9314100, 9271400
## SCHEDULE TO TENDER NO. 0035/DS/LP/45  20-OCT-15

**FOR MATERIALS**

**PROCUREMENT OF DIGITAL PANEL METER, LT FEEDER PANEL, MULTI ENGERY METER, MC**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description with Specs. etc.</th>
<th>Unit</th>
<th>Qty</th>
<th>Price Per Unit</th>
<th>Delivery</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>DIGITAL PANEL MULTIMETER (VOLT METER) TYPE EVM-05, AUXILIARY VOLTAGE 220-230V, 50-60HZ, MEASURING RANGE=0-300VAC, (PHASE TO NEUTRAL), 0-500VAC, 45-65HZ, ACCURACY CLASS-1 (PHASE TO PHASE) MAKE: ENTES-TURKEY OR EQUIVALENT EUROPEAN BRAND</td>
<td>NO</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>LT FEEDER PANEL 1600 AMP, 500 VOLT WITH MANUALLY OPERATED AIR CIRCUIT BREAKER 1600A TYPE NW 16H2 ADJ, BREAKING CAPACITY 65-100KA, DRAW OUT TYPE MAKE: SCHNEIDER-FRANCE, SHUNT TRIP COIL 30VDC, C.T 1600/5A FITTED WITH SCHNEIDER MICOM P 122 OVER CURRENT &amp; EARTH FAULT PROTECTION REALY AUXILIARY SUPPLY 24-250DC/24-250VAC. AMMETER, VOLTMETER WITH SELECTOR SWITCHES &amp; KWH METER. ELEMETIC, FICO, ICC OR EQUIVALENT PAKISTANI BRAND</td>
<td>NO</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>POLYPHASE MULTI ENERGY MULTI FUNCTION ELECTRONIC METER, 3PHASE, 4 WIRE 50HZ 3X230X400V, 5/10A, 400IMP/KWH/KVARH. TYPE PE3-C MAKE: PEL/PAK OR EQUIVALENT PAKISTANI BRAND</td>
<td>NO</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>MINIATURE CIRCUIT BREAKER. SINGLE POLE, 6AMP, RATED VOLTAGE:250V, AC-50-60HZ, BREAKING CAPACITY:06KA, MODEL:DXTM -6000(LEGRAND MAKE) OR EQUIVALENT. MAKE: LEGRAND/ TERASAKI/FUJI OR EQUIVALENT EUROPEAN BRAND.</td>
<td>NO</td>
<td>200</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>TRIPPLE POLE MOULDED CASE CIRCUIT BREAKER 415VOLT AC, RATING 400-500 AMP, THERMAL TRIP ADJUSTABLE, 50-60HZ, BREAKING CAPACITY:50KA, MODEL:DPX-630 MAKE: LEGRAND/ TERASAKI/FUJI OR EQUIVALENT EUROPEAN BRAND.</td>
<td>NO</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>TRIPPLE POLE MOULDED CASE CIRCUIT BREAKER 415VOLT AC, RATING 320-400AMP, THERMAL TRIP ADJUSTABLE, 50-60HZ, BREAKING CAPACITY 50KA MODEL DPX-H630 MAKE: LEGRAND/ TERASAKI/FUJI OR EQUIVALENT EUROPEAN BRAND.</td>
<td>NO</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>EPOXY RESIN CAST INSULATORS HT 11 KV TO 33 KV RATING 11KV, SHAPE CYLINDRICAL, DIA 61 MM, HEIGHT 130MM, NO OF RIBS 5, BRASS BUSH SIZE, M 16 X 30, M 10 X 20, M 6 X 12 MM (2 NO) (ONE SET CONTAIN THREE PIECES) MAKE: LEGRAND/ TERASAKI/FUJI OR EQUIVALENT EUROPEAN BRAND.</td>
<td>SET</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>EPOXY RESIN CAST INSULATORS HT 11 KV TO 33 KV RATING 11KV, SHAPE CYLINDRICAL, DIA 75 MM, HEIGHT 130MM NO OF RIBS 5, BRASS BUSH SIZE, M 20 X 45, M 16 X 30 , M 10 X 16 MM (2 NO) (ONE SET CONTAIN THREE PIECES) MAKE: LEGRAND/ TERASAKI/FUJI OR EQUIVALENT EUROPEAN BRAND.</td>
<td>SET</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Item No.</td>
<td>Description with Specs. etc.</td>
<td>Unit</td>
<td>Qty</td>
<td>Price Per Unit For or free delivery</td>
<td>Delivery</td>
</tr>
<tr>
<td>---------</td>
<td>--------------------------------------------------------------------------------------------</td>
<td>------</td>
<td>-----</td>
<td>-------------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>9</td>
<td>FICO 11KV CURRENT TRANSFORMER RATIO: 600/5A, CLASS OF ACCURACY: 0.5M, BURDEN: 10VA, FREQUENCY: 50HZ RATED VOLTAGE: 11KV, ITH: 31.5 KA, INSULATION LEVEL: 12 / 36 / 95KV AS PER IEC 185, TYPE: FCT-14 P OR EQUIVALENT PAKISTANI BRAND</td>
<td>SET</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>HEATER ELEMENT FOR STREAMLINE SLO-5 OIL TREMENT PLANT PART NO. 6364038/34 (ONE SET=03NOS) MAKE: VOKES STREAMLINE ENGLAND MAKE: LEGRAND/ TERASAKI/FUJI OR EQUIVALENT EUROPEAN BRAND</td>
<td>SET</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>ENTES ELECTRONIC AMMETER TYPE EPM-4 C OR EPM-4D, AUXILIARY VOLTAGE 220-230 VOLT AC, C.T OPERATED. (5/10AMP) MAKE: ENTES-TURKEY OR ANY OTHER EUROPEAN COUNTRY. MAKE: LEGRAND/ TERASAKI/FUJI OR EQUIVALENT EUROPEAN BRAND</td>
<td>NO</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>FILTER PACK ASSEMBLY COMPLETE UNIT (06 PACKS). SUITABLE FOR STREAMLINE, SLO5 OIL TREATMENT PLANT. PART NO. 6364014/31 (ONE SET=03 NOS) MAKE: LEGRAND/ TERASAKI/FUJI OR EQUIVALENT EUROPEAN BRAND</td>
<td>NO</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>WINDING TEMPERATURE INDICATOR FOR 132 KV /11 KV TRANSFORMER 10/13 MVA CAPACITY COMPLETE WITH ACCESSORIES MAKE: LEGRAND/ TERASAKI/FUJI OR EQUIVALENT EUROPEAN BRAND</td>
<td>NO</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>OIL TEMPERATURE INDICATOR FOR 132KV/11KV TRANSFORMER 10/13 MVA CAPACITY CAPACITY COMPLETE WITH ACCESSORIES MAKE: LEGRAND/ TERASAKI/FUJI OR EQUIVALENT EUROPEAN BRAND</td>
<td>NO</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>CHARGING MOTOR FOR MOTORISED OPERATING MECHANISM OF SOUTH WALES, 11KV O.C.B TYPE: D-4 XD, MOTOR SUPPLY VOLTAGE: 240 VAC. MAKE: LEGRAND/ TERASAKI/FUJI OR EQUIVALENT EUROPEAN BRAND</td>
<td>NO</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>TRIPPING BATTERY UNIT COMPLETE WITH BATTERY &amp; BATTERY CHARGER, NICKLE CADMIUM 30 VDC BATTERY SET OF 25 NOS NICKLE CADMIUM CELLS 1.2V. CAPACITY: 30-36AH. ABOVE UNIT SHOULD BE IN STEEL CABINET STEP STAND MAKE: LEGRAND/ TERASAKI/FUJI OR EQUIVALENT EUROPEAN BRAND</td>
<td>NO</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>11 KV S.W.S PORCELAIN SPOUTS COMPLETE WITH CONTACT 400 AMPS FOR 11 KV PANNEL OF BULK OIL CIRCUIT BREAKER. MAKE: LEGRAND/ TERASAKI/FUJI OR EQUIVALENT EUROPEAN BRAND</td>
<td>NO</td>
<td>6</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## PAKISTAN ORDNANCE FACTORIES

### SCHEDULE TO TENDER NO. 0035/DS/LP/45  
**20-OCT-15**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description with Specs. etc.</th>
<th>Unit</th>
<th>Qty</th>
<th>Price Per Unit FOR or free delivery</th>
<th>Delivery</th>
</tr>
</thead>
<tbody>
<tr>
<td>18</td>
<td>FICO 11KV CURRENT TRANSFORMER RATIO:200/5A, CLASS OF ACCURACY:5P 20, BURDEN:15VA, FREQUENCY:50HZ, RATED VOLTAGE:11KA, ITH:12.5KA, INSULATION:12/36/95KV, AS PER IEC 185, TYPE:FCT-14P MAKE: FICO-PAKISTAN (ONE SET=03 NOS) FICO/PAK OR EQUIVALENT PAKISTANI BRAND.</td>
<td>NO</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>NICKLE CADMIUM ALKALINE BATTERY CELL 1.2 VOLT, 30-36 AH. MAKE:GERMANY/ SWEDEN/ENGLAND OR EQUIVALENT EUROPEAN BRAND.</td>
<td>NO</td>
<td>25</td>
<td></td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>LV HRC FUSE LINK NH3-gL/Gg WITH NON INSULATED GRIP LUGS WITH FRONT INDICATOR, 500AMP, AC 500VOLT/DC 440 VOLT, 120KA, AL:N ECCN:N, TYPE 3NA 3 365 MAKE:SIEMENS/ GERMANY OR EQUIVALENT EUROPEAN BRAND.</td>
<td>NO</td>
<td>20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>21</td>
<td>LV HRC FUSE LINK NH 2-gl/gG WITH NON INSULATED GRIP LEGS WITH FRONT INDICATOR SIZE:2, 400A, AC 500V/120KA, TYPE NO.3NA3 260 (FOR PACKAGE TYPE KIOSK) MAKE:SIEMENS/ GERMANY OR EQUIVALENT EUROPEAN BRAND.</td>
<td>NO</td>
<td>30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>22</td>
<td>LV HRC FUSE LINK NH 2-gl/gG WITH NON INSULATED GRIP LEGS WITH FRONT INDICATOR SIZE:2, 300A, AC 500V/120KA, TYPE NO.3NA3 250 (FOR PACKAGE TYPE KIOSK) MAKE:SIEMENS/ GERMANY OR EQUIVALENT EUROPEAN BRAND.</td>
<td>NO</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>LV HRC FUSE LINK NH 1-gl/gG WITH NON INSULATED GRIP LUGS WITH FRONT INDICATOR, 200AMP, AC 500VOLT/120KA, AL:TYPE 3 NA3 140 (FOR PACKAGE TYPE KIOSK) MAKE:SIEMENS/ GERMANY OR EQUIVALENT EUROPEAN BRAND.</td>
<td>NO</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>SCHNEIDER MICOM PI22 RELAY, THREE PHASE OVER CURRENT &amp; EARTH FAULT PROTECTION RELAY BOOZ 112 DB0 50-51N, 50HZ, SOFTWARE VERSION 13.B COMMUNICATION MOD BUS ACTIVE GROUP 1 AUXILIARY SUPPLY 24-250V DC/24-250V, AC 0.01 8 Ion CT CONNECTION 1-5AMP MAKE:SCHNEIDER/ FRANCE OR EQUIVALENT EUROPEAN BRAND.</td>
<td>NO</td>
<td>10</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(2) For Plant & Machinery:
Specification:-

(3) **Special Conditions**
1. Indicate the Model, Name of the Manufacturer, Country of Origin and also provide the Technical Brochure of the Material/Products being offered.
2. Breakdown of rates be given showing price and sales tax separately otherwise rates will be consider inclusive of GST.
3. Quotation may be submitted if you are registered with sales tax department. Sales Tax Registration number may also be indicated in your offer.
(4) **Undertaking**

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of General Conditions of Contract embodied in Form POF 1281, and to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and POF will have the right to purchase the stores/services elsewhere at our risk and cost.

<table>
<thead>
<tr>
<th>Place</th>
<th>Signature of the Tenderer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>Name</td>
</tr>
<tr>
<td></td>
<td>Position</td>
</tr>
<tr>
<td></td>
<td>Address</td>
</tr>
<tr>
<td></td>
<td>Income Tax G.I.R. No</td>
</tr>
<tr>
<td></td>
<td>Official Stamp</td>
</tr>
</tbody>
</table>

Govt. & Semi Govt. departments detailed in para 8 of CBR letter No.1/10-stb/98 dt.12-06-98 are not required to be registered since they are not involved in any taxable activity. So registered supplier shall pay sales tax at the standard rate i.e. 17%.

The supplier will provide the requisite 01% CDR alongwith the complete Mailing Address, Telephone No, Fax No, E-Mail and branch code of the issuing bank and in addition for Distt./Zonal office of the same bank.